

The monthly meeting of the **Lower Burrell Municipal Authority** was held on Tuesday, October 17, 2017, at 6:30 p.m. in the Municipal Building at 2800 Bethel Street, Lower Burrell, PA 15068. In attendance were board members Kevin Lettrich, George Adda, , Terry Anderson, and Jennifer Pelegrinelli

Approval of Minutes

MOTION made by Ms. Pelegrinelli and second by Mr. Adda to approve the minutes from the September 19, 2017, meeting. Roll call vote: All approved

Approval of Treasurer’s Report

MOTION made by Mr. Lettrich and second by Mr. Anderson to approve the Treasurer’s Report #9-17.

Correspondence

- Letter dated September 25, 2017, from PA Office of the Budget advising of a disbursement to Loan #P33001682-102. The first payment has been received by the Authority
- Letter dated September 28, 2017, from Merge & Hill transmitting the LBMA Audit for the year ended December 31, 2016. This was sent to the bond holders.
- Letter dated October 11, 2017, from COZEN O’CONNOR transmitting the Closing Binder in reference to the Municipal Authority of the City of Lower Burrell Guaranteed Sewer Revenue Bonds, Series of 2017 .
- Letter dated October 16, 2017, from Mott MacDonald transmitting the October 2017 Engineers Report and Invoices. I & I project has startd with pipe cleaning by Robinson Pipe

BILLS PRESENTED FOR PAYMENT

<u>Name</u>	<u>Amount</u>	<u>Description</u>
Merge & Hill	\$ 3,995.92	Audit for year ended 12/31/2016
Mott MacDonald	\$ 5,938.35	I&I Removal Phase I Project
Mott MacDonald	\$ 901.44	Services for LBMA
Bapst and Callen	\$ 4,000.00	Keefer R/W
Total	\$ 14,835.71	

Motion by Mr. Anderson and Second by Mr. Adda to approve payments. Roll Call Vote: All approved

Old Business

Scott Johnson attended an ALCOSAN meeting and many towns are beginning to enforce lateral repairs just as LB has done.

There are low interest loans now available for lateral repairs.

The force main valve installation has gone out for bids.

It was decided to restart the LTCP meeting in November so that we can start the next phase in early 2018

New Business

Public Comment

Mayor Callender's Report

Sewer Report

Installed Pump #1 at Indiana Pump Station. Removed sump pump at Craigdell Pump Station. Installed Volute #2 fabricated from SDB at Big Braeburn Pump Station (Wednesday 9/27/17). Repaired sewer line misalignments on Leechburg Road in front of 10-Minute Oil Change and a spot between Reed and Michigan. Performed camera evaluations on Wallace and Davies Street during a rain event. Marked PA One Calls as needed. Conducted exploratory dig and repair of a sewer line in front of 309 Michigan. Performed sewer lateral install/repair inspections at 301 Eastern, 174 Jefferson, 2912 York, 3440 Garvers Ferry Road, 720 Greensburg Road, 888 Wildlife Lodge Road, and 2519 Carl Avenue. Installed Ford Crossings, a small French Drain, Rip-Rap around manholes in streams, and filter sock and seed/straw on Alder Right of Way. Performed root cutting and jetting maintenance areas with Vactor. Repaired offset/separation on Hillcrest Country Club Right of Way, and restored area with seed and straw. Checked, cleaned, greased, and cut grass at pump stations; cleaned floats and checked grinders; performed end of month cleaning. Conducted monthly safety inspections of all Pump Stations. Installed view port cap at 2108 Spooky Hollow Road. Cut grass at 757 Idaho property which was in violation of a City ordinance due to foreclosure. Repaired women's restroom toilet water valve. Assisted the Street Department with Seal Coating at Kotecki Park. Zachary Shoop attended PA One Call Safety Day on September 14, 2017, in Monroeville. Terry Anderson and Bill Thomey attended a Safety Webinar regarding Accident Investigations on September 6, 2017. Terry Anderson and Bill Thomey attended a Safety Webinar regarding Incident Reports on September 29, 2017. Terry Anderson attended the monthly City Hall Safety Meeting.

Engineer's Report

Solicitor's Report

Motioned by Mr. Adda and second by Mr. Anderson to go to executive session to discuss legal matters.

Adjournment

Motioned by Mr. Anderson, second by Ms. Pelegrinelli.

Kevin Lettrich, Chairman