

The monthly Agenda Meeting was held on Tuesday, November 7, 2016 at 7:00 P.M. Roll call indicated the following present: Mayor Callender, Councilman Grillo, Councilman Trozzi, Councilman Koziarski, Councilman Fabry, Treasurer Eshbaugh, Controller Farina, Public Works Foreman Johnson, and Solicitor Yakopec. Absent was City Clerk Cook.

GENERAL ITEMS OF DISCUSSION:

- 1) Discussed the reappointment of Dominic Giordano to the Library Board of Trustees. Dr. Mimi Derbaum Kelly's term to extend through December 2018. The Library has requested the appointments to match their three-year term length. Mayor Callender will contact Mr. Giordano.
- 2) Discussed offering part-time employment for Amber Santucci with the Treasurer's Office. Treasurer Eshbaugh explained that 30 applications had been received. Five applicants were interviewed. Any of the five interviewed was fantastic and any of them would have been a good hire. Mrs. Santucci is replacing Lori Rocchi.
- 3) Discussed Ordinance # 7-2016 – Tax Levy Ordinance. There will be a 0% tax increase.
- 4) Discussed Ordinance # 8-2016 – Appropriating Specific Sums.
- 5) Joe Hessom from Bethel Lodge will be at the council meeting to present a check for the DARE program.
- 6) Discussed a Jake break ordinance. An ordinance will be drafted.
- 7) Discussed codification. Solicitor Yakopec will have this ready for the council meeting.
- 8) Announced an Executive Session on November 7, 2016 from 6:00 to 6:50 PM to discuss personnel.
- 9) The MS4 Proposal & Licensed Copy cost of the Geo Plan System for Senate Engineering. Councilman Fabry proposed to council that they move forward with Senate Engineering doing the MS4. Senate Engineering will take this over for the City and make the City compliant.
- 10) Consider reappointing Paulette Seitz to the Parks Commission. Ms. Seitz has agreed to being reappointed.
- 11) Consider reappointing Kevin Lettrich to the Municipal Authority. Mayor Callender will contact Mr. Lettrich.
- 12) Request of Deborah Carson. Mrs. Carson is a widow who recently purchased a home in Lower Burrell. City and County taxes have already been paid for the year. She has submitted a request through Veteran's Affairs and she is eligible for exoneration of property taxes. The County has been consulted. If we agree to the exoneration, the County will follow suit. She is eligible for a refund of her 2016 City taxes. Treasurer Eshbaugh will check on the date she took ownership of the property.
- 13) Discussed authorizing Councilman Trozzi and Kelly Cook to reappropriate accounts as necessary for the year's end.
- 14) Discussed new office hours for City Hall and the Treasurer's Office.
- 15) Discussed selling 2009 Crown Victoria and 2007 Ford Expedition. It was decided to advertise the vehicles on Municibid.
- 16) Motion by Councilman Trozzi, second by Councilman Grillo to accept the resignation of Irene J. Karrs from the Parks Commission with regret. Mrs. Karrs has been an asset to the Parks Commission and to the City and Mayor and Council thank her for her service. Roll call vote indicated: Councilman Trozzi: AYE; Councilman Grillo: AYE; Councilman Koziarski: AYE; Councilman Fabry: AYE; Mayor Callender: AYE. 5 "AYES." All in favor.

17) Discussed appropriating funds not to exceed \$5,000 for a new employee handbook.

PUBLIC COMMENTS:

Gary Sheets, 540 Toledo Drive had questions about cars that are not taken care of, does the City have a Code Officer, and leaves on the street.

COMMENTS FROM COUNCIL:

Members of Council urged residents to vote on Election Day and to attend the ceremony at the VFW and at Greenwood Cemetery and the parade on Veterans Day.

CORRESPONDENCE:

Collection Service Center

ADJOURNMENT:

With no further business coming before council, a motion was made to adjourn the meeting.

Kelly Biddle Cook, City Clerk

Richard Callender, Mayor