

The monthly meeting of the **Lower Burrell Municipal Authority** was held on Tuesday, February 21, 2017, at 6:30 p.m. in the Municipal Building at 2800 Bethel Street, Lower Burrell, PA 15068. In attendance were board members Kevin Lettrich, Terry Anderson, Jennifer Bayer, George Adda, Jennifer Pelegrinelli, Charlie West, and Robert Liotta

REORGANIZATION:

Meeting was turned over to the Solicitor for the election of the Chairman for the 2017 term.

For election of Chairman, the Solicitor accepted a MOTION by Mr. Adda, second by Ms. Bayer for the nomination of Kevin Lettrich to serve as the Chairman of the Board.

Roll Call Vote: All approved.

Meeting was turned over to the Chairman for the election of Officers for the 2017 term.

For election of Vice Chairman, Chairman Lettrich accepted a MOTION by Mr. Adda, second by Mr. anderson for the nomination of Terry Anderson to serve as the Vice Chairman of the Board.

Roll Call Vote: All approved.

For election of Secretary, Chairman Lettrich accepted a MOTION by Mr. Adda, second by Mr. Anderson for the nomination of George Adda to serve as the Secretary of the Board.

Roll Call Vote: All approved.

For election of Treasurer, Chairman Lettrich accepted a MOTION by Mr. Adda, second by Mr. Anderson for the nomination of Jennifer Bayer to serve as the Treasurer of the Board.

Roll Call Vote: All approved.

For election of Asst. Secretary/Treasurer, Chairman Lettrich accepted a MOTION by Mr. Adda, second by Mr. Anderson for the nomination of Jennifer Pelegrinelli to serve as the Asst. Secretary/Treasurer of the Board.

Roll Call Vote: All approved.

For retention of Robert B. Liotta as Solicitor, Chairman Lettrich accepted a MOTION by Ms. Pelegrinelli second by Mr. Adda, for the retention of Robert Liotta to serve as the Solicitor of the Board.

Roll Call Vote: All approved.

For retention of Depositories, Chairman Lettrich accepted a MOTION by Mr. Adda, second by Ms. Pelegrinelli for the retention of Depositories.

Roll Call Vote: All approved, Ms. Bayer abstained.

Approval of Minutes

MOTION made by Ms. Pelegrinelli second by Mr. Anderson to approve the minutes from the January 17, 2017, meeting. Roll call vote: All approved, Mr. Adda abstained.

Approval of Treasurer's Report

MOTION made by Mr. Anderson, second by Ms. Pelegrinelli to approve the Treasurer's Report #2-17.

Roll Call Vote: All approved

Correspondence/Incoming Checks

Annual Report of Municipal Authorities Filing Information – Ms Bayer to complete
Form 1099-INT from First National Bank for 2016 – Ms. Bayer to complete
Letter of 1/2/017 from US EPA regarding Administrative Order for Compliance on Consent

BILLS PRESENTED FOR PAYMENT

Mot MacDonald	\$22,781.83	Phase I I&I
US Bank	\$2,250.00	Trustee Fee
Robert B Liotta, Esq	\$900.00	LTCP charges
Robert B Liotta, Esq.	\$280.00	Yohe, Leonard/WLLR project

Motion by Mr. Adda and Second by Mr. Anderson to approve payment. Roll Call Vote: All approved

Old Business

WLLR sewer extension project – update of tap ins. 98 original, reduced to 89. 80 paid taps and 10 not tapped.

New Business

Glenmore sewer system review – this is a possible future project to tie in 4-6 homes into the sewer system.

PennVest loan review – we had the 1st of 3 conference calls to complete the pennvest loan process. The LGUDA proceeding will be done by solicitor Yakopeck. The life of the Authority will need to be extended at least 10 years to cover the terms of the loan. The City will try to do this at the next Council meeting. The contingency will cover these additional costs. There are 200+- R/Ws that will need to be completed before we can start work. The project will be advertised in March, bids in April and start work in late May of 2017 with a duration of 10 months.

The 3 previous project 13-1 thru 3 have been added to the GIS system .

Public Comment

Mayor Callender’s Report

Sewer Report

Cameraed, performed manhole inspection and installation of rain guards where necessary in the MB 71 area. continues to camera storm lines on Leechburg Rd from Wayne to Craigdell. Removed roots from manhole on Hastings R/W. Utilized vactor to jet rod New Hampshire from dead end down to New Hampshire court. Cleared sidewalks and parking lots at City Hall and Tax Office during snow events. Aided street department in clearing roads during snow events. Installed a brand new Hillcrest Estates pump #1, checked pump #2 at Craigdell pump station. Installed new casting/raised manhole on New Hampshire. Assisted SDB/Smith and

Loveless in the installation of another new valve at Chartiers/Big Braeburn pump station. Utilized vactor to help perform dye tests at 945 Greensburg road. Performed sewer lateral inspection at 2736 Van Buren Dr. street department installed thermal plastic ring protectors on high manhole lids throughout City. Sewer camera taken to A&H Equipment for repairs. Cleared sewer line blockages on Trailer Blvd R/W and Rogers Hollow two manholes above Valleyview intersection, due to vandals putting large rocks and timbers into the manhole. PA One call as needed. Grayco LLC replaced touchpad on panel 1 at Big Braeburn pump station. Assisted street department with Christmas light removal. Performed root cutting and jetting maintenance areas as needed with vactor. Checked, cleaned, greased and cut grass at pump stations, cleaned floats and checked grinders, performed end of month cleaning. Conducted monthly safety inspections of all pump stations. Terry Anderson attended the City Hall Safety Meeting.

Penndot will be repaving Leechburg Rd this summer. Provided info on drainage that needs to be repaired.

Engineer's Report

Solicitor's Report

Bond refinancing is still an option in the next few months.

The Yohe claim has been referred to the Authority from the City.

Motioned by Mr. Lettrich, second by Mr. Adda to go to Executive Session to discuss a legal matter.

Adjournment

Motioned by Mr. Anderson, second by Mr. Adda.

Kevin Lettrich, Chairman