

The Regular Council Meeting of the City of Lower Burrell was held on Monday, October 1, 2018 at 7:00 P.M. Roll call indicated the following present: Councilman Koziarski, Councilman Grillo, Councilman Fabry, Controller Farina, Treasurer Eshbaugh, Public Works Foreman Scott Johnson, Solicitor Yakopec, Mayor Callender, and City Administrator Amy Rockwell. Absent were Councilman Hamilton and Chief Tim Weitzel.

**CORRESPONDENCE:**

Treasurer's Report for August, 2018.  
Earned Income Tax Report for September, 2018.  
Collection Service Center.  
Engineering Report from Senate Engineering.

**EXECUTIVE DEPARTMENT REPORTS:**

**Councilman Koziarski:** An Eagle Scout project is being constructed at Kotecki Park. The project is work out stations. An arborist will be evaluating the trees in the park. There was a good turn out for a Color Run sponsored by Burrell High School. Burrell High School's cross country will compete at Kotecki Park. Brian Shaw Walk/Run will be held at Kotecki Park. He also complimented UHaul on the changes to their building.

**Councilman Fabry:** Councilman Fabry complimented City Administrator Rockwell on her work with the budget. The budget meeting is scheduled for October 23<sup>rd</sup> at 6 PM. It is a public meeting.

**Councilman Grillo:** The monthly and a year to date report for building permit and correspondence for ordinance violations was on file as well as the occupancy inspection report for September, 2018.

**Controller Farina:** No report.

**Public Works Foreman Johnson:** Asphalt work will be finishing up. Repairs are being made to storm lines that have come apart due to the rain. The last cutting with the boon mower will be done and there are inlets that need repaired before winter.

**City Administrator Rockwell:** There has been work done on a draft budget. She has been meeting with council people and department heads working on anticipated year end numbers. She has been working on the public works building and city hall renovation plans. Specs are being put together for the roof repair and air handling units that will be bid. Along with Chief Weitzel, Ms. Rockwell attended the Penn Prime Conference where updates were received on requirements for liability and workers comp as well as policies that will address the issues identified in the public works department. She will be attending the PML Annual Summit continuing to look at possible grants. The information for the bond has been finalized if the building project moves ahead. It is necessary to obtain contracts and insurance information for activities at the park for which auxiliary services coverage is necessary thereby protecting the City's liability insurance. On October 17<sup>th</sup> there is a continuation of the condemnation hearing at 6 PM at city hall.

**Treasurer Eshbaugh:** Mr. Eshbaugh gave the ending balances in both the general and sewer accounts.

**Solicitor Yakopec:** No report.

**Mayor Callender:** Mayor Callender announced that a grant has been secured for \$210,000 with the help of Senator Brewster for part of a sewer project that we are undertaking in the next 17 years. He thanked Senator Brewster for his assistance in helping the City obtain the grant.

**OLD BUSINESS:**

None

**NEW BUSINESS:**

- 1) Announced an Executive Session held on August 13, 2018 from 5:35 PM to 5:55 PM.
- 2) Announced an Executive Session held on September 4, 2018 from 7:57 PM to 8:47 PM.
- 3) Motion by Councilman Fabry, second by Mayor Callender to approve the Council meeting minutes from September 4, 2018. Roll call vote indicated: Councilman Fabry: AYE; Mayor Callender: AYE; Councilman Grillo: AYE; Councilman Koziarski: AYE. 4 "AYES." All in favor.

- 4) Motion by Councilman Grillo, second by Councilman Koziarski to accept the Treasurer's Report and pay all bills. Roll call vote indicated: Councilman Grillo: AYE; Councilman Koziarski: AYE; Mayor Callender: AYE; Councilman Fabry: AYE. 4 "AYES." All in favor.
- 5) Motion by Mayor Callender, second by Councilman Fabry to approve the third and final reading of Ordinance # 6-2018 – Amend or supplement certain provisions of the Police Pension Plan. Roll call vote indicated: Mayor Callender: AYE; Councilman Fabry: AYE; Councilman Koziarski: AYE; Councilman Grillo: AYE. 4 "AYES." All in favor.
- 6) Motion by Mayor Callender, second by Councilman Fabry to approve the third and final reading of Ordinance #7-2018 – Amend a provision of the Police Pension Plan to include a Killed In Service benefit. Roll call vote indicated: Mayor Callender: AYE; Councilman Fabry: AYE; Councilman Koziarski: AYE; Councilman Grillo: AYE. 4 "AYES." All in favor.
- 7) Motion by Mayor Callender, second by Councilman Koziarski to approve 2019 Minimum Municipal Obligation (MMO) for the Uniform and Non-Uniform Pension Plans for the City of Lower Burrell. Roll call vote indicated: Mayor Callender: AYE; Councilman Koziarski: AYE; Councilman Grillo: AYE; Councilman Fabry: AYE. 4 "AYES." All in favor.
- 8) Motion by Councilman Grillo, second by Mayor Callender to approve the Agreement for Service with Hoffman Kennels for 2019. Roll call vote indicated: Councilman Grillo: AYE; Mayor Callender: AYE; Councilman Fabry: AYE; Councilman Koziarski: AYE. 4 "AYES." All in favor.
- 9) Motion by Councilman Fabry, second by Councilman Grillo to approve the modification to the school guard agreement between the City of Lower Burrell and the Burrell School District for the 2018/2019 school year. Roll call vote indicated: Councilman Fabry: AYE; Councilman Grillo: AYE; Councilman Koziarski: AYE; Mayor Callender: AYE. 4 "AYES." All in favor.
- 10) Motion by Councilman Grillo, second by Councilman Koziarski to approve the request for exoneration of 2018 Real Estate taxes levied on parcel 17-06-00-0-076-59-001 owned by Puckety Presbyterian Church. Roll call vote indicated: Councilman Grillo: AYE; Councilman Koziarski: AYE; Mayor Callender: AYE; Councilman Fabry: AYE. 4 "AYES." All in favor.
- 11) Discussed and reviewed the process of preparing bid specifications for city hall roof, air handling units, and windows.
- 12) Reviewed the proposals for bond issue for new building and renovations. A considerable length of time was spent discussing the bond issue.

#### **PUBLIC COMMENTS:**

Rick Bates of Eastern Drive had concerns for bicycle safety on Leechburg Road. He questioned what was happening with the Penneys building. He asked questions about the old Clementine's Restaurant.

Fran Kapelewski, 91 Wayne Street thanked Mr. Johnson for taking care of a catch basin situation. He is also concerned with the condition of the street.

A resident spoke of the Farmers Market and how impressed he was with it. He called it a "gem and treasure." Councilman Fabry pointed out that Mr. Bud Myers deserves all the credit of the Farmers Market.

#### **ADJOURNMENT:**

With no further business coming before council, a motion was made to adjourn the meeting at 8:09 PM.

Amy S. Rockwell, City Administrator

Richard Callender, Mayor

NEXT REGULAR COUNCIL MEETING  
Monday, November 5, 2018 at 7:00 PM