

The monthly meeting of the **Lower Burrell Municipal Authority** was held on Tuesday, January 19, 2016, at 6:30 p.m. in the Municipal Building at 2800 Bethel Street, Lower Burrell, PA 15068. In attendance were board members Terry Anderson, Jennifer Bayer, Jennifer Pelegrinelli; Solicitor Robert Liotta, Consulting Engineer Anthony Males, Major Richard Callender, Donald Kinosz, David Wohleber, Foreman Scott Johnson, Councilman Trozzi, Councilman Fabry, and Controller Farina.

REORGANIZATION:

Meeting was turned over to the Solicitor for the election of Chairman for the 2016 term. Solicitor Robert B. Liotta accepted a MOTION by Mr. Anderson, second by Ms. Bayer for the nomination of Kevin Lettrich to serve as Chairman of the Board.

Roll Call Vote: All approved.

For election of Vice Chairman, Solicitor Robert B. Liotta accepted a MOTION by Mr. Anderson, second by Ms. Pelegrinelli for the nomination of Terry Anderson to serve as the Vice Chairman of the Board.

Roll Call Vote: All approved.

MOTION for the election of the Office of Secretary, Treasurer, Assistant Secretary/Treasurer, and MOTION to retain Alpha Engineering Company, Solicitor Robert B. Liotta, and Depositories were tabled for the next meeting.

Approval of Minutes

MOTION made by Ms. Pelegrinelli second by Ms. Bayer to approve the minutes from the December 15, 2015, meeting. Roll call vote: All approved.

Approval of Treasurer's Report

MOTION made by Ms. Pelegrinelli second by Mr. Anderson to approve the Treasurer's Report #12-15. Roll call vote: All approved.

Treasurer's Report #12-15 Summary:

- Grant account interest earned: \$3.59. A \$30,000 transfer was made to General funds to pay November 2015 bills. Current account balance: \$50,006.45
- General fund account interest earned: \$1.02. Current account balance: \$1,1333.10.

Correspondence/Incoming Checks

- Check# 3275, dated December 14, 2015, from the City of Lower Burrell made payable to the LBMA in the amount of \$63,400.00 for the Wildlife Lodge Tap-ins and Construction Tap-ins.
- Check# 3286, dated December 30, 2015, from the City of Lower Burrell made payable to the LBMA in the amount of \$11,980.00 for Corrpro Engineering reimbursement.
- Notice dated December 2015 from PA Department of Community and Economic Development advising the LBMA of the Annual Report of Municipal Authorities Filing Requirement; requirement to be completed following today's meeting adjournment.
- PA Municipal Authorities Association (PMAA) 2016 Roster Sheet to be completed.

BILLS PRESENTED FOR PAYMENT

Pennsylvania Municipal Authorities Association (PMAA)	\$ 270.28	2016 Membership Dues
Alpha Engineering	<u>\$ 4,916.00</u>	Engineering Services
Total	\$5,186.28	

MOTION by Ms. Bayer, second by Ms. Pelegrinelli to approve the bills requested for payment. Roll call vote: All approved.

Old Business

None

New Business

None

Public Comment

None

Mayor Callender's Report

On Saturday, January 16, 2016, Mr. Anderson led the Councilmen on a pump station tour. Councilmen present commented how valuable the tour was.

Sewer Report

Performed some camera and manhole inspections in the Harvey area including: Chester, Hastings, Toledo, and Harvey areas in order to complete this area of evaluation. Repaired invert in manhole at Grove and Paige intersection. Evaluated storm lines on Donnell and from the catch basin at the Sylvan and Vermont intersection down toward Rt. 56 with the camera as well. Began camera evaluations, manhole inspections, and jet cleaning of the lines in the Idaho area: starting at Hilltop, Edith, and then Montana. Jet rodded sewer line in front of 2659 Chestnut Street and 141 Jefferson due to slow drainage. Performed routine maintenance cleaning on Texas, Oregon, and Braddock R/W. Root cut line on Edith from Idaho toward Widmer. Raised manhole on Idaho and Montana R/W. Performed repairs at Craigdell Pumpstation: installed mechanical seal on Pump #1, removed its gate valve and checked valve, tightened impeller on Pump #2, cleaned check valve, and fixed the sump pump in the dry well. Performed sewer lateral inspections at 2813 Seventh Street Road and 1781 Rose Street. Checked, cleaned, and greased pump stations; cleaned floats and checked grinders, performed end of the month cleaning. Replaced Pump #1 at Little Braeburn pump station with a spare. Continued to perform vehicle maintenance. Performed PA One Calls. Conducted monthly Safety Inspections of all Pump Stations. Terry Anderson and Eric Haser attended both the Public Works Safety meeting and the City Hall Safety meeting.

Engineer's Report

Engineer Males advised the Board on Contracts 13-1, 13-2, and 13-3 and updated the Board members regarding the following projects:

**Contract 13-1 and 13-2 (Interceptor Replacement & Wildlife Lodge Road Area Collection System)
Wildlife Lodge Road Area Sanitary Sewer Extension**

Began work on as-builts. Petrakis and Kukurin were to meet with Westmoreland Conservation District to review areas of concern and prior violations. The meeting was scheduled on January 19, 2016, and the results are unknown at this time.

Contract 13-3

Widmer, Indiana, and Hillcrest Pump Station Elimination Project

Met with Mendon to review Westmoreland Conservation District inspection report and areas of concern. Mendon went to site to review areas, prior to meeting with Westmoreland Conservation District on January 19, 2016. The meeting results are no known at this time.

Long Term Control Plan (LTCP)

The LTCP committee met to discuss the City's sewer department operational strategy in regard to I/I identification and removal.

Solicitor's Report

Received inquiry by Mr. Males about the extinguishment of right-of-ways that were previously but are no longer being used in the area of the Wildlife Lodge Road Project. The Herman's property, Lower Burrell Flyers Field, was one of them. Solicitor Liotta reviewed Mr. Males drawings; it is apparent the LBMA agreed to extinguish the right-of-way. Solicitor Liotta will review the LBMA legal obligations and advise the board appropriately at the next board meeting on Tuesday, February 16, 2016.

Adjournment

Motioned by Mr. Anderson, second by Ms. Pelegrinelli.

Terry Anderson, Vice Chairman