

The monthly meeting of the **Lower Burrell Municipal Authority** was held on Tuesday, November 20, 2018, at 6:30 p.m. in the Municipal Building at 2800 Bethel Street, Lower Burrell, PA 15068. In attendance were board members George Adda, Jennifer Bayer, Jennifer Pelegrinelli, and Charlie West; Solicitor Robert Liotta, and Foreman Scott Johnson.

Approval of Minutes

MOTION made by Ms. Pelegrinelli second by Mr. Adda to approve the minutes from the October 16, 2018, meeting. Roll call vote: All approved.

Approval of Treasurer's Report

MOTION made by Ms. Pelegrinelli second by Mr. Adda to approve the Treasurer's Report #10-18. Roll call vote: All approved.

Correspondence/Incoming Checks

- Notice from PA Office of the Budget dated October 18, 2018, regarding disbursement on Loan #P33001682-102
- Check dated October 18, 2018, in the amount of \$14,623.54 received from City of Lower Burrell – PENNVEST Loan
- PENNVEST – new location and mailing address effective October 22, 2018. The new location and mailing address are - 333 Market Street, 18th floor, Harrisburg, PA 17101-2210

BILLS PRESENTED FOR PAYMENT

<u>Name</u>	<u>Amount</u>	<u>Description</u>
Insituform	\$54,128.39	L Pucketa I&I Removal: 9/1/18 to 10/10/18
Mott MacDonald	\$ 765.57	L Pucketa I&I Removal: 10/1/18 to 11/2/10/18
Mott MacDonald	\$ 1,622.44	2018 Annual Services Agreement: 10/1/18 to 11/2/18
Total	\$56,516.40	

MOTION by Ms. Bayer, second by Mr. Adda to approve the bills requested for payment. Roll call vote: All approved.

Old Business

None

New Business

None

Public Comment

None

Mayor Callender's Report

None

Sewer Report

Evaluated Manhole on Alder Right of Way after storm to review its integrity, repaired broken lateral in stream from 160/164 Westbrook, cleaned storm inlets and pipes in Kinloch, cleaned and utilized camera: York right-of-way due to stones in lines causing SSO's, utilized Bobcat and Brush cutter to cut York R/W, continued root cutting: routine maintenance list, Morgan, Brush Alley, camera evaluated laterals at: Edith at Hilltop, Ann Way, Donnell and Wallace, Camera evaluations performed during rain events, Widmer pump station – replaced pump, cleaned out suction pipes due to top hat construction in area, Big Braeburn pump station – cleaned out wet well grease layer and reset the float heights due to rain event(s), Little Braeburn – cleaned out wet well grease layer and reset the float heights due to rain event(s), Craigdell pump station – replaced mechanical seal, Indian Fields pump station – cleaned out wet well grease layer and reset the float heights due to rain event(s), installed packing, utilized Vactor and Bobcat to auger out holes, establish grades, stone and compact, for the four (4) work out stations at Kotecki Park, utilized Vactor to aid New Kensington in cleaning an inlet, storm line on Oregon and inlets at #3 VFC, Jet rodded lines again on lower Donnell in preparation of next area to be evaluated, Oregon and Leechburg Road, Boarded up house at 3156 Hill Street, Picked up tires for recycling event on Saturday, October 27, 2018, Marked PA One Calls as needed, performed sewer lateral inspections at 117 Yale, 2770 Grant Street, 527 Edgeview, 2785 Lasher, 204 Montana, 3217 Vermont, 1145 Hill Street, 117 Alder, 3248 Coulson, 105 Kenmont, Checked, cleaned, and greased pump stations; cut grass, weed whacked and utilized weed killer; cleaned floats and checked grinders; performed end of month cleaning at Pump Stations, conducted monthly safety inspections of all Pump Stations, Terry Anderson attended the Monthly Safety Meeting on Wednesday, October 10, 2018, Zachary Shoop took Collections Systems Operators test on Tuesday, October 16, 2018, Scott and Eric attended 3 Rivers Wet Weather Sewer Conference on Wednesday, October 17 and Thursday, October 18, 2018, Sewer Department attended Confined Space and the new Safety Gear Training by Penn Prime and 3M on Tuesday, October 23, 2018

Engineer's Report

1. I/I Removal Project – Insituform resubmitted Pay Application 11 for the remaining lateral connection repairs. Payroll information and CCTV videos of the repairs were included with the pay application submission this month. This pay application brings this contract to substantial completion. Mott MacDonald has requested Insituform's final data submission. This submission will include all CCTV video of the project area and manhole inspection sheets from the liner installation. Upon review of the lateral repairs that Insituform was unable to complete, ten have been identified as containing sources of infiltration. Mott MacDonald requested Insituform to prepare change order pricing for each of these locations. Once the change order values are submitted, a final decision on completing the repairs will be rendered.
2. Annual Service Agreement – Mott MacDonald received the 2017 municipal authority audit on November 15, 2018. The audit was the last piece of information needed to finalize the 2018 rate study and Annual Engineers Report. It is anticipated these two documents will be finalized by the first week of December.
3. PA Small Waters and Sewer Grant – A funding award totaling \$210,000 for the Little Pucketa Rehabilitation Project was announced on September 18, 2018. This award value is less than the \$493,000 project estimate submitted for the grant. Mott MacDonald has reevaluated the scope of the project and will submit a proposal for design services for the December board meeting.
4. Chartiers Pump Station Upgrade Project – Flow monitoring of the Little Pucketa Inflow and Infiltration Removal Project is scheduled to begin by the end of November. Drnach Environmental is currently preparing meters for installation at the locations monitored during the 2015 flow study.

Solicitor's Report

The Solicitor anticipates multiple claims will be made as a result to condemnation actions.

Adjournment

Motioned by Mr. Adda, second by Ms. Pelegrinelli.

George Adda, Secretary