

The monthly meeting of the **Lower Burrell Municipal Authority** was held on Tuesday, December 18, 2018, at 6:30 p.m. in the Municipal Building at 2800 Bethel Street, Lower Burrell, PA 15068. In attendance were board members Kevin Lettrich, George Adda, Jennifer Pelegrinelli, Solicitor Robert Liotta, and Foreman Scott Johnson.

Approval of Minutes

MOTION made by Mr. Adda second by Ms. Pelegrinelli to approve the minutes from the November 16, 2018, meeting. Roll call vote: All approved.

Approval of Treasurer’s Report

There was no treasurer’s report for this month

Correspondence/Incoming Checks

- Copy of PA Small Water and Sewer Program Grant Agreement and Voucher Transmittal Form and Instructions from PA Department of Community & Economic Development dated November 28, 2018 MM will need a copy of this agreement
- Letter dated December 3, 2018 (2nd request) from US Bank regarding Municipal Authority of the City of Lower Burrell Guaranteed Sewer Revenue Bonds, Series of 2017. Consultant’s Report/Trust Indenture 4.1 due 11/16/18. MM to issue next week
- Letter from West Penn Power dated December 10, 2018 regarding West Penn Power’s updated default service program was approved by the Pennsylvania Public Utility Commission (PUC) give to City since they pay our electric bills
- Notice from PA Department of Community and Economic Development – Notice to File Annual Report due to the Department no later than June 2019. MM to handle
- The Authorities sent a memo regarding the Membership Roster for 2019 – no changes will be made
- Notice from PA Office of Budget for PENNVest loan payment

BILLS PRESENTED FOR PAYMENT

<u>Name</u>	<u>Amount</u>	<u>Description</u>
David A. Regoli	\$ 900.00	Legal fees for representation up to the Notice of Relinquishment for Robert & Mary Valasek and Robert & Nicole Logsdon
Merge & Hill, P.C.	\$ 4,900.00	Fee for professional services: Audit financial statements for year end 12/31/17; Preparation of form DCED-CLGS-04, Annual Report of Municipal Authorities 2017
Mott MacDonald	\$ 1,835.22	2018 Annual Services Agreement: 11/2/18 to 11/30/18
PA Municipal Auth	\$ 270.78	2019 dues
Total	\$ 7,906.00	

MOTION by Mr. Adda second by Ms. Pelegrinelli to approve the bills requested for payment. Roll call vote: All approved.

Old Business

None

New Business

None

Public Comment

None

Mayor Callender's Report

None

Sewer Report

Repaired emergency dry well sump pump at Big Braeburn/Chartiers Pump Station, Worked with Street Dept in the installation of Rip Rap and millings on the Indiana Pump Station access road, Took camera to A&H for repairs to the camera head due to losing pressure, Aided Street Dept during ice/snow storm by removing fallen trees on Nanak and Lori Dr, Utilized Bobcat and Brush cutter to cut R/W from Indiana & Hillcrest pump stations down to Chartiers Lane, Continued Root Cutting and Jet Cleaning lines on the routine maintenance list, also jet cleaned MacBeth plan in preparation for camera evaluation of this area during future rain events, Backfilled old manhole along 3010 Edgecliff driveway due to it not being done properly during the sewer line upgrade project along Chartiers Creek, Began to perform manhole inspections from Morgan to Donnell, Camera evaluations performed during rain events on lower Donnell and upper MacBeth, Installed a broken view port cap at 4120 James, permanently capped lateral at 2998 Edgecliff, installed gates at Wildlife Lodge Rd for the entrance to Rt56 and Alder Right of ways, Indiana Pump Station- replaced dry well sump pump, repacked both pumps, Big Braeburn pump station – took an old volute to SDB Technologies to fabricate a new volute for pump #4 as it is leaking, installed a new water vault and cemented a pad around it for protection, also upgraded electrical GFI outlets in dry well, Craigdell pump station – replaced lowest shutoff float, rotated compressor solenoids to a vertical position, Jet rodded lines on MacBeth, for next camera evaluation area, also the line going into Hillcrest pump station, Installed plow, and V-box spreader on truck #18, Cleaned sidewalks and parking lots and salted when needed, Marked PA One Calls as needed, Performed sewer lateral inspections at 113 Wayne St, 513 Edgeview, 229 Crescent, Checked, cleaned, and greased pump stations; also cleaned floats, checked generator operations and anode amperages that's performed at the end of month cleaning at each Pump Station, Conducted monthly safety inspections of all Pump Stations, Sewer Department attended "Winter Kickoff Meeting" on Tuesday 11/20/18, Terry Anderson and Bill Thomey attended the Annual Safety Meeting on Wednesday November 7, 2018

Scott Johnson stressed the need to proceed with the plans for the Chartiers pump station upgrade due to increase maintenance

Engineer's Report

1. LITTLE PUCKETA INTERCEPTOR I/I REMOVAL PROJECT

Insituform provided the draft final data submission for the project. Mott MacDonald is currently reviewing all CCTV, manhole, and lateral lining data. This review is approximately 75% complete. Mott MacDonald has identified one significant lining defect that Insituform will need to repair along the Illinois right of way.

Upon review of the lateral repairs that Insituform was unable to complete, ten have been identified as containing sources of infiltration. Mott MacDonald requested Insituform to prepare change order pricing for each of these locations. Once the change order values are submitted a final decision on completing the repairs will be rendered. Insituform was in Lower Burrell on December 13, 2018 reviewing these locations. Change order pricing is anticipated before the end of the year.

2. ANNUAL SERVICE AGREEMENT

Mott MacDonald has prepared the 2018 Annual Report and 2019 Operating Budget. A draft copy of the

report is included with the engineer's report for review. Please provide any review comments prior to Dec. 21, 2018. The final report will be issued the week of Dec 24, 2018.

3. PA SMALL WATERS AND SEWER GRANT

A funding award totaling \$210,000 for the Little Pucketa Rehabilitation Project was announced on September 18, 2018. This award value is less than the \$493,000 project estimate submitted for the grant. Mott MacDonald has reevaluated the scope of the project and will submit a proposal for design services.

Solicitor's Report

The Solicitor anticipates multiple claims will be made as a result to condemnation actions. David Regoli will be representing the claimants

Petrakis and LBMA have settled for the Yohe case. Alpha is still involved.

Adjournment

Motioned by Mr. Adda, second by Ms. Pelegrinelli.

Kevin Lettrich, Chairman