

August 22, 2018

The monthly meeting of the **Lower Burrell Municipal Authority** was held on Tuesday, August 21, 2018, at 6:30 p.m. in the Municipal Building at 2800 Bethel Street, Lower Burrell, PA 15068. In attendance were board members Kevin Lettrich, George Adda, Jennifer Bayer, and Jennifer Pelegrinelli.

Approval of Minutes

MOTION made by Ms. Pelegrinelli and second by Ms. Bayer to approve the minutes from the July 17, 2018, meeting. Roll call vote: All approved

Approval of Treasurer’s Report

MOTION made by Mr. Adda and second by Ms. Pelegrinelli to approve the Treasurer’s Report #7-18. Roll call vote: All approved

Correspondence

- Notice from PA Office of the Budget dated August 10, 2018, regarding disbursement on loan #P33001682-102 - deposited
- Notices of Compliance from Insituform for payroll dates June24 to 30, 2018; July 1 to 7, 2018; July 8 to 14, 2018; July 15 to 21, 2018; July 22 to 28, 2018, July 29 to August 4, 2018 - to be filed
- Letter dated July 2018 from PA Department of Community & Economic Development requesting authority to file its Annual Report of Municipal Authorities. Report was to be filed by June, 2018 - audit is in the process
- Letter dated August 2018 (second notice) from PA Department of Community & Economic Development requesting authority to file its Annual Report of Municipal Authorities. Report was to be filed by June, 2018. – audit is in the process
- Letter dated August 1, 2018 from US Bank regarding Municipal Authority of the City of Lower Burrell Guaranteed Sewer Revenue Bonds, Series of 2017. Financial statement/report due 9/25/18. – J Bayer to complete
- Letter dated August 8, 2018 from PA office of the Budget regarding loan with PENNVEST to begin interim amortization effective September 1, 2018 - City will have to start making these payments
- Check dated July 19, 2018 in the amount of \$1850.15 received from City of Lower Burrell – interest for Pennvest loan - deposited

BILLS PRESENTED FOR PAYMENT

<u>Name</u>	<u>Amount</u>	<u>Description</u>
Insituform	\$279,308.85	Payment #9 - 7/1/18 to 7/31/18
Mott MacDonald	\$ 9,454.00	L Pucketa I&I Removal: 7/1/18 to 7/27/18
Mott MacDonald	\$ 894.76	Annual Services Agreement: 7/1/18 -7/27/18
Total	\$289,657.61	

Motion by Mr. Adda and Second by Mr. Lettrich to approve payments. Roll Call Vote: All approved

Old Business

New Business

Public Comment

Ian Morrito from the local Boy Scouts was in attendance to view a public meeting

Mayor Callender's Report

Sewer Report

Sewer line misalignment repair on Craigdell in front of new UPMC entrance, 2 misalignments on Leechburg Road in front of Aldi's. Performed vehicle maintenance: Vactor – repaired ball valve, replaced 4" head adaptor hose, and removed approximately 80' due to outside coating being torn. Continued Root Cutting from routine maintenance list. Camera evaluated sewer line on Leechburg Road in front of Aldi's, Craigdell, and storm line for Allegheny Township. Graded R/W entrance road at end of Westbrook for Insituform access, also removed fallen tree on F07_064 and utilized Bobcat and Brushcat to cut Alder R/W for Insituform. Repaired inverts in manholes on Rodgers R/W- E06_061 MH, E06_126 MH, E06_049 MH. Repaired manhole on F07_067 (Alder R/W), F08_014 (Leechburg Road in front of Morabito's). Installed inlet at 310 Kurt St and installed 15" storm pipe beyond F07_034 MH. Cleaned inlet at 91 Wayne Street, Puckety Church Road and Rt. 56, New Hampshire Drive near 56 self storage and Texas after 7/4 rain event. Cleaned porch at 522 Cleveland Drive after cleaning line, due to failed venting system. Widmer pump station – Installed U-joint, pulled pump #1 to remove clog, cleaned out wet well, began repair of gate valve and inlet on #2 pump. Built Chicago pumps. Indian Fields pump station – pulled and repaired pump #2, mechanical seal installed. Checked MH flow depths from Crescent to Widmer pump station after 7/4 rain event. Utilized New Ken Excavator to remove trees and debris from Rodgers R/W and stream areas. Aided Street dept with seal coating process. Utilized Vactor to clean Widmer Pump Station and storm lines on Lori Drive. Repaired faucet in the Public Works restroom. Marked PA One Calls as needed. Performed sewer lateral inspections at 2664 Virginia Drive, 2693 Elaine Drive, 237 Sunset Drive, 101 Schreiber Street, 2625 Chestnut Street. Checked, cleaned, and greased pump stations; cut grass, weed whacked and utilized weed killer; cleaned floats and checked grinders; performed end of month cleaning at Pump Stations. Conducted monthly safety inspections of all Pump Stations. Sewer department attended Smith & Loveless "Pump School" on Tuesday, July 24, 2018. Terry Anderson attended the Monthly Safety Meeting on Friday, July 27, 2018

Engineer's Report

I and I removal project

- Approx. 95% of the lining is complete. All should be done by the end of August – only lateral connections remain.

The Grant application was submitted for additional I&I removal work.

Solicitor's Report

Adjournment

Motioned by Mr. Adda second by Mr. Lettrich.

Kevin Lettrich, Chairman