

**MUNICIPAL AUTHORITY OF THE CITY OF LOWER BURRELL
MONTHLY MEETING MINUTES – October 20, 2015 - 6:30 P.M.**

The monthly meeting of the **Lower Burrell Municipal Authority** was held on Tuesday, October 20, 2015, at 6:30 p.m. in the Municipal Building at 2800 Bethel Street, Lower Burrell, PA 15068. In attendance were board members Kevin Lettrich, Terry Anderson, George Adda, Jennifer Pelegrinelli, Jennifer Bayer; Consulting Engineer Anthony Males; Foreman Scott Johnson

2. Approval of Minutes – September 15, 2015 (emailed to Board members)

Motion: GA Second: TA Roll Call Vote: All yes

3. Treasurer's Report #9-15 accepted

Motion: TA Second: JP Roll Call Vote: All yes

There was a discussion about the need for requisitions for paying future bills since we moved all funds to FNB. It was decided that the meeting minutes would be used to justify all funds that are spent.

4. CORRESPONDENCE:

- Earth Disturbance Inspection Report dated 10/8/15 for Wildlife Road Sanitary Sewer Project (NO VIOLATIONS)
- We assume we will not be getting fined for the earlier violation.

5. BILLS PRESENTED FOR PAYMENT:

Alpha Engineering	\$ 1,720.00	Engineering Services
Total	\$ 1,720.00	

Motion: TA Second: GA Roll Call Vote: All yes

6. OLD BUSINESS:

There are 3 manholes near Flyers field that were not to be demoed during the recent project there. The Sewer Department will demo these since the permit is still in place.

It has been one year since HMM submitted out Long Term Control Plan. The EPA has provided comments and sent to the DEP which has not responded as on yet.

7. NEW BUSINESS:

NONE

8. PUBLIC COMMENT:

NONE

9. MAYOR'S REPORT:

NONE

10. SEWER REPORT:

Removed two (2) manhole casting risers and reset lids on Montana. Installed rain guards on Montana and Edith. Assisted Parks Department in dismantling Concert Tent at Burrell Lake Park. Performed sewer lateral inspection at 2559 Reed Street, 255 Oakridge Drive, 133 Sullivan Drive, 1834 Wildlife Lodge Road, 1745 Rose Street, 1794 Rose Street, 190 Oakridge Drive, 211 Oakridge Drive, and 255 Oakridge Drive. Performed cleaning and manhole sealing on Harding Street, Harding Street Right of Way, and Short Street. Continued to camera portions of Harvey area. Sealed joints at all manholes on Harding Street project area. Cut grass at Pump Stations. Continued yearly root cutting and jet rodding maintenance, and cleaned storm lines in Kinloch. Checked, cleaned, and greased pump stations; cleaned floats and checked grinders; performed end of month cleaning. Utilized Vactor at Little Braeburn and Hillcrest Estates Pump Stations during storm event. Continued to perform vehicle maintenance. Performed PA One Calls as needed. Conducted monthly Safety Inspections of all Pump Stations. Terry Anderson, Eric Haser, and Bill Thomey attended Health & Safety for Water/Waste Water Operators & Flagger Training in Ford Cliff on September 16, 2015. Terry Anderson, Eric Haser, Bill Thomey, and Foreman Scott Johnson attended PA Safety Day in Monroeville, PA, on September 24, 2015. Terry Anderson attended the City Hall Safety Meeting.

Harding St joints are now sealed and metering will be set up for this fall. The 4 cone sections that have come off during the recent storm along route 56 will have the water tight lids removed until we can remove enough I&I to correct this problem.

11. ENGINEER'S REPORT:

PROJECT STATUS REPORT

1. Contract 13-1 (Interceptor Replacement)

Wildlife Lodge Road Area Sanitary Sewer Extension

The close-out paperwork was completed for the grant and mailed to D.E.P. on 10/16/15. The Westmoreland Conservation District requested the notice of Termination for this contract. The Maintenance Bond was received and given to Kelly Cook for filing. The certificate of completion was redone to include a check register per Lori Falconer's request at US Bank, and this was sent in order to comply with the Construction Fund Bond.

2. Contract 13-2 (Wildlife Lodge Road Area Collection System)

Wildlife Lodge Road Area Sanitary Sewer Extension

The finals checks were received and mailed to Kukurin. The close-out paperwork was completed for the grant and mailed to D.E.P. on 10/16/15. The Westmoreland Conservation District requested the notice of Termination for this contract. The Maintenance Bond was received and given to Kelly Cook for filing. The certificate of completion was redone to include a check register per Lori Falconer's request at US Bank, and this was sent in order to comply with the Construction Fund Bond.

3. Contract 13-3

Widmer, Indiana, and Hillcrest Pump Station Elimination Project

The Westmoreland Conservation District requested the notice of Termination for this contract. Per an email from Mendon the refund due to the LBMA and the Maintenance Bond were mailed to Alpha Engineering on 10/19/15. The certificate of completion was redone to include a check register per Lori Falconer's request at US Bank, and this was sent in order to comply with the Construction Fund Bond.

4. Long Term Control Plan (LTCP)

Scott, Chuck and Tony met to discuss specifications for miscellaneous sewer rehabilitations.

Alpha has been notified that the Yohe's intend to sue concerning the issue with their lake/well.

11. SOLICITOR'S REPORT:

The solicitor received take or leave it letters from Jim Kopelman concerning the Willow Grant property and the four residents from the Indian pump station project. No decision was made on what to do at this time.

GO TO EXECUTIVE SESSION: Motion:_____GA_____ Second:_____TA_____

RETURN TO BOARD MEETING: Motion:___TA_____ Second:_____JP_____

MEETING ADJOURN: Motion:_____TA_____ Second:_____JP_____

NEXT MEETING: TUESDAY, NOVEMBER 17, 2015 - 6:30 P.M.