

The monthly meeting of the **Lower Burrell Municipal Authority** was held on Tuesday, September 19, 2017, at 6:30 p.m. in the Municipal Building at 2800 Bethel Street, Lower Burrell, PA 15068. In attendance were board members Kevin Lettrich, George Adda, , Jennifer Bayer, and Jennifer Pelegrinelli

Approval of Minutes

MOTION made by Ms. Pelegrinelli and second by Mr. Adda to approve the minutes from the August 15, 2017, meeting. Roll call vote: All approved

Approval of Treasurer’s Report

MOTION made by Mr. Adda and second by Mr. Lettrich to approve the Treasurer’s Report #8-17.

Correspondence

- Letter dated August 31, 2017, from the PA Office of Budget verifying that payments to Loan #P33001682-102 will be made via ACH procedure
- Letter dated September 5, 2017, from Stephen Yakopec transmitting the documents extending the Authority’s life
- Letter dated September 18, 2017, from the Internal Revenue Service verifying their receipt of Form 8038-G Tax Exempt Bond Form.
- Promissory Note for Loan #45962520 from First National Bank marked PAID as of August 10, 2017

BILLS PRESENTED FOR PAYMENT

<u>Name</u>	<u>Amount</u>	<u>Description</u>
Mott McDonald	\$5,979.10	I&I to 7/28/17
Total	\$ 5,979.10	

Motion by Mr. Adda and Second by Ms. Bayer to approve payments. Roll Call Vote: All approved

Old Business

Distillo development – A DEP letter has been submitted to request to add the sewage from this development into our system. The letter has been signed and was returned to the developer at the meeting. It was also discussed that Mott McDonald does not recommend completing the project as designed. Their letter will be sent to Alpha Engineers for review. The City has not approved the tap in request.

New Business

Public Comment

Mayor Callender’s Report

Sewer Report

Marked PA One Calls as needed. Cleaned out sewer line at 720 Greensburg Road and performed camera evaluation at the lateral connection. Installed 3' and 4' cross pipes on Alder Right of Way in preparation for the Cured In Place Pipe (CIPP) Project. Performed sewer lateral install/repair inspections at 804 Brady, 200 Oakridge, 2624 Norma, 114 Florida, 235 Claremont, 3339 Leechburg Road, 3013 Wallace, 3154 Oregon, 3205 Vermont, 3240 Vermont, 229 Reed, and 201 Montana. Assisted Burrell High School with Bobcat and Auger for a new goal post installation at the Practice Field. Assisted Street Department with Vactor on Donnell catch basin. Performed root cutting and jetting maintenance areas with Vactor. Camera evaluations performed on lines where homes incurred flood damage from large rain event (Washington, Paige, Chester, and Iowa). Checked, cleaned, greased, and cut grass at pump stations; cleaned floats and checked grinders; performed end of month cleaning. Root cutted and cameraed lines on Florida and 309 Michigan. Conducted monthly safety inspections of all Pump Stations. Cleaned driveway pipe at 3156 Watters Road with Vactor. Assisted the Street Department in Seal Coating streets on August 14 and 15, 2017. Cleaned storm pipe on Wills Avenue for several days. Began camera evaluations on Donnell toward Westbrook during rain events
The City will bid for the installation of valves at the Chartiers pump station

Engineer's Report

Solicitor's Report

Adjournment

Motioned by Mr. Adda, second by Ms. Pelegrinelli.

Kevin Lettrich, Chairman