

The Regular Council Meeting of the City of Lower Burrell was held on Monday, November 19, 2018 at 8:00 P.M. Roll call indicated the following present: Councilman Fabry, Councilman Hamilton, Councilman Koziarski, Controller Farina, Public Works Foreman Scott Johnson, Chief Tim Weitzel, Solicitor Yakopec, and City Administrator Amy Rockwell. Absent were Councilman Grillo, Treasurer Eshbaugh, and Mayor Callender.

CORRESPONDENCE:

Treasurer’s Report for October, 2018.
 Earned Income Tax Report for October, 2018.
 Collection Service Center.
 Engineering Report from Senate Engineering.

EXECUTIVE DEPARTMENT REPORTS:

Councilman Koziarski: The Farmers Market ended in October. Public restrooms closed at the end of October; however, port-a-johns are available. An Eagle Scout project is under construction at Kotecki Park. He thanked Foreman Johnson for his assistance in the project. A private donation was received by someone who visited and enjoyed the progress of the park.

Councilman Hamilton: He gave a job well done to Foreman Johnson and his men with the recent snow that made the roads safe. “Winter is coming.”

Councilman Fabry: Councilman Fabry appreciated everyone for meeting at 8 PM due to scheduling conflicts. Councilman Fabry reported that work on the City’s budget has been taking place. Cookies with Santa will be on December 8, 2018 from 10 AM to 1 PM. The next Council meeting will be on December 10, 2018.

Controller Farina: No report.

Public Works Foreman Johnson: He wished everyone a nice Thanksgiving.

Chief Weitzel: Chief Weitzel had reports on calls for service, patrol mileage, arrests, and incidents. He asked for thoughts and prayers for the Shaw family on the anniversary of Brian Shaw’s death. A memorial has been unveiled outside of New Kensington City Hall. Chief Weitzel remembers New Kensington’s assistance when Officer Derek Kotecki was killed.

City Administrator Rockwell: Work was done to finalize the budget. Ms. Rockwell provided a draft of the budget. She is working on procuring new accounting software. Open enrollment was closed and everyone is set up with their health care for 2019. She has been working with the bond issue. Roof bids have been received. It is on the agenda for approval.

Solicitor Yakopec: A Standard and Poors rating for the bond is A Plus/Stable. He suggested Council analyze the document and make note of the strength and weaknesses of the City from a financial standpoint.

OLD BUSINESS:

None

NEW BUSINESS:

- 1) Motion by Councilman Koziarski, second by Councilman Hamilton to approve the Council meeting minutes from October 1, 2018. Roll call vote indicated: Councilman Koziarski: AYE; Councilman Hamilton: AYE; Councilman Fabry: AYE. 3 “AYES.” All in favor.
- 2) Motion by Councilman Hamilton, second by Councilman Koziarski to accept the Treasurer’s Report and pay all bills. Roll call vote indicated: Councilman Hamilton: AYE; Councilman Koziarski: AYE; Councilman Fabry: AYE. 3 “AYES.” All in favor.
- 3) Mimi Derbaum Kelly, Library Board Representative, to report on Peoples Library. Dr. Derbaum Kelly had an outline to present to Council describing the programming and the marketing that is used at Peoples Library. Council thanked her for her impressive and informative presentation.
- 4) Motion by Councilman Fabry, second by Councilman Hamilton to approve the third and final reading of Ordinance # 8-2018 – Not To Exceed Ordinance for Bond. Roll call vote indicated: Councilman Fabry: AYE; Councilman Hamilton: AYE; Councilman Koziarski: AYE. 3 “AYES.” All in favor.

- 5) Motion by Councilman Fabry, second by Councilman Koziarski to approve the first reading of Ordinance # 9-2018 – 2019 millage. Councilman Fabry thanked everyone for their work on the budget, especially to City Administrator Rockwell for her hard work. Roll call vote indicated: Councilman Fabry: AYE; Councilman Koziarski: AYE; Councilman Hamilton: AYE. 3 “AYES.” All in favor.
- 6) Motion by Councilman Fabry, second by Councilman Koziarski to approve the second reading of Ordinance # 9-2018 – 2019 millage. Roll call vote indicated: Councilman Fabry: AYE; Councilman Koziarski: AYE; Councilman Hamilton: AYE. 3 “AYES.” All in favor.
- 7) Motion by Councilman Fabry, second by Councilman Hamilton to approve the first reading of Ordinance # 10-2018 – Appropriating Sums. Roll call vote indicated: Councilman Fabry: AYE; Councilman Hamilton: AYE; Councilman Koziarski: AYE. 3 “AYES.” All in favor.
- 8) Motion by Councilman Fabry, second by Councilman Hamilton to approve the second reading of Ordinance # 10-2018 – Appropriating Sums. Roll call vote indicated: Councilman Fabry: AYE; Councilman Hamilton: AYE; Councilman Koziarski: AYE. 3 “AYES.” All in favor.
- 9) Motion to approve Westmoreland County Transit Authority Local Share Assessment for Fiscal Year 2018-2019 in the amount of \$2,105.25. Roll call vote indicated: Councilman Koziarski: AYE; Councilman Hamilton: AYE; Councilman Fabry: AYE. 3 “AYES.” All in favor.
- 10) Motion by Councilman Koziarski, second by Councilman Fabry to award the bids for roofing and HVAC based on the recommendations of Antoni Canzian, Registered Architect. Roll call vote indicated: Councilman Koziarski: AYE; Councilman Fabry: AYE; Councilman Hamilton: AYE. 3 “AYES.” All in favor.
- 11) Motion by Councilman Hamilton, second by Councilman Fabry to approve Resolution # 3-2018 – Special Study/Act 537 update Adoption. Roll call vote indicated: Councilman Hamilton: AYE; Councilman Fabry: AYE; Councilman Koziarski: AYE. 3 “AYES.” All in favor.
- 12) Motion by Councilman Koziarski, second by Councilman Fabry to accept the resignation of Dominic Giordano from the Library Board with regret and gratitude. Roll call vote indicated: Councilman Koziarski: AYE; Councilman Fabry: AYE; Councilman Hamilton: AYE. 3 “AYES.” All in favor.
- 13) Discussed Library Board appointment. Motion by Councilman Fabry, second by Councilman Koziarski to appoint Lindsay Smart to the Library Board. Roll call vote indicated: Councilman Fabry: AYE; Councilman Koziarski: AYE; Councilman Hamilton: AYE. 3 “AYES.” All in favor.
- 14) A considerable amount of time was spent discussing a city newsletter. The cost of a printed newsletter is a consideration and consideration has to be given to those who do not participate in social media. Since sewer bills will be mailed in envelopes, a note could be placed instructing citizens that newsletters can be picked up at various locations or viewed on line. It was agreed that it is a good way to keep citizens informed.
- 15) Discussed 2019 Council and/or Agenda Meeting. A list of Agenda and Council meeting dates for 2019 is needed. It will need to be advertised for 2019.

PUBLIC COMMENTS:

None

ADJOURNMENT:

With no further business coming before council, a motion was made to adjourn the meeting at 9:15 PM.

Amy S. Rockwell, City Administrator

Richard Callender, Mayor

NEXT REGULAR COUNCIL MEETING
Monday, December 10, 2018 at 7:00 PM