

The monthly meeting of the **Lower Burrell Municipal Authority** was held on Tuesday, April 19, 2016, at 6:30 p.m. in the Municipal Building at 2800 Bethel Street, Lower Burrell, PA 15068. In attendance were board members Kevin Lettrich, George Adda, Terry Anderson, Jennifer Pelegrinelli, Jennifer Bayer; Solicitor Robert Liotta, Charlie West, Tony Males, and Foreman Scott Johnson.

**Approval of Minutes**

MOTION made by Mr. Adda second by Ms. Pelegrinelli to approve the minutes from the March 15, 2016, meeting. Roll call vote: All approved.

**Approval of Treasurer’s Report**

MOTION made by Mr. Anderson second by Mr. Adda to approve the Treasurer’s Report #3-16. Roll call vote: All approved.

**Correspondence/Incoming Checks**

- Correspondence dated March 31, 2016 from the Westmoreland Conservation District inviting participation in the formation of a Westmoreland Planning Advisory Committee. This may have to be set up a new Board or Authority to deal with storm water runoff.

**BILLS PRESENTED FOR PAYMENT**

Alpha Engineering	\$ 0.00 Engineering Services
Total	\$0.00

No Bills to pay this month

**Old Business**

The OakRidge tree issue was discussed again. The tree is on City right of way. Alpha will get a quote to remove the tree for the next meeting.

Intern – Jennifer Pelegrinelli has contacted several local colleges to get the City an intern. WCCC and ITT Tech have an interest.

**New Business**

HMM has provided a quote to design the first phase of I & I removal for up to \$78k.

MOTION made by Mr. Lettrich second by Ms. Pelegrinelli to approve. Roll call vote: All approved.

Robert Liotta will have to review the R/W and easements for this project.

MOTION made by Mr. Lettrich second by Mr. Anderson to approve. Roll call vote: All approved.

We will need to secure a bridge loan from First National Bank for the design phase of this project. The construction will be hopefully funded by PennVest.

MOTION made by Mr. Lettrich second by Mr. Anderson to approve this loan with the City's approval. Roll call vote: All approved, except Jennifer Bayer abstained.

### **Public Comment**

Gary Miller from Clear Blue Plumbing asked about upcoming Authority work that will be bid. It was explained that our next project will be I & I removal bid late this summer.

### **Mayor Callender's Report**

None

### **Sewer Report**

Performed sewer lateral inspections at 1696, 1821, 1825 Wildlife lodge road. Installed ball valve on Force main at Hillcrest estates pump station utilizing the vactor to drain the force main. Adjusted the fence at Little Braebirn pump station in order to perform guide rail installation. Installed guide rails, brackets, and pump at Little Braeburn Pump Station. Performed camera evaluations during rain events on Alder right of way, Harvey area and Idaho/montana right of way. Continued to perform vehicle maintenance. Located lateral connections on Waugaman drive for a new home construction. Raised manhole on eastern drive right of way and replaced broken cleanout and viewport caps at 2940 and 2942 Leechburg road. Assisted street department with catch basin cleaning/repairs, cleaned inlet of storm pipe on Lori Drive with Vactor. Performed PA One Calls as needed. Performed root cut maintenance on Idaho/Montana right of way, westbrook, Jefferson, Nebraska. Installed green marker posts on Wildlife road sewer extension project (Carson and Nanak area still to be completed). Assisted street department in clearing streets, cleaned parking lots and sidewalks during snow events. Installed catwalk in dry wells at Hillcrest and Indiana pump stations for safety during maintenance work. Checked, cleaned and greased pump stations, cleaned floats and checked grinders, performed end of month cleaning. Compiled a list of lateral violations, downloaded data from camera, and updated pendant. Conducted monthly safety inspections of all pump stations. Foreman Johnson, Haser and Thomey attended the seminar "Responsibilities of clean water professionals" on March 17, 2016 in Meadville for CEU accreditation. Assisted street department in tapping rear garage into sanitary system. Terry Anderson attended both the Public safety meeting and the city hall safety meeting.

The City will change the plumbing inspection report to include checking for I & I in private laterals. A new ordinance may be needed to do this.

### **Engineer's Report**

1. As-Built drawings from the 13-1, 2, 3 projects will be completed by the next meeting
2. The wash out from the Mendon project has not been repaired as yet.

### **Solicitor's Report**

Mr Liotta was informed that the City's insurance carrier will not participate in the Yohe pond claim issue. Alpha stated that no coal was seen during the construction work in this area.

### **Adjournment**

Motioned by Mr. Anderson, second by Ms. Pelegrinelli.