

The monthly meeting of the **Lower Burrell Municipal Authority** was held on Tuesday, August 16, 2016, at 6:30 p.m. in the Municipal Building at 2800 Bethel Street, Lower Burrell, PA 15068. In attendance were board members Kevin Lettrich, George Adda, Jennifer Pelegrinelli, Solicitor Robert Liotta, and Tony Males.

Approval of Minutes

MOTION made by Mr. Adda second by Ms. Pelegrinelli to approve the minutes from the July 19, 2016, meeting. Roll call vote: All approved.

Approval of Treasurer’s Report

MOTION made by Mr. Lettrich to table the Treasurer’s Report #7-16 until next month.

Loan Documentation Package for LBMA from PNC Bank (loan date 8/10/2016) (See LBMA Documents Folder).

Correspondence/Incoming Checks

- a. Letter from Mott MacDonald dated July 6, 2016, advising of change in company and submission of new W-9 (filed by Tammy in LMBA files).
- b. Letter from PA Department of Community & Economic Development dated August 2016; second notice of failure to file the 2015 report.
- c. Letter from U.S. Bank dated August 1, 2016, advising that the due date for 2015’s Disclosure Report is 9/26/2016.
- d. Notice of Certificate of Deposit Maturity Notice from PNC Bank (see LBMA Documents folder).

BILLS PRESENTED FOR PAYMENT

| | | |
|--------------------------|-------------|----------------------|
| Mott MacDonald | \$13,797.01 | I&I Removal-Phase I |
| Alpha Engineering | 9,786.00 | Engineering Services |
| Beaver Jack Tree Service | \$2,200.00 | tree removal |
| Total | \$25,783.01 | |

MOTION made by Mr. Adda second by Ms. Pelegrinelli to approve the payments. Roll call vote: All approved

Old Business

LTCP – from the MSANK meeting, MM will respond to DEP comments in the next 30 days concerning the DEP comments

New Business

Public Comment

none

Mayor Callender’s Report

The Mayor questioned how it was determined the amount of the MSANK upgrade that the City is responsible for. He will schedule a meeting with the MSANK Board members to discuss this issue.

Sewer Report

Performed sewer lateral inspections: 2723 Seventh Street Road, 1601 Wildlife Lodge Road, 1729 Wildlife Lodge Road, 1771 Wildlife Lodge Road, 41 Nanak Drive, 2766 Seventh Street Road, 2727 Seventh Street Road, 2747 Seventh Street Road, 20 Nanak Drive, 154 Jenniches Lane, 1870 Rose Street, and a line repair at 220 Trailer Boulevard. Repaired Widmer Pump. Performed camera evaluations during rain events. Performed PA One Calls as needed. Conducted camera and manhole inspections: Rodgers/Wayne area, Leechburg Road, Clarendon, Claremont, and Kipp. Performed root cut and jetting routine maintenance areas with Vactor. Checked, cleaned, greased, and cut grass at pump stations; cleaned floats and checked grinders; performed end of month cleaning. Conducted monthly Safety Inspections of all Pump Stations. Terry Anderson attended the Public Works Safety Meeting and the City Hall Safety Meeting.

Engineer's Report

The as-built drawings have been completed and given to Mott McDonald.

Solicitor's Report

Adjournment

Motioned by Mr. Adda, second by Ms. Pelegrinelli.

Kevin Lettrich, Chairman