

The Council Meeting of the City of Lower Burrell was held on Monday, June 15, 2020 at 7:00 PM. Roll call indicated the following present: Councilman Fabry, Councilman Hamilton, Councilwoman Albanese, Councilman Grillo, Controller Farina, Treasurer Eshbaugh, Director of Parks and Public Works Todd Giammatteo, Solicitor Rushford, Mayor Andrejcik, Chief of Police Marhefka, and City Administrator Amy Rockwell. Absent was Zoning/Ordinance Officer Michael Nedley.

**CORRESPONDENCE:**

- 1) Treasurer's Report for May 2020.
- 2) Earned Income Report for May 2020.
- 3) Collection Service Center.
- 4) Engineering Report from Senate Engineering.

**EXECUTIVE DEPARTMENT REPORTS:**

**Chief John Marhefka:** He reported on the number of incidents, accidents, arrests, traffic citations issued, non-traffic citation issued, warnings, and mileage log. The department recently passed their annual audit. They are moving forward in the process of hiring a police officer. Chief Marhefka feels that better signage is needed at the parks.

**City Administrator Rockwell:** Year end audit is being finalized. The worker's compensation audit from our carrier was completed for 2019 and resulted in a refund of \$3,092. Policies and agreements have been sent out for council's review. Meetings have been scheduled with the field teams and research was conducted concerning scheduling fields as well as Fisher Hall and pavilion rentals.

**Treasurer Eshbaugh:** Reported on revenues received in the general and sewer fund.

**Solicitor Rushford:** The legal audit letter has been prepared.

**Councilwoman Albanese:** Bathrooms at the parks have been opened and are being cleaned regularly. A softball tournament was held recently that went smoothly. There is beautiful new playground equipment at Veterans Park.

**Councilman Fabry:** Newsletters have been delivered with the sewer/recycling bill. There will be a meeting with EMS. He updated everyone concerning the Cedar Crest Apartment fire and thanked Mayor Andrejcik and Councilman Hamilton for checking on the residents and the firemen. Anna Hemprich coordinated what turned out to be an overwhelming collection for those who were displaced by the fire. U-Haul donated three 10 x 15 storage lockers which were filled. He would like to have a line item set aside in the budget for individual catastrophic situations. He thanked Ms. Rockwell for finding a provision allowing the City to file a claim for revenue lost in the Fisher Hall cancellations. The Farmers Market has started for the season. Food truck round-up will be at LB # 3 on July 20<sup>th</sup>. He congratulated Burrell High School graduates.

**Controller Farina:** No report.

**Mayor Andrejcik:** Mayor Andrejcik has talked with a resident about their interests at Kotecki Park, and he has addressed concerns about the rally recently held in New Kensington.

**Councilman Hamilton:** Bids were finalized for the road paving. Milling and paving will begin on Violet Drive, Violet Place, and California Drive. Councilman Hamilton spoke about the graduation parade and the precautions that were taken in a time of a pandemic. He offered condolences to the families involved in the Cedar Crest apartment fires and was impressed to see the City's emergency management plan put into action.

**Councilman Grillo:** There is a possibility of a fall carnival. The monthly and a year to date report for building permit and correspondence for ordinance violations was on file as well as the occupancy inspection report for June 2020. He praised firefighters for responding and doing such a great job at the Cedar Crest apartments. Money contributed to the fire department stays in the community. He extended his thoughts and prayers to the families involved in the fire. He commended and congratulated the graduating seniors.

**Director of Parks and Public Works Giammatteo:** He will meet with Chief Marhefka on park signage. Paving will be starting. Work will start on catch basins. The playground equipment will be completed. There will be a punch list composed for the police station.

**Controller Farina:** No report.

**Zoning/Ordinance Officer Nedley:** Ms. Rockwell reported in his absence that the police department will be moving into their new facilities. They ask for the public to be patient during the next phase.

**OLD BUSINESS:**

None

**NEW BUSINESS:**

- 1) Motion by Councilman Fabry, second by Councilwoman Albanese to approve the minutes from the Agenda meeting on June 1, 2020. Roll call vote indicated: Councilman Fabry: AYE; Councilwoman Albanese: AYE; Councilman Grillo: AYE; Councilman Hamilton: AYE; Mayor Andrejcik: AYE. 5 “AYES.” All in favor.
- 2) Motion by Councilman Fabry, second by Councilwoman Albanese to approve the minutes from the Council meeting on May 11, 2020. Roll call vote indicated: Councilman Fabry: AYE; Councilwoman Albanese: AYE; Councilman Grillo: AYE; Councilman Hamilton: AYE; Mayor Andrejcik: AYE. 5 “AYES.” All in favor.
- 3) Motion by Mayor Andrejcik, second by Councilman Grillo to accept the Treasurer’s Report and pay all bills. Roll call vote indicated: Mayor Andrejcik: AYE; Councilman Grillo: AYE; Councilman Fabry: AYE; Councilman Hamilton: AYE; Councilwoman Albanese: AYE. 5 “AYES.” All in favor.
- 4) Motion by Councilman Hamilton, second by Councilman Fabry to approve the third and final reading of Ordinance 1-2020 incurring lease rental debt in the principal amount of \$250,000 for the Lower Burrell Municipal Authority. Roll call vote indicated: Councilman Hamilton: AYE; Councilman Fabry: AYE; Councilman Grillo: AYE; Councilwoman Albanese: AYE; Mayor Andrejcik: AYE. 5 “AYES.” All in favor.
- 5) Motion by Councilman Fabry, second by Mayor Andrejcik to approve the first reading of Ordinance # 2-2020 – Peddling and Soliciting. Roll call vote indicated: Councilman Fabry: AYE; Mayor Andrejcik: AYE; Councilwoman Albanese: AYE; Councilman Grillo: NO; Councilman Hamilton: AYE. 4 “AYES” 1 “NO.”
- 6) Motion by Councilman Fabry, second by Councilman Hamilton to approve the second reading of Ordinance # 2-2020 – Peddling and Soliciting. Roll call vote indicated: Councilman Fabry: AYE; Councilman Hamilton: AYE; Mayor Andrejcik: AYE; Councilman Grillo: NO; Councilwoman Albanese: AYE. 4 “AYES” 1 “NO.” All in favor.
- 7) Motion by Mayor Andrejcik, second by Councilman Grillo to approve the bed upfit quote from U. S. Municipal for the new dump truck. Roll call vote indicated: Mayor Andrejcik: AYE; Councilman Grillo: AYE; Councilman Hamilton: AYE; Councilman Fabry: AYE; Councilwoman Albanese: AYE. 5 “AYES.” All in favor.
- 8) Motion by Mayor Andrejcik, second by Councilman Grillo to execute the contracts with Lower Burrell #1 and #3 and to make the annual distributions. Roll call vote indicated: Mayor Andrejcik: AYE; Councilman Grillo: AYE; Councilman Fabry: AYE; Councilman Hamilton: AYE; Councilwoman Albanese: AYE. 5 “AYES.” All in favor.
- 9) Motion to reappoint Joseph Myers and Jason Devlin to the Parks Commission was tabled.
- 10) Announced an Executive Session that was held June 8, 2020 from 7 PM to 9:42 PM.

**PUBLIC COMMENT:**

There was a presentation of Reimagining our Westmoreland. Via telephone was Brian Lawrence, Victoria Bauer, and Susan Hockenberry from Westmoreland County Planning Department.

Trista Armstrong presented her plans for a rally with the theme Everyone Against Racism. She is asking everyone to wear masks, bring signs, and share experiences.

Chuck Stapinski, 166 Edwards Street commended city police and fire department for the graduation parade.

Rick Kaczor, 2776 Valleyview Drive and Jason Decheck, 2777 Valleyview Drive have an issue with kids riding motorcycles on properties that have been posted.

**ADJOURNMENT:**

With no further business coming before council, a motion was made to adjourn the meeting.

John Andrejcik, Mayor

Amy S. Rockwell, City Administrator