

The Council Meeting of the City of Lower Burrell was held on Monday, February 10, 2020 at 7:00 PM. Roll call indicated the following present: Councilwoman Albanese, Councilman Grillo, Councilman Fabry, Councilman Hamilton, Controller Farina, Treasurer Eshbaugh, Solicitor Gabriel, Zoning/Ordinance Officer Michael Nedley, Mayor Andrejczik, Acting Chief of Police Marhefka, and City Administrator Amy Rockwell.

Councilman Grillo introduced the family of Chris Matisko. Mayor Andrejczik read and presented a Proclamation honoring Mr. Matisko. There was applause from those in attendance.

CORRESPONDENCE:

- 1) Treasurer’s Report for January 2020.
- 2) Earned Income Report for January 2020.
- 3) Collection Service Center.
- 4) Engineering Report from Senate Engineering.
- 5) Harshman CE Group, LLC re: UMH Hillcrest Crossings Mobile Home Park Sewage Plant Conversion.

EXECUTIVE DEPARTMENT REPORTS:

Councilwoman Albanese: She has attended the January Parks Commission meeting. She received a Facebook message that there is a new species of bird spotted at Burrell Lake Park. It is a Northern Pin Tail. The Easter egg hunt details will be forthcoming.

Councilman Fabry: He reminded everyone on Council that the deadline for the newsletter is February 19th. He asked all department heads to watch their budgets closely. Lower Burrell # 3 is going to have a food truck round-up on July 25th from 12 to 8.

Councilman Hamilton: Councilman Hamilton offered his condolences to the Matisko family. He had the Public Works jobs completed reported as well as salt tonnage use. He said good job to members of Public Works for doing an outstanding job on the first big snow. He recognized Michelle Hatbob for filling in with the absence of a Director and said she is doing a fantastic job. Amy Rockwell is overseeing that. Mayor Andrejczik echoed his sentiments and thanked all involved. He recognized Acting Police Chief Marhefka and thanked him for the work he is doing.

Councilman Grillo: The monthly and a year to date report for building permit and correspondence for ordinance violations was on file as well as the occupancy inspection report for January 2020. The Kinloch fire department will be having their fish fry starting on Ash Wednesday.

Acting Chief John Marhefka: He reported on the number of incidents, accidents, arrests, traffic citations issued, non-traffic citation issued, warnings, and mileage log. Citizens Police Academy will be starting soon.

City Administrator Rockwell: The year-end audit will commence. She is continuing to file annual reports. She is working with the street department on daily operations, reviewing sewer issues and complaints. She is reviewing the sewer camera submittals. She thanked Michelle Hatbob for her work on the call outs and added that she is doing an excellent job. Renovations are continuing, as well as reviews of the submittals and payments. DCNR is starting on our Parks Comprehensive Plan. She is also working with the engineer on the 2020 paving program.

Solicitor Gabriel: No report.

Treasurer Eshbaugh: Reported on revenues received in the general and sewer fund. Tax bills are being prepared to be mailed March 1st.

Controller Farina: No report.

Zoning/Ordinance Officer Nedley: No report.

Mayor Andrejczik: The next agenda and council meetings were announced.

OLD BUSINESS:

None

NEW BUSINESS:

- 1) Motion by Councilman Fabry, second by Councilman Grillo to approve the minutes from the Council meeting on January 6, 2020. Roll call vote indicated: Councilman Fabry: AYE; Councilman Grillo: AYE; Councilman Hamilton: AYE; Councilwoman Albanese: AYE; Mayor Andrejczik: AYE. 5 “AYES.” All in favor.
- 2) Motion by Councilman Grillo, second by Councilman Fabry to accept the Treasurer’s Report and pay all bills. Roll call vote indicated: Councilman Grillo: AYE; Councilman Fabry: AYE; Councilman Hamilton: AYE; Councilwoman Albanese: AYE; Mayor Andrejczik: AYE. 5 “AYES.” All in favor.

- 3) Motion by Councilman Grillo, second by Councilman Hamilton to reappoint John Millburn to the Zoning Hearing Board. Roll call vote indicated: Councilman Grillo: AYE; Councilman Hamilton: AYE; Councilwoman Albanese: AYE; Councilman Fabry: AYE; Mayor Andrejck: AYE. 5 “AYES.” All in favor.
- 4) Announced an Executive Session held on January 6, 2020 from 6:52 PM to 8:20 PM.
- 5) Announced an Executive Session held on January 7, 2020 from 7:03 PM to 7:35 PM.
- 6) Announced an Executive Session held on January 10, 2020 from 5:23 PM to 7:25 PM.
- 7) Announced an Executive Session held on January 22, 2020 from 5:05 PM to 6:10 PM.
- 8) Announced an Executive Session held on February 3, 2020 from 8:05 PM to 9:05 PM.
- 9) Motion by Mayor Andrejck, second by Councilman Hamilton to approve the General Contractor Change Orders 9-11 in the amount of \$4,679.61. Roll call vote indicated: Mayor Andrejck: AYE; Councilman Hamilton: AYE; Councilman Grillo: AYE; Councilwoman Albanese: AYE; Councilman Fabry: AYE. 5 “AYES.” All in favor.
- 10) Motion by Mayor Andrejck, second by Councilman Fabry to approve the Access Control Contractor Change Order Number 1 in the amount of \$8,936.00. Roll call vote indicated: Mayor Andrejck: AYE; Councilman Fabry: AYE; Councilman Grillo: AYE; Councilwoman Albanese: AYE; Councilman Hamilton: AYE. 5 “AYES.” All in favor.
- 11) Motion by Councilman Hamilton, second by Councilwoman Albanese to advertise the 2020 Public Works Materials for bid. Roll call vote indicated: Councilman Hamilton: AYE; Councilwoman Albanese: AYE; Councilman Grillo: AYE; Councilman Fabry: AYE; Mayor Andrejck: AYE. 5 “AYES.” All in favor.
- 12) Motion by Councilman Fabry, second by Councilwoman Albanese to advertise a Request for Proposals for Solicitor Services. Roll call vote indicated: Councilman Fabry: AYE; Councilwoman Albanese: AYE; Councilman Hamilton: AYE; Councilman Grillo: AYE; Mayor Andrejck: AYE. 5 “AYES.” All in favor.
- 13) Motion to appoint someone to a term of five years to the Lower Burrell Municipal Authority was tabled.
- 14) Motion by Councilman Hamilton, second by Councilman Fabry to accept the retirement of Eric Haser effective February 10, 2020. Mr. Haser was thanked for his years of service and his retirement is being accepted with appreciation and gratitude for his service. Roll call vote indicated: Councilman Hamilton: AYE; Councilman Fabry: AYE; Councilman Grillo: AYE; Councilwoman Albanese: AYE; Mayor Andrejck: AYE. 5 “AYES.” All in favor.

PUBLIC COMMENT:

Todd Campbell, 6021 Schafer Drive, New Kensington. He owns multiple houses in Lower Burrell. His concerns were with the homes in the Rabbit Foot condos. He feels a streetlight is needed at the entrance as there have been accidents and questioned why the City does not plow and salt. The streets have not been accepted by the City as they do not meet our specifications. It was suggested that a meeting be set up with council and the developer.

Buster Knull, 535 Edgeview Road is anticipating water problems with the construction of a new house on his street. Local businesses need the City’s business; he feels the money should stay in Lower Burrell.

Kitsy Higgins, 212 New Hampshire Drive spoke of a blind corner in her neighborhood and wondered where the project with a concave mirror that was discussed with Mr. Fleming is at.

David Wohleber, 2150 Spooky Hollow Road spoke of a Valley News Dispatch article.

Ronald Hereda, 1117 Hill Street invited Mayor Andrejck to Lower Burrell VFD # 1 on April 18th to welcome the Pennsylvania Fire Association. He recently had an incident involving the police on his private property that he did not appreciate the way he was spoken to. He also continues to have a problem with water coming through his yard.

ADJOURNMENT:

With no further business coming before council, a motion was made to adjourn the meeting.

Amy S. Rockwell, City Administrator

John Andrejck, Mayor

**The next Agenda meeting is Monday, March 2, 2020 at 7:00 P.M.
The next Council meeting is Monday, March 9, 2020 at 7:00 P.M.**