

The monthly meeting of the **Lower Burrell Municipal Authority** was held on Tuesday, November 15, 2016, at 6:30 p.m. in the Municipal Building at 2800 Bethel Street, Lower Burrell, PA 15068. In attendance were board members Kevin Lettrich, George Adda, Jennifer Pelegrinelli, Jennifer Bayer, Terry Anderson, Robert Liotta, Charles West and Richard Callender

Approval of Minutes

MOTION made by Mr. Adda second by Mr. Anderson to approve the minutes from the October 18, 2016, meeting. Roll call vote: All approved.

Approval of Treasurer’s Report

MOTION made by Mr. Andersen, second by Mr. Adda to approve the Treasurer’s Report #10-16.

Correspondence/Incoming Checks

- Letter dated 10/28/16 with attached grant application submitted by Mott McDonald to PA Small Water and Sewer Program – Mr Lettrich received a call about this submission and we were denied the grant because our project exceeded their max limit of \$500,000. We are not permitted to apply it to a larger project.
- Loan Payment notice from FNB dated 11/2/16 for loan #45962520 – Ms. Bayer has made the payment for this month.
- Cover letter dated 11/7/16 from Merge Hill accompanying the 2015 LBMA audit – this is need annually and was used to submit for the PennVest loan.

BILLS PRESENTED FOR PAYMENT

| | | |
|------------------|-------------|----------------------------------|
| Merge & Hill, PC | \$4,200.00 | Annual audit |
| Mott McDonald | \$47,145.07 | I&I removal project and loan app |
| Total | \$51,345.07 | |

MOTION made by Ms. Bayer second by Mr. Adda to approve the payments. Roll call vote: All approved

Old Business

PennVest Loan – final questions should be answered by the end of the week. We should know early next year if we get the loan. We may need to get a bridge loan to make the first payments to the contractor.

New Business

None

Public Comment

Mayor Callender’s Report

Sewer Report

Assisted the Street Department in cleaning out a storm line with the Vactor. Repaired manhole below Rusiewicz's Funeral Home Parking lot on Right of Way. Performed sewer lateral inspections at 337 Chester, 3124 New Hampshire, 3007 Limba, 553 Reimer, 2935 Leechburg, 531 Arizona, and 3169 Indiana. Finished replacement of Volute #2 at Big Braeburn. Located and raised manhole in yard between Adamchik and Alder Drive on Right of Way. Performed PA One Calls as needed. Continued to clean and camera storm lines on Leechburg Road. Performed root cutting and jetting routine maintenance areas with Vactor. Replaced Pump #2 at Hillcrest. Cleared and cut Millers Lane Right of Way, Alder Right of Way, and started Wildlife Lodge Road Right of Way utilizing the Bobcat and Brush Cat. Checked, cleaned, greased, and cut grass at pump stations; cleaned floats and checked grinders; performed end of month cleaning. Began jet cleaning and camera inspections of New Hampshire Plan (Meter Basin 71). Conducted monthly Safety Inspections of all Pump Stations. Replaced cutting blades, shaft, and motor on Brush Cat. Performed a dye test at 114/116 Westbrook to confirm a broken lateral in stream below Donnell/Davies on Right of Way. Jet rodded storm line on Leechburg Road at Illinois for a storm line repair by resident at 2550 Leechburg Road. Eric Haser attended the City Hall Safety Meeting; Terry Anderson attended the Public Works Safety Meeting. A 4th sewer department employee will be hired. This additional employee will be needed to do all of the home sale lateral inspections that need to be done.

Engineer's Report

Solicitor's Report

PennVest needs confirmation that the LBMA owns the sewer lines and that the City of LB maintains them. Mr. Liotta will complete the letter

A firm has contacted Mr. Liotta about refinancing our bond. They will make a presentation at the December Board meeting about the details.

Adjournment

Motioned by Mr. Adda, second by Mr. Anderson.

Kevin Lettrich, Chairman