

The Agenda and Council Meeting of the City of Lower Burrell was held on Monday, October 7, 2019 at 6 PM. Roll call indicated the following present: Councilman Hamilton, Councilman Koziarski, Councilman Grillo, Councilman Fabry, Controller Farina, Treasurer Eshbaugh, Director of Parks and Public Works Jeff Fleming, Chief Tim Weitzel, Solicitor John Rushford, Mayor Callender, and City Administrator Amy Rockwell. Absent was Zoning/Ordinance Officer Michael Nedley.

### **AGENDA MEETING**

- A) Discussed reappointing Lindsay Smart to the Library Board.
- B) Discussed PMRS Pension Plan document needed. This is necessary as PMRS never created a plan document for the non-uniform pension. The draft has been sent to Council for their review and comments. It needs to be adopted by ordinance.
- C) Discussed copier proposal. The five-year lease for copiers is ready to expire. Currently the fee is \$859 a month for three copiers. The new lease proposal that Ms. Rockwell negotiated with Ford Business Machines is \$727 a month for four copiers.
- D) Discussed temporary parking restrictions.
- E) Councilman Hamilton led a discussion of the Long-Term Control Plan and associated financing.
- F) Discussed a new playground for Veterans Park. A \$50,000 Greenways Trails Program grant has been awarded and the City Administrator requested to apply Game Time grant which contributes 41% of the structure cost.
- G) Anything else that comes before Council.

The Agenda meeting finished.

The Council meeting started at the conclusion of the Agenda meeting.

### **CORRESPONDENCE:**

Treasurer's Report for September 2019.  
 Earned Income Tax Report for September 2019.  
 Collection Service Center.  
 Correspondence from Bill and Kathy Heasley.  
 Engineering Report from Senate Engineering.

### **EXECUTIVE DEPARTMENT REPORTS:**

**Chief Weitzel:** Chief Weitzel had reports on calls for service, patrol mileage, arrests, and incidents. He wished Detective Lieutenant Scott Cardenas well with his retirement after 28 years of service. Two new officers have been added, specifically Daniel Rote and Steven Guelich. They will serve a probation period for one year. The 2020 police budget has been submitted to the City Administrator.

**City Administrator Rockwell:** She has met with both Chief Weitzel and Mayor Callender on their budget and others on their budget proposals. The asbestos bids were received on Friday. She has been working on the liability and health care insurance renewals. She wished Scott Cardenas well in his retirement, and she is sad with Chief Weitzel's decision.

**Solicitor Rushford:** He is working on the asbestos bid review. He has enjoyed working with Chief Weitzel.

**Treasurer Eshbaugh:** Mr. Eshbaugh gave the ending balances in both the general and sewer accounts.

**Councilman Koziarski:** Councilman Koziarski gave a listing of past, current, and future events in the City parks. He had positive affirmations to say about Chief Weitzel.

**Councilman Fabry:** The City is in good financial shape for this time of year. Everyone has done a good job of managing their departments. Budget meetings are scheduled for October 22<sup>nd</sup> and 29<sup>th</sup>. There is a strong team in the City of Lower Burrell with the additions of Ms. Rockwell and Mr. Fleming. He spoke of the key components and appreciated all that Chief Weitzel has done.

**Councilman Hamilton:** Councilman Hamilton had the jobs completed for Public Works. He spoke of winter and the preparations. He invited and encouraged residents to attend the budget meetings.

**Councilman Grillo:** The monthly and a year to date report for building permit and correspondence for ordinance violations was on file as well as the occupancy inspection report for September 2019. He wished Scott Cardenas well in his retirement. He thanked Tim Weitzel for his service.

**Controller Farina:** No report. Controller Farina thanked Chief Weitzel.

**Director Fleming:** He spoke of the work being performed throughout the City on curb, pot-hole repairs, and catch basin repairs. Additional camera work has been done as well as get ready for winter. Councilman Fabry commended Mr. Fleming on the job he has done since taking over. Mr. Fleming told Chief Weitzel that his reputation precedes itself.

**Mayor Callender:** Mayor Callender wished Detective Cardenas a happy retirement. He served the City well, was a good neighbor, and will be missed. The City of Lower Burrell received a voting award as the highest percentage of voter turn-out in a third-class city in the state of Pennsylvania in November 2018. He welcomed the new police officers. The Farmers Market has concluded for the year. He announced that on Friday, city hall and the tax office will be closed while the changeover for the electrical happens. He thanked everyone for attending the meeting. He

commented that when he took office, he kept Chief Weitzel knowing he was the best man for the job. He's a good man who has done an excellent job for the City and everybody should be proud of him.

**OLD BUSINESS:**

None

**NEW BUSINESS:**

- 1) Motion by Councilman Fabry, second by Councilman Hamilton to approve the Council meeting minutes from September 3, 2019. Roll call vote indicated: Councilman Fabry: AYE; Councilman Hamilton: AYE; Mayor Callender: AYE; Councilman Grillo: AYE; Councilman Koziarski: Abstained. 4 "AYES;" 1 ABSTAIN. All in favor.
- 2) Motion by Councilman Grillo, second by Councilman Fabry to accept the Treasurer's Report and pay all bills. Roll call vote indicated: Councilman Grillo: AYE; Councilman Fabry: AYE; Councilman Hamilton: AYE; Councilman Koziarski: AYE; Mayor Callender: AYE. 5 "AYES." All in favor.
- 3) Announced an Executive Session held on September 3, 2019 from 8:20 to 8:40 PM.
- 4) Motion by Councilman Grillo, second by Mayor Callender to appoint Gary Alcorn, Michael Pahlman, and Patricia Hawk to the Lower Burrell Appeals Board. Roll call vote indicated: Councilman Grillo: AYE; Mayor Callender: AYE; Councilman Koziarski: AYE; Councilman Fabry: AYE; Councilman Hamilton: AYE. 5 "AYES." All in favor.
- 5) Motion to reappoint Lindsay Smart to the Library Board. This action was tabled.
- 6) Motion by Mayor Callender, second by Councilman Fabry to dispose of a Motorola 500 mobile radio and microphone. Serial number is 500CEQ0540. Roll call vote indicated: Mayor Callender: AYE; Councilman Fabry: AYE; Councilman Koziarski: AYE; Councilman Grillo: AYE; Councilman Hamilton: AYE. 5 "AYES." All in favor.
- 7) Motion by Mayor Callender, second by Councilman Fabry to dispose of one police radio the following items: Twenty (20) out of service hard drives from former LBPD computers, and two Panasonic Toughbooks (7GKYA58251 and 7HKYA61021) which are at the end of service life and are no longer used. All item to be disposed of in a secure manner as directed by the Chief of Police. Roll call vote indicated: Mayor Callender: AYE; Councilman Fabry: AYE; Councilman Koziarski: AYE; Councilman Grillo: AYE; Councilman Hamilton: AYE. 5 "AYES." All in favor.
- 8) Motion to approve the Agreement for Service with Hoffman Kennels for 2020. This action was tabled.
- 9) Motion by Councilman Fabry, second by Councilman Hamilton to approve the Lease agreement with Ford Business Machines for copier and maintenance for the City. Roll call vote indicated: Councilman Fabry: AYE; Councilman Hamilton: AYE; Councilman Koziarski: AYE; Councilman Grillo: AYE; Mayor Callender: AYE. 5 "AYES." All in favor.
- 10) Motion by Mayor Callender, second by Councilman Koziarski to approve 2019 Minimum Municipal Obligation (MMO) for the Uniform and Non-Uniform Pension Plans for the City of Lower Burrell. Roll call vote indicated: Mayor Callender: AYE; Councilman Koziarski: AYE; Councilman Fabry: AYE; Councilman Grillo: AYE; Councilman Hamilton: AYE. 5 "AYES." All in favor.
- 11) Motion to approve the proposal from Neopost for postage meter service for \$285.68 per month. This action was tabled.
- 12) Motion by Mayor Callender, second by Councilman Fabry to accept with regret the request of Tim Weitzel to step down as Chief effective December 31, 2019 and be reinstated to former rank of Detective Lieutenant as promoted on April 16, 2012. This request will take effect on January 1, 2020. Roll call vote indicated: Mayor Callender: AYE; Councilman Fabry: AYE; Councilman Hamilton: AYE; Councilman Koziarski: AYE; Councilman Grillo: AYE. 5 "AYES." All in favor.

**PUBLIC COMMENTS:**

Senator Brooks is having a Senior Expo on October 11, 2019 at the VFW.  
Rueben Bailey addressed council concerning electricity usage and supply.  
Robin Rosewicz questioned the Exxon Station located on Leechburg Road.  
There were comments made by the residents in attendance that they were saddened to hear Chief Weitzel request to be reinstated to his former rank. They spoke of his many contributions to the city, school and surrounding communities.

**ADJOURNMENT:**

With no further business coming before council, a motion was made to adjourn the meeting.

Amy S. Rockwell, City Administrator

Richard Callender, Mayor