

The monthly meeting of the **Lower Burrell Municipal Authority** was held on Tuesday, March 15, 2016, at 6:30 p.m. in the Municipal Building at 2800 Bethel Street, Lower Burrell, PA 15068. In attendance were board members Kevin Lettrich, George Adda, Terry Anderson, Jennifer Pelegrinelli, Jennifer Bayer; Solicitor Robert Liotta, Charlie West, and Foreman Scott Johnson.

Approval of Minutes

MOTION made by Ms. Pelegrinelli second by Mr. Adda to approve the minutes from the February 16, 2016, meeting. Roll call vote: All approved.

Approval of Treasurer's Report

MOTION made by Mr. Lettrich second by Mr. Anderson to approve the Treasurer's Report #2-16. Roll call vote: All approved.

Correspondence/Incoming Checks

- Letter from PMMA requesting 2016 roster. J Bayer to complete
- Letter from US Census Bureau requesting participation in 2016 government units survey – J Bayer to complete
- Proposal dated 2/16/16 from HMM for the Hillcrest, Indiana, Widmer Pump Stations Upgrade Project. No action on this at this time

BILLS PRESENTED FOR PAYMENT

Alpha Engineering	\$ 5,284.00	Engineering Services
Total	\$5,284.00	

MOTION by Mr. Adda, second by Mr. Lettrich to approve the bills requested for payment. Roll call vote: All approved.

Old Business

Review of 2016 Sanitary Sewer Projects - Forman Scott Johnson.

Mr. Johnson provided a very detailed report of the items that should be address to remove or eliminate I & I in the system. After much discussion, it was decided that we would try to obtain a bridge loan to hire an engineer to develop a bid package for the I & I repairs. Additional information will be needed before a decision can be made as to the upgrades needed for the pump stations.

New Business

Public Comment

None

Mayor Callender's Report

None

Sewer Report

Performed sewer lateral inspections at 1756 Roosevelt Drive and 157 Illinois. Checked, cleaned, and greased pump stations; cleaned floats and checked grinders; performed end of month cleaning. Performed dye test of storm line at Maple Ridge Apartments to verify outfall location. Replaced Pump #1 at Hillcrest Estates. Verified Force Main diameters at Little Braeburn and Hillcrest Estates. Built Chicago Pumps for backup. Performed camera evaluations on Idaho, Eastern to Donnell Right of Way, High Street, Nebraska, "Harvey Area," Jefferson. Montana Right of Way, Westbrook to Alder Right of Way, and portions of Alder Right of Way. Located manhole on Eastern Right of Way. Continued to perform vehicle maintenance. Began replacement of guide rails, brackets, and Pump #1 at Little Braeburn after cleaning with Vactor. Continued to jet rod, conduct manhole inspections, and perform camera evaluations during rain events in "Idaho Area." Began installation of manhole markers/green post on the Wildlife Lodge Road Sewer Extension Project. Performed PA One Calls as needed. Installed a safety catwalk at Hillcrest and Indiana for use during maintenance of shafts/bearings. Performed root cut maintenance on Jefferson, Nebraska, Montana. Assisted Street Department in cleaning streets; cleaned parking lots and sidewalks during snow events. Conducted monthly Safety Inspections of all Pump Stations. Terry Anderson attended both the Public Works Safety Meeting and the City Hall Safety Meeting.

Terry Anderson also added that leaking laterals found during main line inspections continue to be a problem. We may have to start notifying homeowners when we find this out.

Engineer's Report

1. Contract 13-1 & 13-2 (Interceptor Replacement & Wildlife Lodge Road Area Collection System) Wildlife Lodge Road Area Sanitary Sewer Extension

The as-builts are about 90% complete, and require some additional field verification. Once these are complete, the as-builts and Notice of Termination will be submitted to the WCD for their final inspection.

MISC. ISSUES

- a. 2791 7th Street called Tammy and is expecting compensation for a row of pine trees along Carson Street removed during sewer line installation. This item was previously discussed with the solicitor and resident is requesting the compensation as they are ready to tap in.
- b. The tree at Oakridge Drive discussed at last meeting was determined to be within the City right-of-way, and not on private property. The Authority has agreed to pay ½ of removal cost and requested ½ from the property owner (estimated cost \$2,200.00).

2. Contract 13-3

Widmer, Indiana, and Hillcrest Pump Station Elimination Project

Per phone conversation with Jessica Thornton at Westmoreland Conservation District, Mendon has 5 items to complete to be in compliance with the E & S controls. These items are the items listed on the final inspection report dated 12/08/15 must be completed on or before May 15, 2016 and an additional inspection will then be completed by WCD to advise when the Notice of Termination can be filed. Mendon was emailed on 03/04/16 requesting a timeline for completion of these items, to-date a response has not been received.

3. Long Term Control Plan (LTCP)

The LTCP committee met to discuss the City's sewer department operational strategy in regard to I/I identification and removal.

Solicitor's Report

We received letters from MSANK regarding them reserving the right to bill the LBMA for excessive flows into their system if we don't continue to try to remove I & I from our system. It was decided to not act on this matter until we would actually receive an invoice for it. we are currently working on an I & I removal project and have recently completed 3 project that may have also removed I & I.

Adjournment

Motioned by Mr. Anderson, second by Ms. Pelegrinelli.

Kevin Lettrich, Chairman