

The Council Meeting of the City of Lower Burrell for Monday, May 11, 2020 was conducted virtually via teleconference on Monday, May 11, 2020 at 7:00 PM. Roll call indicated the following present: Councilwoman Albanese, Councilman Grillo, Councilman Fabry, Controller Farina, Treasurer Eshbaugh, Director of Parks and Public Works Todd Giammatteo, Solicitor Rushford, Mayor Andrejcik, Chief of Police Marhefka, and City Administrator Amy Rockwell. Absent were Councilman Hamilton and Zoning/Ordinance Officer Michael Nedley.

### **AGENDA MEETING**

- A. Discussed the disposition of the 2010 Ford Explorer and 2013 Ford Taurus. Vehicles have developed issues and have since been replaced or due for replacement. This will be voted on in June.
- B. Discussion of the purchase of a 2020 Ford Police Interceptor and a 2020 Dodge Durango.
- C. Received an update on Public Works Dump Truck. Discussion was held regarding the bed and plow. Quotes will be obtained and brought to the June meeting for consideration.
- D. 2020 Materials Bid Opening Discussion and recommendations.
- E. 2020 Paving Bid Opening Discussion and recommendations. Bid opening was May 6, 2020.

### **CORRESPONDENCE:**

- 1) Treasurer's Report for March and April 2020.
- 2) Earned Income Report for March and April 2020.
- 3) Collection Service Center.
- 4) Engineering Report from Senate Engineering.

### **EXECUTIVE DEPARTMENT REPORTS:**

**Councilwoman Albanese:** People have expressed their appreciation that the parks have been reopened. She has visited Burrell Lake Park and Kotecki Park and has not seen any issues. People have been courteous on the trails and social distancing guidelines are being followed.

**Councilman Fabry:** Reported he has reviewed the revenues for year to date and is satisfied with how we have reduced extraneous spending. He will continue to work with Treasurer Eshbaugh and City Administrator Rockwell to keep on top of collections. Discussed the need for a second quarter newsletter and will work with the City Administrator to get it done.

**Councilman Grillo:** Discussed firefighter funding and tax credits. Discussed his desire to recognize life members of the fire departments, including the departments which are no longer active.

**Chief John Marhefka:** He reported on the number of incidents, accidents, arrests, traffic citations issued, non-traffic citation issued, warnings, and mileage log.

**City Administrator Rockwell:** Reported on the results from the Materials Bid and the 2020 Paving Bid. Welcomed Todd Giammatteo to the City and reported on his progress. Work continues on the 2020 audit which is taking longer due to COVID 19 restrictions and the auditor is working remotely. Data needs to be scanned and sent. The Act 205 Actuarial Valuation Reports are completed every two years for our pension plans. The report for 2019 has been prepared by Joe Duda and PMRS and submitted to the state for review. Summer helpers for the parks and streets started work today. Urged people to complete the 2020 Census as a lot of our funding sources rely on this data when considering grant awards and various state allocations to municipal and school districts. Prepared and submitted a financial analysis to Councilman Fabry and Treasurer Eshbaugh estimating revenue shortfalls and unexpected expenses due to COVID 19. Discussed staffing and park rentals.

**Solicitor Rushford:** Provided information regarding parks and facilities reopening guidance.

**Treasurer Eshbaugh:** Reported on revenues received in the general and sewer fund.

**Controller Farina:** No report.

**Mayor Andrejcik:** Welcomed Todd Giammatteo to the city and said he has had the opportunity to see his work and looks forward to our residents getting to know him as well. Discussed the budget and what it looks like after the first quarter.

### **OLD BUSINESS:**

None

**NEW BUSINESS:**

- 1) Motion by Councilwoman Albanese, second by Councilman Grillo to approve the minutes from the Agenda meeting on March 2, 2020. Roll call vote indicated: Councilwoman Albanese: AYE; Councilman Grillo: AYE; Councilman Fabry: AYE; Mayor Andrejck: AYE. 4 “AYES.” All in favor.
- 2) Motion by Mayor Andrejck, second by Councilman Grillo to approve the minutes from the Council meeting on March 9, 2020. Roll call vote indicated: Mayor Andrejck: AYE; Councilman Grillo: AYE; Councilwoman Albanese: AYE; Councilman Fabry: AYE. 4 “AYES.” All in favor.
- 3) Motion by Councilman Grillo, second by Mayor Andrejck to accept the Treasurer’s Report and pay all bills. Roll call vote indicated: Councilman Grillo: AYE; Mayor Andrejck: AYE; Councilman Fabry: AYE; Councilwoman Albanese: AYE. 4 “AYES.” All in favor.
- 4) Motion by Councilwoman Albanese, second by Councilman Grillo to ratify the hiring of Todd Giammatteo as the Director of Public Works and Parks. Roll call vote indicated: Councilwoman Albanese: AYE; Councilman Grillo: AYE; Councilman Fabry: AYE; Mayor Andrejck: AYE. 4 “AYES.” All in favor.
- 5) Motion by Councilman Fabry, second by Councilman Grillo to ratify Resolution 1-2020, a Resolution to implement the Property Tax Relief Provisions of Act 15 of 2020. Roll call vote indicated: Councilman Fabry: AYE; Councilman Grillo: AYE; Councilwoman Albanese: AYE; Mayor Andrejck: AYE. 4 “AYES.” All in favor.
- 6) Proclamation was read recognizing Osteogenesis Imperfecta Week May 3-9, 2020.
- 7) Motion by Mayor Andrejck, second by Councilman Fabry to approve the first reading of Ordinance 1-2020 incurring lease rental debt in the principal amount of \$250,000 for the Lower Burrell Municipal Authority. Roll call vote indicated: Mayor Andrejck: AYE; Councilman Fabry: AYE; Councilwoman Albanese: AYE; Councilman Grillo: AYE. 4 “AYES.” All in favor.
- 8) Motion by Mayor Andrejck, second by Councilwoman Albanese to approve the second reading of Ordinance 1-2020 incurring lease rental debt in the principal amount of \$250,000 for the Lower Burrell Municipal Authority. Roll call vote indicated: Mayor Andrejck: AYE; Councilwoman Albanese: AYE; Councilman Fabry: AYE; Councilman Grillo: AYE. 4 “AYES.” All in favor.
- 9) Motion by Councilman Grillo, second by Councilman Fabry to purchase a 2020 Ford Interceptor from Koch 33 Ford in the amount of \$33,998. Roll call vote indicated: Councilman Grillo: AYE; Councilman Fabry: AYE; Mayor Andrejck: AYE; Councilwoman Albanese: AYE. 4 “AYES.” All in favor.
- 10) Motion to amend the vote to approve the purchase of a 2020 International Dump utilizing and old bed from the December 9, 2019 meeting. The purchase will be for a 2021 International Dump and bed. This will be tabled until June’s meeting.
- 11) Motion by Councilman Fabry, second by Mayor Andrejck to award the following materials bid for 2020 Fiscal Year Quantities:
  - 900 Tons Superpave Asphalt Mixture Design 9.5mm, PG 64 – 22, Wearing Course, 0 to 0.3 Million ESAL’s, SRL E to Lindy Paving in the amount of \$58.30/ton.
  - 100 Tons Superpave Asphalt Mixture Design 19, 0mm, PG 64 – 22, Binder Course 0 to 0.3 Million ESAL’s, SRL E to Lindy Paving in the amount of \$49.80/ton.
  - 50 Tons Superpave Asphalt Mixture Design 25.0mm, PG 64 – 22, Binder Course 0 to 0.3 Million ESAL’s, SRL E to Lindy Paving in the amount of \$48.15/ton.All bids were rejected on 17,000 Gallons of CRS-2PM with Cationic/Positive charge.  
All bids were rejected on 200 Tons of # 8 Crushed and washed/cleaned Limestone.  
200 Tons of 2A Limestone to M & M Limestone Company in the amount of \$16.75/ton.  
200 Tons of #57/2B Limestone to M & M Limestone in the amount of \$23.72/ton.

3,000 Gallons of Clear Ultra Low Sulfur Diesel-15 PPM Sulfur-MV designated for use in all diesel engines to Glassmere Fuel in the amount of .5321 over OPIS price in effect the day of delivery.

Roll call vote indicated: Councilman Fabry: AYE; Mayor Andrejcik: AYE; Councilwoman Albanese: AYE; Councilman Grillo: AYE. 4 "AYES." All in favor.

- 12) Motion by Councilman Grillo, second by Mayor Andrejcik to award Contract A (Street Paving) for the 2020 Paving Project to Tresco Paving Corporation in the amount of \$104,785. Roll call vote indicated: Councilman Grillo: AYE; Mayor Andrejcik: AYE; Councilwoman Albanese: AYE; Councilman Fabry: AYE. 4 "AYES." All in favor.
- 13) Motion by Councilman Fabry, second by Mayor Andrejcik to award Contract B (Bituminous Seal Coat) for the 2020 Paving Project to Youngblood Paving Inc. in the amount of \$91,103. Roll call vote indicated: Councilman Fabry: AYE; Mayor Andrejcik: AYE; Councilman Grillo: AYE; Councilwoman Albanese: AYE. 4 "AYES." All in favor.
- 14) Motion by Councilman Fabry, second by Councilman Grillo to award Contract C (Bituminous Fog Seal) for the 2020 Paving Project to Midland Asphalt in the amount of \$21,372. Roll call vote indicated: Councilman Fabry: AYE; Councilman Grillo: AYE; Mayor Andrejcik: AYE; Councilwoman Albanese: AYE. 4 "AYES." All in favor.

### **PUBLIC COMMENT:**

Public Comments were received via email through the General Contact Form on the City's web site. The City Administrator or Department Head will address the following concerns:

John Lovic, 222 Michigan Avenue had questions regarding Nixle, attempted vehicle break-ins, and the City's Facebook page.

Richard Milito, 409 Glenmore Street had questions concerning the City's auditor, if an audit report is available and the means to access it, and who is responsible for writing checks.

Marlena Freynik, 221 Paul Drive wanted Council to allow small businesses to open assuming CDC Guidelines are followed.

Ben Cambal, a non-Lower Burrell resident asked if Kotecki fields will open for softball practice.

David Sadowski, 255 Florida Drive had concerns about the absence of STOP markings at the intersection of Leechburg and Edgecliff Roads.

Mike Konopski, 129 Washington Avenue disagreed with council using an on-line meeting as residents need information and the need for leaders to be transparent.

### **ADJOURNMENT:**

With no further business coming before council, a motion was made to adjourn the meeting.

John Andrejcik, Mayor

Amy S. Rockwell, City Administrator