

October 17, 2018

The monthly meeting of the **Lower Burrell Municipal Authority** was held on Tuesday, October 16, 2018, at 6:30 p.m. in the Municipal Building at 2800 Bethel Street, Lower Burrell, PA 15068. In attendance were board members Kevin Lettrich, George Adda, Jennifer Bayer, and Jennifer Pelegrinelli.

Approval of Minutes

MOTION made by Ms. Pelegrinelli and second by Mr. Adda to approve the minutes from the September 18, 2018, meeting. Roll call vote: All approved

Approval of Treasurer's Report

MOTION made by Mr. Adda and second by Ms. Pelegrinelli to approve the Treasurer's Report #9-18. Roll call vote: All approved

Correspondence

- Notice from Dominion Energy dated September 14, 2018 regarding preliminary survey AC mitigation installation on LN-26 Parcel ID:17-08-00-0-069 - no action needed
- Notice from PA Office of the Budget dated September 17, 2018 regarding disbursement on loan #P33001682-102
- Letter dated October 1, 2018 from US Bank regarding Municipal Authority of the City of Lower Burrell Guaranteed Sewer Revenue Bonds, Series of 2017 – Consultants Report (Trust Indenture 4.1) Due date **11/16/18**
- Letter dated October 1, 2018 (**2nd request**) from US Bank regarding Municipal Authority of the City of Lower Burrell Guaranteed Sewer Revenue Bonds, Series of 2017 - Financial Statement/Report (Trust Indenture 8.11) Due date **9/25/18**
- Document dated October 1, 2018 from PA Department of Community & Economic Development – PA Small Water and Sewer Program commitment letter and grant agreement in the amount of \$210,000.00. Signatures and original document return required. Lettrich will sign and return
- 2017 Annual Report – Pennsylvania One Call: The Keystone of Damage Prevention

BILLS PRESENTED FOR PAYMENT

<u>Name</u>	<u>Amount</u>	<u>Description</u>
Mott MacDonald	\$ 353.34	L Pucketa I&I Removal: 8/31/18 to 9/28/18
Mott MacDonald	\$ 1,136.10	2018 Annual Services Agreement: 8/31/18 to 9/28/18
Total	\$ 1,489.44	

Motion by Ms. Bayer and Second by Mr. Adda to approve payments. Roll Call Vote: All approved

Old Business

New Business

Public Comment

Mayor Callender's Report

Sewer Report

Cleaned storm lines in Kinloch – Pittsburgh, Wills, Dugan, Brush Alley to Georgia/Park intersection, Widened RW behind City Hall for A.R.T. to finish manhole sealing, Performed vehicle maintenance: Truck 18 – install front hitch; Truck 08 – delivered and picked up from IH Auto, change oil, Continued Root Cutting: routine maintenance list, 2791 Hastings, Toledo Drive, Camera evaluated Craigdell pump station overflow pipe and storm line, Aided Street dept in cleaning inlets for repairs, Aided VFD #1 with trash and sump pumps, Graded work stations at Kotecki Park, Widmer pump station – replaced pump #2, Big Braeburn pump station – cleaned wet well, Little Braeburn – pump bracket installed, Craigdell pump station – located & raised inlet near pump station to reduce flooding station in future, replaced check valve sensors, replace mechanical seal pump #1, clean wet well, install new lightbulbs, Indian Fields pump station – replaced volute sensor at Indian Fields, Utilized Vactor to Upper Burrell to clean pipes & inlets, New Ken/Glenview, Indian Fields, Hastings, Kinloch – Wills Avenue & Pittsburgh Street, Brush Alley, New Hampshire, Delivered 20 recycle bins to tax office, Marked PA One Calls as needed, Performed sewer lateral inspections at 350 Prospect Circle, 112 Wayne Street, Checked, cleaned, and greased pump stations; cut grass, weed whacked and utilized weed killer; cleaned floats and checked grinders; performed end of month cleaning at Pump Stations, Conducted monthly safety inspections of all Pump Stations, Terry Anderson attended the Monthly Safety Meeting on Wednesday, September 12, 2018, Scott and Terry attended PA Safety Days Seminar on Thursday, September 20, 2018, Sewer department attended Safe Driving seminar on Friday, September 21, 2018, Scott conducted Class C Operators training for Underground Fuel Tanks with Terry, Bill and Zach on Wednesday, September 26, 2018

Engineer's Report

I and I removal project

- Approx. 45% of the lateral connection are complete. All should be done by the end of October. There are about 50 lateral taps that cannot be repaired. MM will determine if they should be excavated and repaired. The change order 5 was denied.

MOTION made by Mr. Adda and second by Ms. Pelegrinelli to approve the change order for a no-cost time extension of 91 days. Roll Call Vote: All approved

The Grant application was approved for \$210k for additional I&I removal work. We met to determine what sections of the project to do and which to delay. We will mainly do excavation repairs of collapsed lines near the plaza.

The next LTCP meeting was held prior to the meeting. MM is starting preliminary work on the Chartiers pump station replacement. We will do flow monitoring this winter.

Solicitor's Report

MOTION made by Mr. Adda and second by Ms. Pelegrinelli to go to Executive Session. Roll Call Vote: All approved

Adjournment

Motioned by Mr. Adda second by Mr. Lettrich.

Kevin Lettrich, Chairman