

February 21, 2018

The monthly meeting of the **Lower Burrell Municipal Authority** was held on Tuesday, February 20, 2018, at 6:30 p.m. in the Municipal Building at 2800 Bethel Street, Lower Burrell, PA 15068. In attendance were board members Kevin Lettrich, George Adda, Terry Anderson, Jennifer Bayer and Jennifer Pelegrinelli.

REORGANIZATION:

CHAIRMAN/VICE CHAIRMAN TURNS THE MEETING OVER TO THE SOLICITOR TO CONDUCT THE ELECTION OF OFFICERS:

A. Office of Chairman: Kevin Lettrich

Motion: G Adda Second: J Pelegrinelli Roll Call Vote: All yes

B. Office of Vice Chairman: Terry Anderson

Motion: G Adda Second: K Lettrich Roll Call Vote: All yes

C. Office of Secretary: George Adda

Motion: G Adda Second: K Lettrich Roll Call Vote: All yes

D. Office of Treasurer: Jennifer Bayer

Motion: G Adda Second: K Lettrich Roll Call Vote: All yes

E. Office of Asst. Secretary/Treasurer: Jennifer Pelegrinelli

Motion: G Adda Second: K Lettrich Roll Call Vote: All yes

E. Motion to retain Mott MacDonald as the Consulting Engineer:

Motion: G Adda Second: K Lettrich Roll Call Vote: All yes

F. Motion to retain Robert B. Liotta, Solicitor:

Motion: G Adda Second: K Lettrich Roll Call Vote: All yes

G. Motion to retain Depositories:

Motion: G Adda Second: K Lettrich Roll Call Vote: All yes, Bayer abstained

H. Motion to retain Mott MacDonald as the Consulting Engineer:

Motion: G Adda Second: K Lettrich Roll Call Vote: All yes

Approval of Minutes

MOTION made by Mr. Anderson and second by Ms. Pelegrinelli to approve the minutes from the January 16, 2018, meeting. Roll call vote: All approved

Approval of Treasurer's Report

MOTION made by Mr. Anderson and second by Mr. Adda to approve the Treasurer's Report #1-18.

Correspondence

- a. Letter dated 1/20/18 from PA Office of the Budget advising of a disbursement to Loan #P33001682-102.
- b. Statements of Compliance from Insituform regarding payroll (Payroll #6, 7, 8, and 9) .
- c. The Authorities Notice of Board Member Training on Wednesday, March 7, 2018, at the Doubletree Hotel in Cranberry. Robert Liotta to attend
- d. Check #3949 dated 2/5/18 made payable to the LBMA from the City of Lower Burrell in the amount of \$647.04 for Interest for Pennvest Loan (See LBMA Documents Folder).
- e. 1099-Interest Income Statement from First National Bank.

BILLS PRESENTED FOR PAYMENT

<u>Name</u>	<u>Amount</u>	<u>Description</u>
Mott MacDonald	\$ 28,190.03	L Pucketa I&I Removal
Insituform	\$ 26,216.06	I&I Removal – Payment #3
Commonwealth Financing Authority	<u>\$100.00</u>	Grant App Fee
Total	\$ 54,506.09	

Motion by Mr. Anderson and Second by Ms. Bayer to approve payments. Roll Call Vote: All approved

Old Business

New Business

Grant application will be submitted this month for about \$500k for I&I removal.

Mott MacDonald has provided a 2018 Consulting Engineering Services Agreement. this was approved.

Public Comment

Mayor Callender's Report

Sewer Report

Installed water line solenoid for Pump #2 at Big Braeburn Pump Station. Assembled vacuum pump at Indian Fields; checked for leaks, issue with priming on Pump #1. Met with Westmoreland Conservation District to review Alder Right of Way Erosion & Sediment controls. Replaced Pump #1 at Little Braeburn Pump Station; sent to Lee Supply for rebuild. Assisted Street Department in snow removal due to a retirement. Marked PA One Calls as needed. Truck 08 had regeneration baffle replaced at Glenn Ford. Cameraed on Route 56 at Harding Right of Way to review condition of a repair made previously; (All good). Camera evaluations performed in MB #71 during rain events (Korina, Limba). Performed sewer lateral inspections at: 2664 Russell, 113 Jefferson, 321 Montana, 3123 Indiana, 113 Reed, 162 Alder, 3393 Leechburg Road, 3068 Mintwood, 655 Vance, and 2716 Russell. Tightened impeller on Pump #1 at Craigdell Pump Station. Cleaned and organized Sewer Department shop area. Took sewer camera to A&H Equipment for analysis of routine maintenance, replacement of head assembly and bolts, replacement of seals due to continuing leakage of pressures. Had to return again for a “pinched” O-ring. Met with MSA and 3M companies for fall protection equipment and pump stations. Checked, cleaned, and greased pump stations; cleaned floats and checked grinders; performed end of month cleaning at Pump Stations. GrayCo LLC replaced control board on Pump #1 and Touch Pad on #2 at Hillcrest Pump Station. Conducted monthly safety inspections of all Pump Stations. Ferri Construction began installation of Force Main Gate Valve and Bypass Pumping Valves at Chartiers/Big

Braeburn Pump Station. Jet rodded in front of 140 Clarendon and 313 Eastern again due to backup. Our line was flowing freely in both areas; there was over 1" rain. Reno Brothers ordered a Heat Exchanger for the rear garage furnace. Coury Construction temporarily performed root repairs on City Hall roof. Took two (2) 10 Hp motors (Hillcrest) and one (1) 7.5 Hp motor (Widmer) for servicing at Globe Electric to serve as backup motors. Replaced both the Off Float and Lead Float at Craigdell Pump Station. Cleaned top of Wet Well at Big Braeburn Pump Station due to surcharging. Performed another camera evaluation on Michigan to Pt. Egli and downloaded data. Terry Anderson attended the City Hall Safety Meeting on January 10, 2018.

The sewer department is still having issues with I&I at Country club estates as well as the condo behind the middle school.

Engineer's Report

I and I removal project

- Approx. 20% of the lining is complete. All should be done in the next 2 months
- There have been some complaints about odors in homes without the proper traps.
- There will be 2 change orders coming for additional spot repairs and for a change in access conditions along sr 56

Mott McDonald presented a proposal for them to be our Authority Engineer. This was approved. The Grant application will be submitted next week for additional I&I removal work.

Solicitor's Report

Motion to go to executive session by Mr. Adda, second by Mr. Anderson.

Adjournment

Motioned by Mr. Anderson, second by Ms. Bayer.

Kevin Lettrich, Chairman