

September 19, 2018

The monthly meeting of the **Lower Burrell Municipal Authority** was held on Tuesday, September 18, 2018, at 6:30 p.m. in the Municipal Building at 2800 Bethel Street, Lower Burrell, PA 15068. In attendance were board members Kevin Lettrich, Terry Anderson, George Adda, Jennifer Bayer, and Jennifer Pelegrinelli.

Approval of Minutes

MOTION made by Mr. Adda and second by Ms. Pelegrinelli to approve the minutes from the August 21, 2018, meeting. Roll call vote: All approved

Approval of Treasurer’s Report

MOTION made by Ms. Pelegrinelli and second by Mr. Anderson to approve the Treasurer’s Report #8-18. Roll call vote: All approved

Correspondence

- Notices of Compliance from Insituform for payroll dates August 5 to August 11, 2018; August 12 to August 18, 2018; August 19 to August 25, 2018; - MM to check
- Letter dated August 13, 2018 from The Authorities–Women’s conference October 3 & 4, 2018, State College, PA
- Sheriff’s sale notice dated August 14, 2018 –to be given to Brian Eshbaugh
- Letter dated August 27, 2018 from PENNVEST regarding Financial statements due (first reminder) for PENNVEST Loan No. 75320
- Check dated September 4, 2018 in the amount of \$7,311.77 received from City of Lower Burrell – PENNVEST Loan

BILLS PRESENTED FOR PAYMENT

<u>Name</u>	<u>Amount</u>	<u>Description</u>
Insituform	\$ 113,946.34	Payment #10 – 8/1/18 to 8/31/18
Mott MacDonald	\$ 2,304.83	L Pucketa I&I Removal: 7/28/18 to 8/31/18
Mott MacDonald	\$ 989.52	2018 Annual Services Agreement: 7/28/18 to 8/31/18
U.S. Bank	\$ 1,500.00	Trustee Administration Fees–In advance 8/1/18-7/31/18
Robert B. Liotta	\$ 1,811.50	Invoice # 1503–LTCP Phase 1 Professional Services
Robert B. Liotta	\$ 2,500.00	Invoice # 1504–Preparation of Master Developer’s Agreement
Total	\$ 123,052.19	

Motion by Mr. Anderson and Second by Mr. Adda to approve payments. Roll Call Vote: All approved

Old Business

New Business

Public Comment

Ryan was in attendance to view a public meeting

Mayor Callender’s Report

Sewer Report

Repaired 5 sanitary line misalignments on Leechburg Road, Performed vehicle maintenance: Backhoe – delivered to Bob Bertges garage for repairs; Vactor – delivered to Flemings for safety check inspection Aided Street dept with seal coating process, Continued Root Cutting from routine maintenance list, Camera evaluated sewer line on Leechburg Road, storm line on Connecticut, located lateral at 121 Delberta Road, Bethel Street down to MH behind brown building, Alder R/W segment for Insituform (near Wentworth), City Hall sanitary and storm lines in parking lot/Schreiber Street (new building area), Aided Street dept with paving restoration on Leechburg Road, Widmer pump station – Replaced gate valve #2, pumped out dry well, removed muni- ball, fixed sump pump check valve, installed pump #2, Big Braeburn pump station – Installed pressure valve and pressure valve fault switches and relays, repair dehumidifier, Little Braeburn – cleaned wet well, pull #2 pump, removed and cleaned bottom of pump, replaced starter, grinding ring, Craigdell pump station – Installed new brackets for check valve sensors and springs, valve fault switches (Grayco LLC) and relays, installed weather tape and filled in plugs on control panel, Chartiers pump station - Installed pressure valve and pressure valve fault switches and relays (Grayco LLC), Indian Fields pump station – cleaned solenoid and replaced suction hose on pump #1, Utilized rental Excavator for a manhole restoration on York R/W; replaced pipe segment on Alder R/W so as Insituform can finish their last segment of lining R/W, Utilized Vactor to clean sewer line from Bethel Street down to brown building, Wentworth/Alder R/W for Insituform, cleaned storm lines from City Hall parking lot and new building area to R/W behind brown building, Rt. 56 inlets, Little Braeburn – cleaned out wet well, Repaired manhole on York R/W, Performed yard restorations on York R/W, Wentworth, and Alder R/W, Cleaned inlets in Kinloch, Repaired riser in front of 246 Hilltop, Marked PA One Calls as needed, Performed sewer lateral inspections at 245 Arizona Drive, 2532 Virginia Drive, 3144 Leechburg Road, 233 Sunset Drive, 121 Delberta Road, 1162 Hill Street, Checked, cleaned, and greased pump stations; cut grass, weed whacked and utilized weed killer; cleaned floats and checked grinders; performed end of month cleaning at Pump Stations, Conducted monthly safety inspections of all Pump Stations, Sewer department attended CPR and First Aid Training on Tuesday, August 14, 2018, Terry Anderson attended the Monthly Safety Meeting on Wednesday, August 8, 2018

Engineer's Report

I and I removal project

- Approx. 45% of the lateral connection are complete. All should be done by the end of October. We are to meet with the contractor on 9/27/18 to discuss their change order.

MOTION made by Mr. Adda and second by Ms. Pelegrinelli to approve the change order for a no-cost time extension of 91 days. Roll Call Vote: All approved

The Grant application was approved for \$210k for additional I&I removal work. Need to determine what sections of the project to do and which to delay.

MM reviewed a lateral tap for Delberta RD

Need to schedule the next LTCP meeting for mid October

Solicitor's Report

Adjournment

Motioned by Mr. Adda second by Mr. Lettrich.

Kevin Lettrich, Chairman