

The Agenda and Council Meeting of the City of Lower Burrell was held on Monday, December 2, 2019 at 6 PM. Roll call indicated the following present: Councilman Grillo, Councilman Fabry, Councilman Hamilton, Councilman Koziarski, Controller Farina, Director of Parks and Public Works Jeff Fleming, Chief Tim Weitzel, Solicitor Fera, Mayor Callender, and City Administrator Amy Rockwell. Absent were Treasurer Eshbaugh and Zoning/Ordinance Officer Michael Nedley.

AGENDA MEETING:

- A) Discussed the purchases needed for the street department, specifically a 2020 International and a 2019 John Deere excavator.
- B) Discussed the fee schedule for 2020.
- C) Discussed the Municipal Authority and their need for a bridge loan. Updated information was received of the interest only payment.
- D) Discussed PA Small Water and Sewer Grant Application.
- E) Discussed Landowner Letter of Commitment Westmoreland Conservation District – Burrell Lake Park.
- F) Discussed financial information regarding the Veterans monument at Stewart School.
- G) Discussed the Direct Energy contract that has expired. Constellation Energy submitted an energy proposal. Mr. Reuben Bailey from Advantage Energy Partners has proposed a contract through AEP.
- H) Nothing else came before Council.

The Agenda meeting finished.

The Council meeting started at the conclusion of the Agenda meeting.

CORRESPONDENCE:

Treasurer's Report for November 2019.
Collection Service Center.
Engineering Report from Senate Engineering.
DCNR – Grant award in the amount of \$19,900.
Sylvia Oliver.

EXECUTIVE DEPARTMENT REPORTS:

Councilman Hamilton: Councilman Hamilton had the jobs completed for Public Works. There have been issues with the pump station making it necessary to have trucks working through the night. Please follow the City of Lower Burrell on Facebook as well as the web site to prepare for any major snows. He recognized Jeff Fleming, Michelle Hatbob, and Amy Rockwell for their work in transitioning to the new building while dealing with sewer problems, installing the Christmas decorations along Leechburg Road, and other issues. He acknowledged the hard work and dedication to getting everything accomplished. He echoed sentiments already shared among council members and spoke of the time Chief Weitzel helped him coordinate an event for homeless veterans and recognized Mayor Callender's support in the effort as well. He spoke about the leadership and respect offered by both Chief Weitzel and Mayor Callender after Brian Shaw was killed. To Councilman Koziarski, he has admired his business mindset. To Mayor Callender, he appreciated that he kept him grounded and his perseverance in what is important.

Councilman Grillo: The monthly and a year to date report for building permit and correspondence for ordinance violations was on file as well as the occupancy inspection report for November 2019. He reported on following up on the complaint of Mr. Hereda about wild animals. He thanked Chief Weitzel for being the Chief. He spoke of when Derek Kotecki was killed, and he thanked Chief Weitzel for taking the lead. To Councilman Koziarski, he thanked him for getting the kids active in the parks. To Mayor Callender, he was glad that he was passionate for the City and wished him well.

Councilman Koziarski: There will be a replacement of the play area at Veterans Park that will take place next spring using a grant. Councilman Koziarski said that it's been a great four years; he appreciated all the partnerships and all the hard work that got done. He will always be here to support the City.

City Administrator Rockwell: Budget is ready to be passed. She is working on finalizing year end finances. She thanked Councilman Koziarski for his service and the job he has done with the parks. She also thanked Chief Weitzel for his many years of service and for his help during her transition. To Mayor Callender, she thanked him for giving her the honor and pleasure to come back to serve her hometown.

Chief Weitzel: He thanked Club Fitness who held a fund raiser for the area police departments of which \$1,600 was received from the event. As this was his last council meeting as Chief of Police, he thanked the residents of the City and remembers the support the community gave when Officer Kotecki was killed. He thanked Mayor Kinosz for promoting him to Chief, and he thanked Mayor Callender who retained him as Chief. He thanked this Council for always supporting the police officers with more than fair contracts and feels that they are the best equipped and best trained in the region.

Solicitor Fera: She wished those who are leaving the best.

Controller Farina: Addressing Mayor Callender, Controller Farina read from the February 2017 newsletter in which Mayor Callender wrote about great issues facing the City of Lower Burrell. Controller Farina went on to list them. He then numerated the many achievements that were accomplished during Mayor Callender's tenure. Controller Farina thanked Mayor Callender for his dedication and service to the community and summed it up by saying that Mayor Callender has fulfilled all the promises and more. Those in attendance applauded.

Director Fleming: An update was given about the sewer pump station. He thanked John Szostak with SDB Technologies, Chad Hough with Grayco LLC, Bill Artman with Artman Electric, Tim Dobrosky with McCutcheon Enterprises, and Joe Fillix from Godwin Pumps. He thanked everybody leaving for their professionalism and service. He appreciated the support from everyone during his transition.

Councilman Fabry: Cookies with Santa will be held December 7, 2019 from 10 AM to 1 PM. He gave budget updates. He thanked everyone on the dais, the department heads, members of council, and Amy Rockwell for adhering to their budgets. Councilman Fabry spoke of his working and personal relationship with Chief Weitzel and thanked him for everything he has done. He said that Chief Weitzel has always wanted what is best for the City and should be commended. To Councilman Koziarski, he thanked him for the fantastic job of getting students involved and all the effort he has put into the parks. He is proud of everything he has done. To Mayor Callender, he was the one who most guided and directed him, and he will always be grateful for the mentoring.

Mayor Callender: Mayor Callender thanked everyone for letting him serve the public. He has enjoyed himself and working with everybody. Everyone should be proud of who serves the City of Lower Burrell. To Chief Weitzel, he said that there was never a question and it's been a pleasure. To Councilman Koziarski, you deserve the time off for all the effort he put in. To Councilman Fabry, it was nice working with you and being able to lead in the right direction. To Councilman Grillo, thank you for your experience that you brought to the table. He addressed Mayor-elect Andrejick and Councilwoman-elect Albanese by saying that the offer is open if they need help with the transition. He appreciated the opportunity to serve the City of Lower Burrell. He asked Chief Weitzel to fill in as Acting Chief until the next Chief is named.

OLD BUSINESS:

None

NEW BUSINESS:

- 1) Motion by Councilman Fabry, second by Councilman Grillo to approve the minutes from the Budget Meeting on October 22, 2019 and the minutes from the Council meeting on November 4, 2019. Roll call vote indicated: Councilman Fabry: AYE; Councilman Grillo: AYE; Councilman Koziarski: AYE; Councilman Hamilton: AYE; Mayor Callender: AYE. 5 "AYES." All in favor.
- 2) Motion by Councilman Fabry, second by Councilman Grillo to accept the Treasurer's Report and pay all bills. Roll call vote indicated: Councilman Fabry: AYE; Councilman Grillo: AYE; Councilman Hamilton: AYE; Councilman Koziarski: AYE; Mayor Callender: AYE. 5 "AYES." All in favor.
- 3) Motion by Councilman Fabry, second by Councilman Koziarski to approve the third and final reading of Ordinance # 6-2019 – 2020 Millage. Roll call vote indicated: Councilman Fabry: AYE; Councilman Koziarski: AYE; Councilman Hamilton: AYE; Councilman Grillo: AYE; Mayor Callender: AYE. 5 "AYES." All in favor.
- 4) Motion by Councilman Fabry, second by Councilman Koziarski to approve the third and final reading of Ordinance # 7-2019 – Appropriating Sums. Roll call vote indicated: Councilman Fabry: AYE; Councilman Koziarski: AYE; Councilman Hamilton: AYE; Councilman Grillo: AYE; Mayor Callender: AYE. 5 "AYES." All in favor.
- 5) Motion by Councilman Fabry, second by Councilman Koziarski to approve the first reading of Ordinance # 8-2019 – Adopting PMRS Plan. Roll call vote indicated: Councilman Fabry: AYE; Councilman Koziarski: AYE; Mayor Callender: AYE; Councilman Grillo: AYE; Councilman Hamilton: AYE. 5 "AYES." All in favor.
- 6) Motion by Councilman Fabry, second by Councilman Koziarski to approve the second reading of Ordinance # 8-2019 – Adopting PMRS Plan. Roll call vote indicated: Councilman Fabry: AYE; Councilman Koziarski: AYE; Councilman Grillo: AYE; Councilman Hamilton: AYE; Mayor Callender: AYE. 5 "AYES." All in favor.
- 7) Motion by Councilman Hamilton, second by Councilman Grillo to approve bridge loan for Lower Burrell Municipal Authority. Roll call vote indicated: Councilman Hamilton: AYE; Councilman Grillo: AYE;

Councilman Fabry: AYE; Councilman Koziarski: AYE; Mayor Callender: AYE. 5 “AYES.” All in favor.

- 8) Motion to approve the reorganization meeting and advertise the first council meeting for January 6, 2020. Reorganization meeting will be held at 5:30; agenda and council meeting will start at 6 PM. Roll call vote indicated: Councilman Grillo: AYE; Mayor Callender: AYE; Councilman Hamilton: AYE; Councilman Fabry: AYE; Councilman Koziarski: AYE. 5 “AYES.” All in favor.
- 9) Motion by Councilman Hamilton, second by Councilman Fabry to authorize the purchase of a 2020 International truck and authorize the City Administrator to execute the loan agreement. Roll call vote indicated: Councilman Hamilton: AYE; Councilman Fabry: AYE; Mayor Callender: AYE; Councilman Grillo: AYE; Councilman Koziarski: AYE. 5 “AYES.” All in favor.
- 10) Motion by Councilman Hamilton, second by Mayor Callender to authorize the purchase of a 2019 John Deere Excavator with the trade of the 2008 Caterpillar Backhoe and authorize the City Administrator to execute the loan agreement. Roll call vote indicated: Councilman Hamilton: AYE; Mayor Callender: AYE; Councilman Grillo: AYE; Councilman Fabry: AYE; Councilman Koziarski: AYE. 5 “AYES.” All in favor.
- 11) Motion by Councilman Hamilton, second by Mayor Callender to terminate the employment of Cameron Rotto. Roll call vote indicated: Councilman Hamilton: AYE; Mayor Callender: AYE; Councilman Koziarski: AYE; Councilman Fabry: AYE; Councilman Grillo: AYE. 5 “AYES.” All in favor.
- 12) Motion by Councilman Hamilton, second by Councilman Fabry to approve Resolution 9-2019 Fee Schedule for 2020. Roll call vote indicated: Councilman Hamilton: AYE; Councilman Fabry: AYE; Councilman Koziarski: AYE; Councilman Grillo: AYE; Mayor Callender: AYE. 5 “AYES.” All in favor.
- 13) Motion by Councilman Hamilton, second by Councilman Fabry to approve Resolution 10-2019 approving application to the PA Small Waters and Sewers Program grant from the Commonwealth Financing Authority. Roll call vote indicated: Councilman Hamilton: AYE; Councilman Fabry: AYE; Councilman Koziarski: AYE; Councilman Grillo: AYE; Mayor Callender: AYE. 5 “AYES.” All in favor.
- 14) Motion by Councilman Grillo, second by Mayor Callender to approve payment for Veterans Monument located at Stewart School. Roll call vote indicated: Councilman Grillo: AYE; Mayor Callender: AYE; Councilman Fabry: AYE; Councilman Koziarski: AYE; Councilman Hamilton: AYE. 5 “AYES.” All in favor. Mayor Callender thanked the American Legion and the VFW for their contributions as well as Representative Brooks.
- 15) Motion by Councilman Koziarski, second by Councilman Fabry to authorize the Landowner Letter of Commitment with the Westmoreland Conservation District. Roll call vote indicated: Councilman Koziarski: AYE; Councilman Fabry: AYE; Councilman Hamilton: AYE; Councilman Grillo: AYE; Mayor Callender: AYE. 5 “AYES.” All in favor.

PUBLIC COMMENTS:

Mr. Bud Myers thanked Mayor Callender for his dedication to the City. He thanked Chief Weitzel for his help and service. And as a member of the Parks Commission, he thanked Councilman Koziarski for everything done in the parks. And to all, on behalf of the Farmers Market, he appreciated everything.

Mrs. Regina Seidel spoke of her working relationship with Chief Weitzel and how she hates to have him step down because he has put his heart and soul into the City of Lower Burrell. To Councilman Koziarski, Chief Weitzel, and Mayor Callender, people have no idea the number of hours of their public service.

Mrs. Michelle Hatbob spoke of the leadership provided and her appreciation of it.

ADJOURNMENT:

With no further business coming before council, a motion was made to adjourn the meeting.

Amy S. Rockwell, City Administrator

Richard Callender, Mayor

**The Reorganization meeting is Monday, January 6, 2020 at 5:30 PM.
The next Agenda and Council meeting is Monday, January 6, 2020 at 6:00 P.M.**