

The monthly meeting of the **Lower Burrell Municipal Authority** was held on Tuesday, December 15, 2015, at 6:30 p.m. in the Municipal Building at 2800 Bethel Street, Lower Burrell, PA 15068. In attendance were board members Terry Anderson, George Adda, Jennifer Bayer, Jennifer Pelegrinelli; Consulting Engineer Anthony Males, Solicitor Robert Liotta, Major Donald Kinosz, Foreman Scott Johnson, and Councilman Rich Callendar.

Approval of Minutes

MOTION made by Mr. Adda second by Ms. Bayer to approve the minutes from the November 17, 2015, meeting. Roll call vote: All approved.

Approval of Treasurer's Report

MOTION made by Ms. Pelegrinelli second by Mr. Adda to approve the Treasurer's Report #11-15. Roll call vote: All approved.

Treasurer's Report #11-15 Summary:

- All PNC bank accounts are closed except one remaining CD with a balance of \$30,071.77.
- Escrow account balance: \$16,310.08.
- Grant account balance: \$80,002.68.
- U.S. Bank account: \$180,002.73 is held for bond collateral should the LBMA not make payments.
 - The remaining bond balance is \$72,501.30.
- A check will be issued this week to the Municipal Authority for tap-ins.

Major Kinosz reported that the Municipal Authority Board needs to submit a 2016 Budget; the Municipal Authority will receive funds twice a year for operations.

Correspondence

- Letter from Merge & Hill dated December 14, 2015, transmitted the Annual Report of Municipal Authorities (DCED-CLGS-04) and the Financial Audit for the year ending December 31, 2014, (Financial Audit was emailed to Board members). Copies were forwarded to U.S. Bank and the PA Department of Community and Economic Development on December 14, 2015.
- Maintenance Bond for Mendon Pipeline.
- Letter dated November 16, 2015, from U.S. EPA regarding its recommendation of Grant XP-963185-01 for the Wildlife Lodge Road Sewer Line Extension Project – this is the final approval and release for final payment.
- Consulting Engineer's Report of the City of Lower Burrell Sanitary Sewer System dated November 18, 2015.
- Revised Certificates of Completion for Wildlife Lodge Road Area Sanitary Sewer Extension (LB13-2), Wildlife Lodge Road Sanitary Sewer Extension (LB13-1), and Pump Station Elimination Project (LB13-3) requested by U.S. Bank; U.S. Bank has accepted the revised certificates.
- PA DEP Earth Disturbance Inspection Report dated December 4, 2015, for the Wildlife Lodge Road Sanitary Sewer Extension – touch up work needs to be completed in 30 days.
- PA DEP Earth Disturbance Inspection Report dated December 8, 2015, for the Hillcrest, Indiana, and Widmer Pump Station elimination – miscellaneous repairs as well as significant erosion repairs were identified; repairs to be completed in 30 days.

BILLS PRESENTED FOR PAYMENT

Merge & Hill, P.C.	\$ 4,700.00	Professional Services – 2014 Audit
Corrpro	\$ 2,995.00	Corrosion Evaluation of Force Main at Big Braeburn Pump Station
Alpha Engineering	<u>\$ 2,272.00</u>	Engineering Services
Total	\$9,967.00	

Note: The nondestructive testing by Corrpro is an operational expense. A previous payment made to Corrpro on October 6, 2015, and current payment of \$2,995 (to be paid by the LBMA) will be refunded by the City of Lower Burrell.

MOTION by Ms. Bayer, second by Mr. Adda to approve the bills requested for payment. Roll call vote: All approved.

Old Business

None

New Business

None

Public Comment

None

Mayor Kinosz's Report

The tutorial for the Board on LBMA structure will be presented at the next meeting on Tuesday, January 19, 2015.

The Long Term Control Plan group met earlier this week to discuss strategy. There will be dramatic changes to the plan; these changes will also be discussed at the next meeting on Tuesday, January 19, 2016. The strategy will be changed in result of a review of data from camera findings that revealed 90% infiltration from resident laterals to the City's interceptors on Hasting Avenue and 2% infiltration found in our interceptors.

Sewer Report

Cameraed line on Greensburg Road and marked lateral from home on Westmoreland Avenue. Put landscape stone around Hillcrest Estates Pump Station. Performed smoke and dye test at 3331 Leechburg Road and 307 Westmoreland Avenue. Pumped our Craigdell Pump Station dry well and replaced sump pump and checked valve. Replaced Pump #1 and discharge pipe at Widmer Pump Station. Cameraed Harvey area (Harvey, Hastings, Paige) during rain events. Located/reviewed lateral on Arizona for a resident due to issues. Jet rodded and cleaned line at Seneca Alley below Post Office. Utilized Vactor to clean guide rails and Little Braeburn Pump Station; cleaned Big Braeburn due to grease build up. Replaced Pump #1 at Little Braeburn. Began Rail Guide restoration. Performed sewer lateral inspections at 1736 Rose Street, 1600 Wildlife Lodge Road, and 156 Edwards Street. Took sewer camera to A&H Equipment for repairs/service. Checked, cleaned, and greased pump stations; cleaned floats and checked grinders; performed end of month cleaning. Continued to perform vehicle maintenance. Performed PA One Calls as needed. Conducted monthly safety Inspections of all Pump stations. Assisted Street Department with construction of new Salt Shed. Terry Anderson and Eric Haser attended the yearly Penn Prime Safety Meeting at the Penn Township Municipal Building on November 12, 2015; Terry Anderson attended the Public Words Safety Meeting.

Engineer's Report

Engineer Males advised the Board of the anticipated revenues and expenditures for Contracts 13-1, 13-2, and 13-3 and updated the Board members regarding the following projects:

Contract 13-1 and 13-2 (Interceptor Replacement & Wildlife Lodge Road Area Collection System)

Wildlife Lodge Road Area Sanitary Sewer Extension

There is one area from PENNDOT's inspection on Wildlife Lodge Road that needs addressed. There is a small area of depressed paving. This will be addressed in the Spring of 2016. Westmoreland Conservation performed an inspection and mailed out the inspection reports for W.A. Petrakis' work. Kukurins' work was not inspected at the time by WCD because they had no outstanding violations. Once Petrakis has completed the work on the inspection report, the Notice of Termination paperwork and as-builts will be submitted to WCD for their review and to perform their final inspection.

Contract 13-3

Widmer, Indiana, and Hillcrest Pump Station Elimination Project

Westmoreland Conservation performed an inspection and mailed out the inspection reports. Once Mendon has completed the work on the inspection report, the Notice of Termination paperwork and as-builts will be submitted to WCD for their review and to perform their final inspection.

Long Term Control Plan (LTCP)

The LTCP committee met three times to discuss the City's sewer department operational strategy in regard to I/I identification and removal. Please see Major Kinosz's report for more detail.

Solicitor's Report

None

Adjournment

Motioned by Mr. Adda, second by Mr. Anderson.

Terry Anderson, Vice Chairman