

The Agenda and Council Meeting of the City of Lower Burrell was held on Monday, April 1, 2019 at 6 PM. Roll call indicated the following present: Councilman Koziarski, Councilman Grillo, Councilman Fabry, Controller Farina, Treasurer Eshbaugh, Public Works Foreman Scott Johnson, Chief Tim Weitzel, Solicitor Chris Gabriel, Zoning/Ordinance Officer Michael Nedley, Mayor Callender, and City Administrator Amy Rockwell. Absent was Councilman Hamilton.

6:00 Continuation of condemnation hearing for 200 Sunset Drive. The issues of this property will be dealt with in the normal property maintenance rules and regulations. This is a normal procedure which does not need a condemnation. Motion by Mayor Callender, second by Councilman Fabry to close the condemnation hearing. Roll call vote indicated: Mayor Callender: AYE; Councilman Fabry: AYE; Councilman Koziarski: AYE; Councilman Grillo: AYE. 4 "AYES." All in favor.

AGENDA MEETING

- A) National Honor Society project. Mrs. Abel and two Burrell students discussed the proposed project.
- B) Discussed entering into the following agreement with participating Westmoreland County municipalities: Mutual Aid Agreement to Utilize Interagency SWAT Trained Officers.
- C) Discussed letter from Sgt. Gregg Dale.
- D) Discussed removing 2014 Black Ford SUV Interceptor VIN # 1FM5K8AR3EGB27315 (Explorer in the civilian market) and the 2005 white Explorer VIN # 1FMZU72K25UB17836. Both vehicles are in very poor mechanical condition and have 100,000 plus miles on them.
- E) Discussed Mechanical (HVAC) Bids.
- F) Discussion on Fire Department Agreements and potential tax breaks for Volunteer Fire Fighters in good standing. Mike Ogurchock, 6204 Schafer Drive, President of Lower Burrell Volunteer Fire Company # 3. Brendon Seitz, Assistant Chief was also in attendance. In the past year they have been discussing an upgrade to the fleet. The matter of potential tax breaks was assigned to Councilman Grillo to implement. Mayor Callender also suggested a club activity to interest young people in becoming a fire fighter.
- G) Discussed 2019 Materials Bids. Bids have been reviewed and will be awarded in the Council meeting.
- H) Resolution 3-2019 Health Officer Charges. There is an increase from \$60 to \$100 for the inspection fee.
- I) Officer Brian Shaw Memorial Scholarship Fund - Resolution 5-2019. This will recognize the organization as a non-profit and is contingent of the organization receiving their status from the Internal Revenue Service.

The Agenda meeting finished.

The Council meeting started at the conclusion of the Agenda meeting.

CORRESPONDENCE:

Treasurer's Report for February, 2019.
 Earned Income Tax Report for March, 2019.
 Collection Service Center.
 Engineering Report from Senate Engineering.

EXECUTIVE DEPARTMENT REPORTS:

Chief Weitzel: Chief Weitzel had reports on calls for service, patrol mileage, arrests, and incidents for February and March. A recent audit was passed with flying colors. He thanked kids from St. Margaret Mary's who brought treat bags for the officers. Detective Beam and Chief Weitzel will attend a Homeland Security training. He thanked Steven Brian of Kittanning and Jason Gentile of Arnold. They are two good Samaritans who came to the aid of a female who was being physically assaulted in the middle of the 2800 block of Leechburg Road.

City Administrator Rockwell: Things are moving forward to finalize the contracts with the awarded bidders for the building renovations and public works building. She spoke of the roofing repair being done at City Hall and at Fisher Hall as well as the HVAC replacement. She has been working with Councilman Koziarski on an application to DCNR for planning of a master plan for parks. Work is being completed on the City's audit with Mark Turnley.

Solicitor Gabriel: No report.

Treasurer Eshbaugh: Mr. Eshbaugh gave the ending balances in both the general and sewer accounts.

Councilman Koziarski: West Arm has decided to hold another single day softball tournament to support paralysis research. Opening day of Lower Burrell Little League will be April 27th. He went on to say about numerous volunteer groups who are volunteering at the parks such as Girl Scouts who are helping with the butterfly garden at Kotecki Park. He is working with Burrell High School cheerleaders to update the bocce court. Seasonal help advertising will go out soon. The Farmer's Market will be opening on June 15th.

Councilman Fabry: He thanked Brian Eshbaugh and Amy Rockwell for their continued oversight in the budget. It is being monitored. He reminded everyone that the Easter Egg Hunt will be April 20th at 10 AM.

Councilman Grillo: The monthly and a year to date report for building permit and correspondence for ordinance violations was on file as well as the occupancy inspection report for March 2019.

Controller Farina: No report.

Public Works Foreman Johnson: Public Works is repairing inlets and pot holes. They have worked in Veterans Park to help keep things moving with the building construction. Streets that will be renovated will be Oregon, Route 56 to Delaware, Wachter Avenue from Wildlife Lodge Road to Alder Street, and Lower Burrell's half of Craigdell Road from Carl Avenue to the bend behind Giant Eagle.

Zoning/Ordinance Officer Nedley: No report.

Mayor Callender: Mayor Callender reminded everyone that the Narcon training scheduled for April 8th has been cancelled and will be rescheduled.

OLD BUSINESS:

None

NEW BUSINESS:

- 1) Motion by Councilman Koziarski, second by Councilman Fabry to approve the Council meeting minutes from March 4, 2019. Roll call vote indicated: Councilman Koziarski: AYE; Councilman Fabry: AYE; Councilman Grillo: AYE; Mayor Callender: AYE. 4 "AYES." All in favor.
- 2) Motion by Councilman Fabry, second by Councilman Koziarski to accept the Treasurer's Report and pay all bills. Roll call vote indicated: Councilman Fabry: AYE; Councilman Koziarski: AYE; Councilman Grillo: AYE; Mayor Callender: AYE. 4 "AYES." All in favor.
- 3) Motion by Mayor Callender, second by Councilman Fabry to accept the retirement of Sgt. Gregg Dale effective May 27, 2019. Mayor and Council offered their congratulations and best of luck and thank you for his service. Roll call vote indicated: Mayor Callender: AYE; Councilman Fabry: AYE; Councilman Koziarski: AYE; Councilman Grillo: AYE. 4 "AYES." All in favor.
- 4) Motion by Mayor Callender, second by Councilman Fabry to advertise for sale the 2014 Black Ford SUV Interceptor VIN # 1FM5K8AR3EGB27315 and the 2005 white Explorer VIN # 1FMZU72K25UB17836 on Muncibid. Roll call vote indicated: Mayor Callender: AYE; Councilman Fabry: AYE; Councilman Koziarski: AYE; Councilman Grillo: AYE. 4 "AYES." All in favor.
- 5) Motion by Mayor Callender, second by Councilman Koziarski to approve the first reading of Ordinance 2-2019 Of The City Of Lower Burrell Amending Chapter 256 Streets And Sidewalks Of The Codified Ordinances And Ordinance. Roll call vote indicated: Mayor Callender: AYE; Councilman Koziarski: AYE; Councilman Fabry: AYE; Councilman Grillo. 4 "AYES." All in favor.
- 6) Motion by Mayor Callender, second by Councilman Koziarski to approve the second reading of Ordinance 2-2019 Of The City Of Lower Burrell Amending Chapter 256 Streets And Sidewalks Of The Codified Ordinances And Ordinance. Roll call vote indicated: Mayor Callender: AYE; Councilman Koziarski: AYE; Councilman Fabry: AYE; Councilman Grillo: AYE. 4 "AYES." All in favor.
- 7) Motion by Councilman Koziarski, second by Councilman Fabry to approve the first reading of Ordinance 3-2019 Prescribing Parking Regulations And Providing Penalties For Their Violation. Roll call vote indicated: Councilman Koziarski: AYE; Councilman Fabry: AYE; Mayor Callender: AYE; Councilman Grillo: AYE. 4 "AYES." All in favor.
- 8) Motion by Councilman Koziarski, second by Councilman Fabry to approve the second reading of Ordinance 3-2019 Prescribing Parking Regulations And Providing Penalties For Their Violation. Roll call vote indicated: Councilman Koziarski: AYE; Councilman Fabry: AYE; Mayor Callender: AYE; Councilman Grillo: AYE. 4 "AYES." All in favor.
- 9) Motion by Councilman Fabry, second by Councilman Koziarski to award the Mechanical Contract for the New Public Works Facility and City Hall renovation to Marc Service Inc. for \$355,870; unit price of \$35 each for MC-01 insulation and fittings; unit price \$125 per 10 linear feet for MC-02 insulation for piping. Roll call vote indicated: Councilman Fabry: AYE; Councilman Koziarski: AYE; Mayor Callender: AYE; Councilman Grillo: AYE. 4 "AYES." All in favor.
- 10) Motion by Councilman Koziarski, second by Mayor Callender to execute the contract with Horizon Information Services for networking, access control and camera systems. Roll call vote indicated: Councilman Koziarski: AYE; Mayor Callender: AYE; Councilman Fabry: AYE; Councilman Grillo: AYE. 4 "AYES." All in favor.
- 11) Motion by Mayor Callender, second by Councilman Fabry to award the bid for Superpave Asphalt materials identified as Items 1,2 and 3 on the 2019 Materials Specification Sheet to Lindy Paving for \$57.35/ton for Wearing Course 9.5mm; \$49.85/ton for modified binder 19mm; \$48.85/ton for base course binder 25mm. Roll call vote indicated: Mayor Callender: AYE; Councilman Fabry: AYE; Councilman Koziarski: AYE; Councilman Grillo: AYE. 4 "AYES." All in favor.

- 12) Motion by Mayor Callender, second by Councilman Fabry to award the bid for CRS-2PM Latex Emulsion, delivered and spread, to Suit-Kote Corporation for \$2.459/gallon. Roll call vote indicated: Mayor Callender: AYE; Councilman Fabry: AYE; Councilman Koziarski: AYE; Councilman Grillo: AYE. 4 "AYES." All in favor.
- 13) Motion by Mayor Callender, second by Councilman Fabry to award the bid for #8 Crushed and Washed Limestone to Allegheny Mineral Corporation (Snyder) at \$25.90/ton delivered. Roll call vote indicated: Mayor Callender: AYE; Councilman Fabry: AYE; Councilman Koziarski: AYE; Councilman Grillo: AYE. 4 "AYES." All in favor.
- 14) Motion by Mayor Callender, second by Councilman Fabry to award the bid for 2A Limestone to Allegheny Mineral Corporation (Snyder) at \$18.90/ton delivered. Roll call vote indicated: Mayor Callender: AYE; Councilman Fabry: AYE; Councilman Koziarski: AYE; Councilman Grillo: AYE. 4 "AYES." All in favor.
- 15) Motion by Mayor Callender, second by Councilman Fabry to award the bid for #57/2B Limestone to Hanson Aggregates at \$21.57/ton delivered. Roll call vote indicated: Mayor Callender: AYE; Councilman Fabry: AYE; Councilman Koziarski: AYE; Councilman Grillo: AYE. 4 "AYES." All in favor.
- 16) Motion by Mayor Callender, second by Councilman Koziarski to reject all bids for 3,000 gallons of Ultra Low Sulfur Diesel due to the implementation of the fleet card program. Roll call vote indicated: Mayor Callender: AYE; Councilman Koziarski: AYE; Councilman Fabry: AYE; Councilman Grillo: AYE. 4 "AYES." All in favor.
- 17) Motion by Mayor Callender, second by Councilman Koziarski to reject all bids for 3,000 gallons of 89 Octane Gasoline due to the implementation of the fleet card program. Roll call vote indicated: Mayor Callender: AYE; Councilman Koziarski: AYE; Councilman Fabry: AYE; Councilman Grillo: AYE. 4 "AYES." All in favor.
- 18) Motion by Mayor Callender, second by Councilman Koziarski to award the bid for tracked excavator, operator, trench box and pipe laser to Brunner Excavating at \$140/hour. Roll call vote indicated: Mayor Callender: AYE; Councilman Koziarski: AYE; Councilman Fabry: AYE; Councilman Grillo: AYE. 4 "AYES." All in favor.
- 19) Motion by Councilman Fabry, second by Councilman Koziarski to approve Resolution 3-2019 amending the 2019 City Fee Schedule. Roll call vote indicated: Councilman Fabry: AYE; Councilman Koziarski: AYE; Councilman Grillo: AYE; Mayor Callender: AYE. 4 "AYES." All in favor.
- 20) Motion by Councilman Koziarski, second by Councilman Fabry to adopt Resolution 4-2019 authorizing the application to DCNR for park planning. Roll call vote indicated: Councilman Koziarski: AYE; Councilman Fabry: AYE; Councilman Grillo: AYE; Mayor Callender: AYE. 4 "AYES." All in favor.
- 21) Motion by Mayor Callender, second by Councilman Koziarski to adopt Resolution 5-2019 Recognizing the charitable organization of the Officer Brian Shaw Memorial Scholarship Fund contingent upon legal review. Roll call vote indicated: Mayor Callender: AYE; Councilman Koziarski: AYE; Councilman Fabry: AYE; Councilman Grillo: AYE. 4 "AYES." All in favor.
- 22) Motion by Mayor Callender, second by Councilman Koziarski to adopt Mutual Aid Agreement to Utilize Interagency SWAT Trained Officer agreement. Roll call vote indicated: Mayor Callender: AYE; Councilman Koziarski: AYE; Councilman Fabry: AYE; Councilman Grillo: AYE. 4 "AYES." All in favor.

PUBLIC COMMENTS:

None

ADJOURNMENT:

With no further business coming before council, a motion was made to adjourn the meeting.

Amy S. Rockwell, City Administrator

Richard Callender, Mayor

NEXT REGULAR AGENDA AND COUNCIL MEETING
Monday, May 6, 2019 at 6:00 PM