

The Agenda and Council Meeting of the City of Lower Burrell was held on Monday, June 3, 2019 at 6 PM. Roll call indicated the following present: Councilman Fabry, Councilman Koziarski, Councilman Grillo, Controller Farina, Treasurer Eshbaugh, Public Works Foreman Scott Johnson, Solicitor Chris Gabriel, Zoning/Ordinance Officer Michael Nedley, Mayor Callender, and City Administrator Amy Rockwell. Absent were Councilman Hamilton and Chief Tim Weitzel.

AGENDA MEETING

- A) Proposed changes to solicitation permit and ordinance. City Administrator Rockwell highlighted some of the changes that will strengthen the permitting process.
- B) Proposed Intergovernmental Cooperation Agreement for the deployment of Specially Trained Officers. Solicitor Gabriel gave a summary on the Agreement.
- C) Joint Petition for Representation to Pennsylvania Labor Relations Board. Solicitor Gabriel presented a summary.
- D) Discuss annual allotment to the fire departments and the Fire Equipment Escrow. Agreements have been signed; the City has received copies of their officers, rosters, insurance, and financials. Financial documents will be turned over to Controller Farina for review.
- E) Discussion of letter from W. Scott Johnson. Mr. Johnson read his letter addressed to Mayor Callender, Councilmen, and Administrator Rockwell. He received applause from those in attendance. Mayor Callender thanked Mr. Johnson for his service. Mr. Johnson took time to reflect on his career with the City of Lower Burrell. Mr. Nedley stated it has been an honor and privilege to work with Mr. Johnson.
- F) Mr. Nedley provided an update on the construction project.
- G) Through Municibid, a bid was received for \$3,500 for the 2014 police Ford Explorer. Contact has not been established of the owner with the winning bid; this will be followed up on and may be necessary to rebid.
- H) Vogel did an audit of refuse services at city hall and city parks. This constituted a new quote for service. City Administrator Rockwell requested a quote from Waste Management for similar services which was higher than Vogel's.
- I) Anything else that comes before Council.

The Agenda meeting finished.

The Council meeting started at the conclusion of the Agenda meeting.

CORRESPONDENCE:

Treasurer's Report for May 2019.

Earned Income Tax Report for May 2019.

Collection Service Center.

Engineering Report from Senate Engineering. Mr. Pitsch thanked Mr. Johnson for making his time here easier.

Westmoreland County Land Bank Year End Audit 12-31-2018.

Letter from W. Scott Johnson.

Financial Reports and Agreements from Lower Burrell # 1 and # 3.

EXECUTIVE DEPARTMENT REPORTS:

City Administrator Rockwell: She thanked Mr. Johnson for his help in her transition to her position. As both a resident and City Administrator, she was very appreciative of the hours and time he put into his job. She reported that in May she was named President of the Association for Pennsylvania Municipal Management. She received applause from those in attendance. Mayor Callender commented on what an asset this is for the City of Lower Burrell.

Solicitor Gabriel: He also congratulated Mr. Johnson, wished him well, and congratulated him.

Treasurer Eshbaugh: Mr. Eshbaugh had the reports in both the general and sewer accounts. He also wished Mr. Johnson good luck and said he was jealous.

Councilman Koziarski: Grading, pipes, and drainage work has been done at the ABC Fields for the Little League that was taken care of by Mr. Johnson. Burrell High School National Honor Society did work in Veteran's Park painting and creating games. The area they created is being utilized by the children at Stewart School. He thanked both Mr. Johnson and Mr. Florek for their help in coordinating the event. There will be a Fishing Derby sponsored by the Tri-County Trout Club, Parks Commission, and American Legion. Lower Burrell Fireman's carnival will be held June 10th to 15th. The Farmers Market will start June 15th. Councilman Koziarski also listed numerous events that will be held at city parks. Pennsylvania Fish and Boat Commission will be doing fish surveying at Burrell Lake Park. Councilman Koziarski said to Mr. Johnson that he has been an integral part to everything, and he will be sorely missed.

Councilman Fabry: He thanked City Administrator Rockwell publicly for the reporting she has done. There is not a single budget that has used over 40 percent of their budget for the year. Everyone is doing their due diligence and staying on track and on budget. The next budget workshop will be with Councilman Grillo's Public Safety department. Councilman Fabry had the pleasure of working with Scott for two years. He has not met anyone who cares more about the City than Mr. Johnson. He genuinely cares. He thanked him and said he will be missed.

Councilman Grillo: The monthly and a year to date report for building permit and correspondence for ordinance violations was on file as well as the occupancy inspection report for May 2019. He also had sentiments for Mr. Johnson in that he appreciated working with him. He has been an asset to the City and thanked him for his friendship and wished him and his family well.

Controller Farina: He complimented Mr. Johnson for the MS4 federal mandate sewage and stormwater, and he will be missed.

Public Works Foreman Johnson: Public Works is finishing up some storm lines, doing curb repairs, and will be doing seal coating.

Zoning/Ordinance Officer Nedley: No report.

Mayor Callender: There will be another shredding event at the VFW on June 29th by Representative Bob Brooks. Mayor Callender congratulated Ms. Rockwell on her accomplishment of being named President of the Association for Pennsylvania Municipal Management and congratulated Mr. Johnson on his dream.

OLD BUSINESS:

None

NEW BUSINESS:

- 1) Motion by Councilman Koziarski, second by Councilman Fabry to approve the Council meeting minutes from May 6, 2019. Roll call vote indicated: Councilman Koziarski: AYE; Councilman Fabry: AYE; Councilman Grillo: AYE; Mayor Callender: AYE. 4 “AYES.” All in favor.
- 2) Motion by Councilman Fabry, second by Councilman Koziarski to accept the Treasurer’s Report and pay all bills. Roll call vote indicated: Councilman Fabry: AYE; Councilman Koziarski: AYE; Councilman Grillo: AYE; Mayor Callender: AYE. 4 “AYES.” All in favor.
- 3) Motion by Mayor Callender, second by Councilman Fabry to advertise the draft Ordinance for Intergovernmental Cooperation Agreement for the deployment of Specially Trained Officers. Roll call vote indicated: Mayor Callender: AYE; Councilman Fabry: AYE; Councilman Koziarski: AYE; Councilman Grillo: AYE. 4 “AYES.” All in favor.
- 4) Motion by Mayor Callender, second by Councilman Fabry to have the City Administrator execute the Joint Petition for Representation to the Pennsylvania Labor Relations Board. Roll call vote indicated: Mayor Callender: AYE; Councilman Fabry: AYE; Councilman Koziarski: AYE; Councilman Grillo: AYE. 4 “AYES.” All in favor.
- 5) Motion by Councilman Grillo, second by Councilman Fabry to make the annual distributions to Lower Burrell #1 and #3, including the fuel allotment balance. Roll call vote indicated: Councilman Grillo: AYE; Councilman Fabry: AYE; Councilman Koziarski: AYE; Mayor Callender: AYE. 4 “AYES.” All in favor.
- 6) Motion by Councilman Grillo, second by Councilman Fabry to make the budgeted transfer from the General Fund to the Major Firefighting Equipment Fund in the amount of \$30,000. Roll call vote indicated: Councilman Grillo: AYE; Councilman Fabry: AYE; Councilman Koziarski: AYE; Mayor Callender: AYE. 4 “AYES.” All in favor.
- 7) Motion by Councilman Grillo, second by Councilman Fabry to make the budgeted distribution from the Major Firefighting Equipment Fund to Lower Burrell #3 in the amount of \$120,000. Roll call vote indicated: Councilman Grillo: AYE; Councilman Fabry: AYE; Councilman Koziarski: AYE; Mayor Callender: AYE. 4 “AYES.” All in favor.
- 8) Motion by Mayor Callender, second by Councilman Fabry to accept, with regret, the resignation of W. Scott Johnson effective July 5, 2019. Roll call vote indicated: Mayor Callender: AYE; Councilman Fabry: AYE; Councilman Grillo: AYE; Councilman Koziarski: AYE. 4 “AYES.” All in favor.
- 9) Motion by Mayor Callender, second by Councilman Fabry to award the 2014 Ford Explorer to the highest bidder on Municibid, Mr. George Martinos for \$3,500. Roll call vote indicated: Mayor Callender: AYE; Councilman Fabry: AYE; Councilman Grillo: AYE; Councilman Koziarski: AYE. 4 “AYES.” All in favor.
- 10) Motion by Mayor Callender, second by Councilman Koziarski to appoint Jeff Fleming as the Director of Public Works and Parks. Roll call vote indicated: Mayor Callender: AYE; Councilman Koziarski: AYE; Councilman Fabry: AYE; Councilman Grillo: ABSTAIN. 3 “AYES.” 1 “ABSTAIN.” Approved.

PUBLIC COMMENTS:

Mr. Bud Myers spoke on behalf of himself and the vendors from the Farmers Market, wishing Mr. Johnson well and appreciated all that he has done for the City and the Farmers Market.

Ms. Rosina Albanese, on behalf of Representative Brooks mentioned the shredding event to be held June 29, 2019 at the VFW. She also congratulated Ms. Rockwell and Mr. Johnson.

ADJOURNMENT:

With no further business coming before council, a motion was made to adjourn the meeting.

Amy S. Rockwell, City Administrator

Richard Callender, Mayor