

The monthly **Agenda Meeting** was held on Monday, December 4, 2017 at 7:00 P.M. Roll call indicated the following present: Councilman Grillo, Councilman Trozzi, Councilman Koziarski, Councilman Fabry, Treasurer Eshbaugh, Controller Farina, Public Works Foreman Johnson, Solicitor Yakopec, Chief Weitzel, and City Clerk Cook. Absent was Mayor Callender.

CORRESPONDENCE:

Treasurer's Report for August, September, and October, 2017.
 Earned Income Tax Report for September and October, 2017. (No action needed).
 Collection Service Center.
 Engineering Report from Senate Engineering Report

EXECUTIVE DEPARTMENT REPORTS:

Councilman Koziarski: No report.

Councilman Fabry: In the Street Department: Repaired catch basins (2) on Lehigh Street. Installed salt spreader on Truck 04, 05, 09, and prepared V box spreader for truck #06. Utilized New Kensington's Bucket Truck to replace exterior lights at the Tax Office. Installed salt boxes at designated locations throughout the City. Swept Kotecki Park, Wayne Street and Rodgers Dr (after manhole-raising project), and also Leechburg Road in preparation for Officer Brian Shaw's funeral procession. Winterized the sweeper and parked it for the season. Installed Rip Rap stone at the outlets of the cross pipes at the beginning of Lori Drive. Set up cones borrowed from Pa Dot at the JCPenney parking lot in preparation for Officer Brian Shaw's funeral visitation and funeral. Also placed Westmoreland and Armstrong Counties barricades at all intersections of Leechburg Road and Freepport Road in New Kensington. Checked pipes and inlets throughout City before and after rain events. Repaired the bridge and roadway on Youngwood. Helped raise a manhole, installed a 24" cross pipe, and right of way entrance to Wayne/Rodgers Right of Way. Replaced street signs and stop signs as needed. Utilized Burrell High School's and New Kensington's line painting machine to paint the double yellow lines on Craigdell Road (from Leechburg Road to Carl Avenue). Flipped leaf pile to aid in its breakdown and continued to load/recycle tree branches. Hauled compost to Brunner's Farm. Removed dead animals as needed from City streets. Utilized New Kensington's Bucket Truck to install Christmas lights on Leechburg Road, the Christmas tree at Route 56 and Leechburg Road, and hang lights on the tree at Stewart School. Repaired potholes when/where needed throughout the City. Performed shoulder grading and installed Rip Rap stone on Youngwood Road (above Taymer Drive). Conducted monthly safety inspections. Street crew members attended a Confined Space Training Webinar on Friday, November 3, 2017, and a Confined Space Rescue Webinar on November 16, 2017. Jason Taylor attended the monthly City Hall Safety Meeting and both Jason and Ed Homa also attended the Annual Safety Meeting.

In the Sewer Department: Raised manhole on Rodgers/Wayne right of way two (2) feet and parged. Replaced approximately seven (7) feet of 8" sanitary sewer line, installed a 24" cross pipe and right of way entrance to the Wayne/Rodgers Right of Way. Changed Pump #1 at Indiana Pump Station, and Grayco LLC replaced the control board in control panel for same pump. Installed carrier bearing at Indiana Pump Station after Pulling and cleaning Pump #2. Utilized Vactor to jet rod and root cut sewer line on Rodgers Right of Way, Limba and Korina, and the MacBeth storm lines. West Penn Power replaced a section of the service line to Indiana pump station due to a fallen tree. A service work order was also placed for the replacement of the other sections of the service line. Jet rodded the line at Hillcrest Shopping Center utilizing our Vactor as well as New Kensington's Vactor. Replaced the 1" jet line on Vactor truck. Built Chicago Pumps. Raised and replaced electrical outlets at Craigdell, Big Braeburn, Widmer, and Indiana Pump Marked PA One Calls as needed. Excavated and installed a new waterline from the metering vault to the station at Chartiers/Big Braeburn pump station. (will need to finish the run to pump #2 seal) Performed sewer lateral install/repair inspections: 151 Carson, 144 Claremont, 3021 Wallace, and 122 Florida. Repaired toilet in Police Station Restroom, and the urinal in the Public Men's Restroom upstairs at City Hall. Checked, cleaned, greased, and cut grass at pump stations; cleaned floats and checked grinders; performed end of month cleaning. Conducted monthly safety inspections of all Pump Stations. Sewer crew members attended a Confined Space Training Webinar on Friday, November 3, 2017, and a Confined Space Rescue Webinar on November 16, 2017. Terry Anderson and Bill Thomey attended the monthly City Hall Safety Meeting; Bill Thomey also attended the Annual Safety Meeting.

There has been a committee formed for the Stormwater MS4; they are looking for additional members. Cookies with Santa will be on December 9, 2017. They are looking for volunteers. He discussed the sale of shirts for Fallen Officer Brian Shaw; pre-ordered shirts will be available on December 9th. Councilman Fabry also explained that starting with the first meeting in 2018, the City will combine the Agenda and Council meetings and will hold the meeting on the first Monday of the month. There will be a meeting on the second Monday, if necessary.

Councilman Grillo will have a meeting to tweak rental inspections and work out any difficulties.

Public Works Foreman Johnson reported that the watershed group is working with Controller Farina in his capacity with the PACWA Watershed to apply for a grant. The City trucks are ready for snow.

Chief Weitzel discussed two different grants. He briefly commented on the shooting death of Officer Brian Shaw and how his department supported New Kensington Police Department. Councilman Trozzi commented on the great job.

Controller Farina: No report.

City Clerk Cook: No report.

Solicitor Yakopec: A property at 71 Chicago Avenue has gone up for tax sale and a letter will be sent to the mortgage company. He spoke about obtaining the Bethel Church cemetery. The re-organization meeting will be held Wednesday, January 3, 2018.

Treasurer Eshbaugh: The balance October 31, 2017 in the general fund is \$2,668,278.94; the balance in the sewer fund is \$586,411.23.

Councilman Trozzi announced an executive session was held November 30, 2017 from 6:15 to 7:45 PM.

NEW BUSINESS:

- 1) Motion by Councilman Trozzi, second by Councilman Fabry to approve the third and final reading of Ordinance # 8-2017 – Tax Levy Ordinance. Roll call vote indicated: Councilman Trozzi: AYE; Councilman Fabry: AYE; Councilman Grillo: AYE; Councilman Koziarski: AYE. 4 “AYES.” All in favor.
- 2) Motion by Councilman Trozzi, second by Councilman Fabry to approve the third and final reading of Ordinance # 9-2017 – Appropriating Specific Sums. Roll call vote indicated: Councilman Trozzi: AYE; Councilman Fabry: AYE; Councilman Koziarski: AYE; Councilman Grillo: AYE. 4 “AYES.” All in favor.
- 3) Motion by Councilman Grillo, second by Councilman Fabry to ratify the appointment of Brendon Noll as Police Sergeant effective January 1, 2018. Roll call vote indicated: Councilman Grillo: AYE; Councilman Fabry: AYE; Councilman Koziarski: AYE; Councilman Trozzi: AYE. 4 “AYES.” All in favor.
- 4) Motion by Councilman Fabry, second by Councilman Grillo to reappoint Jennifer Bayer to the Lower Burrell Municipal Authority. Roll call vote indicated: Councilman Fabry: AYE; Councilman Grillo: AYE; Councilman Koziarski: AYE; Councilman Trozzi: AYE. 4 “AYES.” All in favor.
- 5) Discussed the Cohen Audit for Comcast Cable. The audit was reviewed carefully and may be beneficial to the franchise agreement.
- 6) Discussed Building Renovations.

PUBLIC COMMENTS:

Mr. Whaley has recently moved back to the area and talked about the tax burden on the elderly.

COMMENTS FROM COUNCIL:

Councilman Fabry thanked Councilman Trozzi for his years of service. He commented that Frank was always the level headed member who could bring them all down to Earth. He thanked him for his 14 years serving on Council.

Councilman Koziarski: His time on Council has been the shortest, but knew that Frank will be missed and it had been a pleasure working with him.

Councilman Grillo said it was a pleasure this past 12 years working together. He wished Councilman Trozzi well.

Treasurer Eshbaugh said he hoped he made it easy for Councilman Trozzi while he was in charge of Accounts and Finance, and felt he had made a new friend.

Controller Farina appreciated his common sense approach to matters and enjoyed working with him.

Chief Weitzel thanked him for his community service.

Foreman Johnson said it had been a long relationship with Councilman Trozzi that started when Mr. Johnson was a member of the Parks Commission and Councilman Trozzi was involved in the parks and again when Councilman Trozzi was in charge of Public Works. He has learned a lot from him and thanked Frank for giving him the opportunity to become foreman. He wished his family all the best.

Mr. Joseph Myers and members of the public also extended their thoughts and good wishes to Councilman Trozzi.

Former Councilman David Regoli arrived at the meeting. He said he was always happy to take credit for bringing Frank to the Council, and he did it by convincing him that he only had to attend two meetings a month. He knew he would do a great job. He thanked Councilman Trozzi for serving so long and so well.

Councilman Trozzi was then given the opportunity to say a few words. He started by saying he moved into Lower Burrell 17 years ago. He embraced public service while raising his young family. He is proud of the accomplishments and felt that some of the decisions made were not always easy. There is a great team that is truly a family here at the City of Lower Burrell. He summed it up by saying he tried to do what is right for the community.

ADJOURNMENT:

With no further business coming before council, a motion was made to adjourn the meeting at 7:53 PM.

Kelly Biddle Cook, City Clerk

Richard Callender, Mayor