

The Regular Council Meeting of the City of Lower Burrell was held on Monday, June 4, 2018 at 7:00 P.M. Roll call indicated the following present: Councilman Hamilton, Councilman Fabry, Controller Farina, Treasurer Eshbaugh, Public Works Foreman Scott Johnson, Chief Tim Weitzel, Solicitor Yakopec, Mayor Callender, and Acting City Clerk Regina Seidel. Also in attendance was Ordinance/Zoning Officer Michael G. Nedley. Absent were Councilman Grillo and Councilman Koziarski.

**CORRESPONDENCE:**

Treasurer’s Report for April, 2018.  
 Earned Income Tax Report for May, 2018.  
 Collection Service Center.  
 Engineering Report from Senate Engineering.

**EXECUTIVE DEPARTMENT REPORTS:**

**Councilman Koziarski:** Councilman Fabry gave Councilman Koziarski’s report as he was absent; Councilman Koziarski’s wife had been involved in an accident. A huge thank you to the Riverside Community Church for a clean-up day they recently performed. A tremendous amount of garbage was picked up. A thank you to Vogel Disposal who disposed of the trash. He thanked Foreman Johnson and the Public Works crew for moving the playground mulch. The Fishing Derby, Farmer’s Market and the Run on the River will be June 9, 2018. There will be a detour on Wildlife Lodge Road due to bridge reconstruction.

**Councilman Fabry:** The City is solvent. Once we have a City administrator in place, the budget will be reviewed together. Councilman Fabry acknowledged all the extra work that has been put in by Mayor and Council. The new hires will be welcome assets to the City.

**Councilman Hamilton:** Councilman Hamilton had the Public Works Job Completion Report for May. Summer hours started with the hours being 6 AM to 2 PM. Leechburg Road construction continues.

**Foreman Johnson:** He gave the audience a report on the Leechburg Road restoration project. The fireman’s carnival is starting on June 11, 2018.

**Chief Weitzel:** Chief Weitzel had reports on calls for service, patrol mileage, arrests, and incidents.

**Controller Farina:** No report.

**Treasurer Eshbaugh:** Mr. Eshbaugh gave the ending balances in both the general and sewer accounts.

**Solicitor Yakopec:** The deed for the cemetery has been received. The City now owns the property. Morris Knowles has started on the consolidation plan.

**Mayor Callender:** Mayor Callender thanked those who supported the veterans on Memorial Day at the cemetery, at the American Legion, and along the parade route. Mayor Callender welcomed the new hires and commended the people who work for the City of Lower Burrell for keeping the City going moving through this transition time.

**OLD BUSINESS:**

None

**NEW BUSINESS:**

- 1) Announced that an Executive Session that took place on Monday, May 7, 2018 from 7:55 PM to 8:30 PM.
- 2) Announced that an Executive Session that took place on Monday, May 21, 2018 from 7 PM to 8:30 PM.
- 3) Discussed Vacant/Abandoned/Foreclosed Property registration form that will fight blight in our City. Mr. Nedley discussed the need for such a report. An ordinance will be needed moving forward.
- 4) Motion by Councilman Fabry, second by Mayor Callender to approve the third and final reading of Ordinance # 2-2018 - Vacating a portion of Schreiber Street. Roll call vote indicated: Councilman Fabry: AYE; Mayor Callender: AYE; Councilman Hamilton: AYE. 3 “AYES.” All in favor.
- 5) Motion by Mayor Callender, second by Councilman Hamilton to approve first reading of Ordinance # 3-2018 – Medical Marijuana and Banners. A public hearing will need to be scheduled after Planning Commission and Zoning Hearing Board have had time to review the ordinance. Once the time of appeal has past, the third and final reading can happen. Roll call vote indicated: Mayor Callender: AYE; Councilman Hamilton: AYE; Councilman Fabry: AYE. 3 “AYES.” All in favor.
- 6) Motion by Mayor Callender, second by Councilman Hamilton to approve second reading of Ordinance # 3-2018 – Medical Marijuana and Banners. Roll call vote indicated: Mayor Callender: AYE; Councilman Hamilton: AYE; Councilman Fabry: AYE. 3 “AYES.” All in favor.
- 7) Motion by Councilman Hamilton, second by Councilman Fabry to approve the first reading of Ordinance 4-2018 – agreement and duties for a City Administrator. Roll call vote indicated: Councilman Hamilton: AYE; Councilman Fabry: AYE; Mayor Callender: AYE. 3 “AYES.” All in favor.

- 8) Motion by Councilman Hamilton, second by Councilman Fabry to approve the second reading of Ordinance 4-2018 – agreement and duties for a City Administrator. Roll call vote indicated: Councilman Hamilton: AYE; Councilman Fabry: AYE; Mayor Callender: AYE. 3 “AYES.” All in favor.
- 9) Motion by Mayor Callender, second by Councilman Fabry to ratify the hiring of Ms. Amy Rockwell as City Administrator. Ms. Rockwell was present at the meeting. She is looking forward to start working. Roll call vote indicated: Mayor Callender: AYE; Councilman Fabry: AYE; Councilman Hamilton: AYE. 3 “AYES.” All in favor.
- 10) Motion by Mayor Callender, second by Councilman Fabry to approve Resolution # 1-2018 – Western Alliance Team DUI Task Force Allegheny Valley. Roll call vote indicated: Mayor Callender: AYE; Councilman Fabry: AYE; Councilman Fabry: AYE. 3 “AYES.” All in favor.
- 11) Motion by Councilman Hamilton, second by Mayor Callender to award bid to Holbein, Inc., the lowest responsible bidder for Broadway Bridge Construction Project. Roll call vote indicated: Councilman Hamilton: AYE; Mayor Callender: AYE; Councilman Fabry: AYE. 3 “AYES.” All in favor.
- 12) Motion by Mayor Callender, second by Councilman Fabry to reappoint Ray Rieser to the Lower Burrell Planning Commission. Mr. Rieser has been a member of the Planning Commission since June 16, 1993. Mayor Callender commented that it is unusual to have a public servant for 25 years. Mr. Rieser considers it an honor and a privilege. He received applause from the audience. Roll call vote indicated: Mayor Callender: AYE; Councilman Fabry: AYE; Councilman Hamilton: AYE. 3 “AYES.” All in favor.
- 13) Motion by Mayor Callender, second by Councilman Fabry to reappoint Alphonse Weber to the Police Civil Service Commission. Mr. Weber is willing to serve another term, and Chief Weitzel commented that Mr. Weber does a very good job for the City of Lower Burrell. Roll call vote indicated: Mayor Callender: AYE; Councilman Fabry: AYE; Councilman Hamilton: AYE. 3 “AYES.” All in favor.
- 14) Motion by Mayor Callender, second by Councilman Fabry to ratify 2017 – 2021 Police contract. Roll call vote indicated: Mayor Callender: AYE; Councilman Fabry: AYE; Councilman Hamilton: AYE. 3 “AYES.” All in favor.
- 15) Motion by Councilman Hamilton, second by Councilman Fabry to ratify Public Works contract. Roll call vote indicated: Councilman Hamilton: AYE; Councilman Fabry: AYE; Mayor Callender: AYE. 3 “AYES.” All in favor.
- 16) Motion by Councilman Hamilton, second by Councilman Fabry to ratify the hiring of Michelle Hatbob as a Public Works Part-Time Secretary. Roll call vote indicated: Councilman Hamilton: AYE; Councilman Fabry: AYE; Mayor Callender: AYE. 3 “AYES.” All in favor.
- 17) Motion by Mayor Callender, second by Councilman Hamilton to approve the installation of two stop signs on Harvard Street at the Applewood Drive intersection. The ratification of the ordinance will be handled at June’s council meeting. This matter is a safety issue and the stop signs will not be enforceable until the ordinance passes. Roll call vote indicated: Mayor Callender: AYE; Councilman Hamilton: AYE; Councilman Fabry: AYE. 3 “AYES.” This needs to be put on July’s agenda.
- 18) Discussed impending Community Development Block Grant Program for the Removal of Architectural Barriers – ADA curb ramps along Leechburg Road. Amount funded: \$162,500.00.
- 19) Motion by Councilman Fabry, second by Councilman Hamilton to approve the 2018 Fire Department agreement with Lower Burrell Fire Company # 3. Roll call vote indicated: Councilman Fabry: AYE; Councilman Hamilton: AYE; Mayor Callender: AYE. 3 “AYES.” All in favor.
- 20) Motion by Mayor Callender, second by Councilman Fabry to appoint John Rockwell as Emergency Management Coordinator. Roll call vote indicated: Mayor Callender: AYE; Councilman Fabry: AYE; Councilman Hamilton: AYE. 3 “AYES.” All in favor.
- 21) Motion by Mayor Callender, second by Councilman Fabry to offer conditional employment to Domenic Ravotti for the vacant police officer position, pending physical, vision, and psychological testing and the completion of the one-year probationary period. Mr. Ravotti was in attendance. Chief Weitzel is looking forward to him starting. He went on to say that Mr. Ravotti is a very qualified police officer and the City of Lower Burrell is lucky to get him. He is qualified in many aspects of public safety. He is a fireman, an EMT, a CERT medic, and police officer who has seen his share of activity. He currently works for the Port Authority and comes to us with a lot of experience. We are lucky to be getting such a fine new officer. Roll call vote indicated: Mayor Callender: AYE; Councilman Fabry: AYE; Councilman Hamilton: AYE. 3 “AYES.” All in favor.

**PUBLIC COMMENTS:**

Mr. Bud Myers asked about the length of the Public Works contract and clarification on the fire department agreement.

**ADJOURNMENT:**

With no further business coming before council, a motion was made to adjourn the meeting at 8:00 PM.

Regina Seidel, Acting City Clerk

Richard Callender, Mayor