

The Agenda and Council Meeting of the City of Lower Burrell was held on Monday, May 6, 2019 at 6 PM. Roll call indicated the following present: Councilman Hamilton, Councilman Koziarski, Councilman Grillo, Councilman Fabry, Controller Farina, Treasurer Eshbaugh, Public Works Foreman Scott Johnson, Chief Tim Weitzel, Solicitor John Rushford, Zoning/Ordinance Officer Michael Nedley, Mayor Callender, and City Administrator Amy Rockwell.

### **AGENDA MEETING**

- A) President of Burrell Area Rotary Club presentation to Chiefs. Dr. Cook was unable to attend the meeting. Ms. Shannon Wagner, representing the Rotary Club, had plaques for Chief Marmo and Chief Hereda of the fire companies. She thanked them and acknowledged their service as a volunteer and for protecting the community. Chief Weitzel was presented with a plaque also and Ms. Wagner spoke as both a Rotarian and as Superintendent of the Burrell School District in acknowledging the work Chief Weitzel has implemented for the protection of the children in the school district. Chief Weitzel received applause from the audience.
- B) Chief Weitzel discussed the State Plan of Operation Between the State of Pennsylvania and the Lower Burrell Police Department. It requires council to grant Chief Weitzel authorization to execute this agreement.
- C) Received an update on the construction project. The end date of the construction is slated for March 14, 2020.
- D) Received an update on the fireman's tax credit. Councilman Grillo reported that information has been sent to the City Administrator from the Solicitor. Ms. Rockwell spoke of the tax credit options. For it to be enacted requires an ordinance coordinated with fire departments to agree on the combined execution and to establish criteria that all would have to meet depending on the type of tax credit, i.e. earned income or real estate. Councilman Grillo has contacted the school and has not yet met with the Fire Chiefs. He also needs to contact Upper Burrell's Fire Chief and will schedule a meeting.

The Agenda meeting finished.

The Council meeting started at the conclusion of the Agenda meeting.

### **CORRESPONDENCE:**

Treasurer's Report for April, 2019.

Earned Income Tax Report for April, 2019.

Collection Service Center.

Engineering Report from Senate Engineering.

Valley Points Family YMCA requesting permission and support for the 7<sup>th</sup> annual "Run on the River" race.

Lower Burrell Planning Commission's recommendation on dog safety.

### **EXECUTIVE DEPARTMENT REPORTS:**

**Councilman Koziarski:** Lower Burrell's recycling event was held April 27<sup>th</sup>. The ECSR recycling event was held May 4<sup>th</sup>. Both events had a very good turn out. Opening day for Little League was recently held. Girl Scout troop # 26279 held an Earth Day event at Burrell Lake Park. West Arm Therapy will be holding a softball tournament to support Paralysis Research at Kotecki Park. Burrell High School cheerleader team will be volunteering at the bocce courts, the walking bridge, and the horseshoe pits. National Honor Society will be at Veterans Park doing a Day of Caring on May 20<sup>th</sup>. Councilman Koziarski thanked Mr. Johnson and Ms. Rockwell for their help in coordinating this event. The Farmers Market is starting in June. He cautioned people to keep their dogs leashed when at the park and to clean up after their animals.

**Councilman Fabry:** It is reported that the budget is on track, and he asked everyone to keep an eye on their budgets. The quarterly budget workshops have been implemented. Councilman Fabry commended Chief Weitzel for the work he puts into his budget. The Easter egg hunt went off without a hitch. He thanked Scott Johnson, Redemption Church, and the National Honor Society. He spoke about Mayor Nico for the Day and thanked Mayor Callender, Ms. Rockwell, Scott Johnson, and the fire department.

**Councilman Hamilton:** The list of jobs completed was available. There are paving projects approved are Wachter Avenue, Oregon Drive, and Lower Burrell's portion of Craigdell Road. Mr. Johnson has set up a training program for other municipalities who do not seal coat.

**Councilman Grillo:** The monthly and a year to date report for building permit and correspondence for ordinance violations was on file as well as the occupancy inspection report for April 2019. It was a pleasure to meet Mayor Nico. There is talk about possibly starting a fireman's club in the high school.

**Controller Farina:** No report.

**Public Works Foreman Johnson:** Inlet and catch basin repairs have begun. Work has begun on storm lines that have failed during rain events. Seal coating will begin in July. Mr. Johnson thanked Mayor and Council for having the Bullying Awareness Day. There have been issues with the forced main from Big

Braeburn/Chartiers pump station. The Municipal Authority have been given estimates and Kevin Lettrich came forward to explain the situation.

**Zoning/Ordinance Officer Nedley:** No report.

**Chief Weitzel:** Chief Weitzel had reports on calls for service, patrol mileage, arrests, and incidents for March. A Lieutenant exam has been conducted. The application period for a full-time officer has closed; seventeen applications were received. He attended the National Honor Society's induction. Girl Scouts delivered 30 boxes of cookies for the officers. He met with parishioners from St. Margaret Mary's Church to discuss violence in society and will make the program available to all churches in our community. He chauffeured "Mayor Nico."

**City Administrator Rockwell:** Work continues with coordinating the volunteer and recycling events. There have been meetings with the contractors to discuss requirements and reviewed processes for invoicing. She has finalized grant applications and has closed out the Greenway Trails grant for which the City was reimbursed \$24,000. She coordinated the opening of the paving bids. Payroll has successfully been transferred to the new accounting system. Newsletter information will be needed so it can be included with the next sewer bill. She has met with Councilman Fabry and Chief Weitzel to review the police department budget. She has been working with the health inspector.

**Solicitor Rushford:** The storm water agreement and rights of ways for a private property owner have been completed to address an issue.

**Treasurer Eshbaugh:** There is a new format for the treasurer's report thanks to the technology grant obtained by City Administrator Rockwell. The report is much more detailed. Mr. Eshbaugh gave the revenues received and ending balances in both the general and sewer accounts.

**Mayor Callender:** Mayor Callender reported on relinquishing his duties as Mayor to Nico Pampero. This was in conjunction of an awesome Anti-Bullying Rally held May 4<sup>th</sup>. The school is having a program dealing with emotions and how to handle them. Mayor Callender has been questioned from people in the community and he wished to dispel one rumor: He is alive; he's not dead; he is your Mayor and he continues to be your Mayor.

#### **OLD BUSINESS:**

None

#### **NEW BUSINESS:**

- 1) Motion by Councilman Fabry, second by Councilman Hamilton to approve the Council meeting minutes from April 1, 2019. Roll call vote indicated: Councilman Fabry: AYE; Councilman Hamilton: AYE; Councilman Koziarski: AYE; Councilman Grillo: AYE; Mayor Callender: AYE. 5 "AYES." All in favor.
- 2) Motion by Councilman Fabry, second by Councilman Koziarski to accept the Treasurer's Report and pay all bills. Roll call vote indicated: Councilman Fabry: AYE; Councilman Koziarski: AYE; Councilman Hamilton: AYE; Councilman Grillo: AYE; Mayor Callender: AYE. 5 "AYES." All in favor.
- 3) Proclamation for Osteogenesis Imperfecta (OI) Week - May 4-11, 2019.
- 4) Motion by Councilman Hamilton, second by Mayor Callender to approve the third and final reading of Ordinance 2-2019 Of The City Of Lower Burrell Amending Chapter 256 Streets And Sidewalks Of The Codified Ordinances And Ordinance. Roll call vote indicated: Councilman Hamilton: AYE; Mayor Callender: AYE; Councilman Koziarski: AYE; Councilman Fabry: AYE; Councilman Grillo: AYE. 5 "AYES." All in favor.
- 5) Motion by Mayor Callender, second by Councilman Fabry to approve the third and final reading of Ordinance 3-2019 Prescribing Parking Regulations And Providing Penalties For Their Violation. Roll call vote indicated: Mayor Callender: AYE; Councilman Fabry: AYE; Councilman Koziarski: AYE; Councilman Grillo: AYE; Councilman Hamilton: AYE. 5 "AYES." All in favor.
- 6) Motion by Mayor Callender, second by Councilman Koziarski to approve City Hall Inspection Proposal. Roll call vote indicated: Mayor Callender: AYE; Councilman Koziarski: AYE; Councilman Fabry: AYE; Councilman Grillo: AYE; Councilman Hamilton: AYE. 5 "AYES." All in favor.
- 7) Motion by Councilman Hamilton, second by Councilman Fabry to approve Resolution 6-2019 – MS4 Grant Application. Roll call vote indicated: Councilman Hamilton: AYE; Councilman Fabry: AYE; Councilman Koziarski: AYE; Councilman Grillo: AYE; Mayor Callender: AYE. 5 "AYES." All in favor.

- 8) Motion by Councilman Koziarski, second by Councilman Fabry to approve Resolution 7-2019 – Greenway Grant Veteran’s Park. Roll call vote indicated: Councilman Koziarski: AYE; Councilman Fabry: AYE; Councilman Hamilton: AYE; Councilman Grillo: AYE; Mayor Callender: AYE. 5 “AYES.” All in favor.
- 9) Motion by Mayor Callender, second by Councilman Fabry to reappoint Jeff Schoepf to the Police Civil Service Commission. Roll call vote indicated: Mayor Callender: AYE; Councilman Fabry: AYE; Councilman Koziarski: AYE; Councilman Grillo: AYE; Councilman Hamilton: AYE. 5 “AYES.” All in favor.
- 10) Motion by Mayor Callender, second by Councilman Fabry to accept with regret the resignation of Terry Speer from the Police Civil Service Commission. Roll call vote indicated: Mayor Callender: AYE; Councilman Fabry: AYE; Councilman Koziarski: AYE; Councilman Grillo: AYE; Councilman Hamilton: AYE. 5 “AYES.” All in favor.
- 11) Motion by Mayor Callender, second by Councilman Fabry to appoint Alan Flemm to the Police Civil Service Commission for the remainder of Terry Speer’s term. Roll call vote indicated: Mayor Callender: AYE; Councilman Fabry: AYE; Councilman Koziarski: AYE; Councilman Grillo: AYE; Councilman Hamilton: AYE. 5 “AYES.” All in favor.
- 12) Motion by Mayor Callender, second by Councilman Hamilton to accept Stephen Cernava entering into the Deferred Retirement Option Program (DROP) effective May 24, 2019. Roll call vote indicated: Mayor Callender: AYE; Councilman Hamilton: AYE; Councilman Koziarski: AYE; Councilman Grillo: AYE; Councilman Fabry: AYE. 5 “AYES.” All in favor.
- 13) Motion by Councilman Hamilton, second by Councilman Koziarski to award Contract A and add alternate to Contract A for Paving to A. Folino in the amount of \$110,895 for 2019 paving program. Roll call vote indicated: Councilman Hamilton: AYE; Councilman Koziarski: AYE; Councilman Fabry: AYE; Councilman Grillo: AYE; Mayor Callender: AYE. 5 “AYES.” All in favor.
- 14) Motion by Mayor Callender, second by Councilman Fabry to authorize Chief Weitzel to execute the agreement for asset sharing with the Department of General Services. Roll call vote indicated: Mayor Callender: AYE Councilman Fabry: AYE; Councilman Koziarski: AYE; Councilman Grillo: AYE; Councilman Hamilton: AYE. 5 “AYES.” All in favor.

**PUBLIC COMMENTS:**

Gary Manzo, 1013 Wills Avenue. The unpaid parking from the old Wills School has mud and water in it and needs to be resurfaced.

Christine Schubert, 3045 Fairway Street, questioned why Craigdell Road is not being entirely paved.

Bob Willison, 2983 Phillips Drive questioned Phillips Drive; the asphalt has deteriorated into pot holes and he asked if they could be patched.

**ADJOURNMENT:**

With no further business coming before council, a motion was made to adjourn the meeting.

Amy S. Rockwell, City Administrator

Richard Callender, Mayor

NEXT REGULAR AGENDA AND COUNCIL MEETING  
Monday, June 3, 2019 at 6:00 PM