

The Regular Council Meeting of the City of Lower Burrell was held on Tuesday, September 4, 2018 at 7:00 P.M. Roll call indicated the following present: Councilman Fabry, Councilman Hamilton, Controller Farina, Treasurer Eshbaugh, Public Works Foreman Scott Johnson, Chief Tim Weitzel, Solicitor Yakopec, Mayor Callender, and City Administrator Amy Rockwell. Absent were Councilman Grillo and Councilman Koziarski. Also in attendance was Zoning/Ordinance Officer Michael G. Nedley.

**CORRESPONDENCE:**

Treasurer's Report for July, 2018.  
 Earned Income Tax Report for August, 2018.  
 Collection Service Center.  
 Engineering Report from Senate Engineering.

**EXECUTIVE DEPARTMENT REPORTS:**

**Councilman Fabry:** Councilman Koziarski had a serious family matter to attend to and asked that Councilman Fabry update everyone on his behalf. Scott Eckman has completed the design, engineering, and construction of the bridges at Burrell Lake Park on the wooded walking trail. Scott Fennell is finalizing the design and engineering for his three work out stations at Kotecki Park. The Burrell High School Cross Country Color Run is planned for September 30<sup>th</sup>. A walk/run benefit for Officer Shaw is scheduled for October 6<sup>th</sup> at Kotecki Park. The Farmers Market will be finishing October 13<sup>th</sup>.

On the finance side, Councilman Fabry reported that the City is indeed solvent. City Administrator Rockwell and Councilman Fabry are working on streamlining policies and procedures. All of council and department heads agreed that September was too early to work on a budget. The 9-11 Memorial service will be next Tuesday at 9 AM at the American Legion. He urged citizens to come out and show their support of the event.

**Councilman Hamilton:** Councilman Hamilton had the Public Works Job Completion Report for August. The road construction should be coming to an end. He thanked Chief Weitzel for coordinating the Veterans Place parade and for the area fire departments participation.

**Public Works Foreman Johnson:** Mr. Johnson gave an update with the work being performed on Leechburg Road and reported that Public Works is asphaltting.

**Zoning/Ordinance Officer Nedley:** Mr. Nedley gave an update on the Sunset Drive property. He spoke of ordinance violations letter that have been sent.

**Chief Weitzel:** Chief Weitzel had reports on calls for service, patrol mileage, arrests, and incidents. A grant has been received from Western Pennsylvania Chiefs of Police Association for a training session; sixty officers will be trained on a video simulator. School safety drills and procedures to lock down and evacuate the schools have been conducted and presented to parents at Project Discovery sessions. Daylight shift will write their arrest reports at Bon Air School. The architects asked for the vendor that will be used for security and access control. In response to the issues brought up by Johnson Street residents at August's meeting, Chief Weitzel confirmed through the fire chief that fire trucks in the past have been able to access Johnson Street. There is a deadline to order the new police car or additional costs will be incurred.

**Controller Farina:** No report.

**Treasurer Eshbaugh:** Mr. Eshbaugh gave the ending balances in both the general and sewer accounts.

**Solicitor Yakopec:** No report.

**City Administrator Rockwell:** Ms. Rockwell has met with department heads to determine their needs, and she will clarify how to separate and restructure duties in city hall. She is starting to work on the 2019 budget. Work has been done with the architects to finalize the design for public works and the city hall renovation. She has been developing policies and procedures as well as working with the treasurer's office to computerize aspects in the office. The Public Works contract has been finalized, and a meeting has been scheduled with public works employees to review it and address any questions. The labor attorney has been in contact, and she will follow-up with finalizing the police contract.

**Mayor Callender:** He introduced Bob Brooks who was in attendance. Mr. Brooks is the ex-mayor of Murrys ville and is running for the 54<sup>th</sup> District.

**OLD BUSINESS:**

None

## **NEW BUSINESS:**

- 1) The request from the school district to enforce parking regulations at the school such as fire lanes and no parking was discussed. The school district is concerned with first responders having access to the school. This was discussed for a considerable length of time.
- 2) Motion by Councilman Fabry, second by Councilman Hamilton to approve the Council meeting minutes from August 6, 2018. Roll call vote indicated: Councilman Fabry: AYE; Councilman Hamilton: AYE; Mayor Callender: AYE. 3 “AYES.” All in favor.
- 3) Motion by Councilman Fabry, second by Mayor Callender to accept the Treasurer’s Report and pay all bills. Roll call vote indicated: Councilman Fabry: AYE; Mayor Callender: AYE; Councilman Hamilton: AYE. 3 “AYES.” All in favor.
- 4) Motion by Councilman Hamilton, second by Mayor Callender to ratify permission for a Color Run at K-9 Officer Derek Kotecki Memorial Park on September 30, 2018 pending proof of insurance and hiring of auxiliary service requirements. Roll call vote indicated: Councilman Hamilton: AYE; Mayor Callender: AYE; Councilman Fabry: AYE. 3 “AYES.” All in favor.
- 5) Motion to reappoint Mimi Derbaum Kelly to the Library Board. This item was tabled.
- 6) Motion by Mayor Callender, second by Councilman Fabry to approve Agostino and Carrie Distilo request for final site plan approval on property identified as tax map # 17-06-00-0-084, located on 6 acres at 5106 Watters Road, zoned R-1. Both the Planning Commission and the Municipal Authority have reviewed and approved of the plan. Roll call vote indicated: Mayor Callender: AYE; Councilman Fabry: AYE; Councilman Hamilton: AYE. 3 “AYES.” All in favor.
- 7) Motion by Councilman Fabry, second by Mayor Callender to approve the Purchasing and Accounting Procedure. Roll call vote indicated: Councilman Fabry: AYE; Mayor Callender: AYE; Councilman Hamilton: AYE. 3 “AYES.” All in favor.
- 8) Motion by Mayor Callender, second by Councilman Fabry to approve the first reading of Ordinance # 6-2018 – Amend or supplement certain provisions of the Police Pension Plan. Roll call vote indicated: Mayor Callender: AYE; Councilman Fabry: AYE; Councilman Hamilton: AYE. 3 “AYES.” All in favor.
- 9) Motion by Mayor Callender, second by Councilman Hamilton to approve the second reading of Ordinance #6-2018 – Amend or supplement certain provisions of the Police Pension Plan. Roll call vote indicated: Mayor Callender: AYE; Councilman Hamilton: AYE; Councilman Fabry: AYE. 3 “AYES.” All in favor.
- 10) Motion by Mayor Callender, second by Councilman Fabry to approve the first reading of Ordinance #7-2018 – Amend a provision of the Police Pension Plan to include a Killed In Service benefit. Roll call vote indicated: Mayor Callender: AYE; Councilman Fabry: AYE; Councilman Hamilton: AYE. 3 “AYES.” All in favor.
- 11) Motion by Mayor Callender, second by Councilman Hamilton to approve the second reading of Ordinance #7-2018 - Amend a provision of the Police Pension Plan to include a Killed In Service benefit. Roll call vote indicated: Mayor Callender: AYE; Councilman Hamilton: AYE; Councilman Fabry: AYE. 3 “AYES.” All in favor.
- 12) Motion by Councilman Fabry, second by Councilman Hamilton to approve the 1<sup>st</sup> Annual Brian Shaw Memorial 5K/1 Mile walk on October 6, 2018 at K-9 Officer Derek Kotecki Memorial Park pending proof of insurance and hiring of auxiliary service requirements on the street. Roll call vote indicated: Councilman Fabry: AYE; Councilman Hamilton: AYE; Mayor Callender: AYE. 3 “AYES.” All in favor.

## **PUBLIC COMMENTS:**

Mrs. Christine Schubert, 3045 Fairway Drive thanked Chief Weitzel for allowing officers to park in her driveway. It was an eye-opening experience for her even though no speeders were caught. She commented that there is not a speed limit sign posted on the street. Citizens are responsible to know the law in response to the absence of a sign.

Mr. Bob Brooks had a question about the first and second reading of an ordinance the same night was explained.

## **ADJOURNMENT:**

With no further business coming before council, a motion was made to adjourn the meeting at 7:57 PM.

Amy S. Rockwell, City Administrator

Richard Callender, Mayor