

The monthly meeting of the **Lower Burrell Municipal Authority** was held on Tuesday, September 17, 2019, at 6:35 p.m. in the Municipal Building at 2800 Bethel Street, Lower Burrell, PA 15068. In attendance were board members Kevin Lettrich, Jennifer Bayer, Terry Anderson, George Adda, and Jennifer Pelegrinelli; Solicitor Robert Liotta, Chuck West, and Foreman Jeff Fleming.

Approval of Minutes

MOTION made by Mr. Adda second by Mr. Anderson to approve the minutes from the August 20, 2019, meeting. Roll call vote: All approved.

Approval of Treasurer’s Report

MOTION made by Mr. Anderson second by Mr. Adda to approve the Treasurers Report for August 2019. Roll call vote: All approved.

Correspondence/Incoming Checks

- Check from City of Lower Burrell dated September 3, 2019 in the amount of \$7,311.77 for Payment 13 of 360. J Bayer to deposit
- First reminder from PENNVEST that they have not received financial statements for fiscal year 2018. Need from the Authority and the City.
- Notice of Compliance from Insituform for payroll dates July 14-20, 2019; July 21-27, 2019; July 28-August 3, 2019; August 4-10, 2019; August 11-17, 2019 (July 14 through August 17 - all statements are marked NO WORK PERFORMED) August 18-24, 2019 (provided payroll register) MM to review
- First National Bank notice of Incoming Wire – Advice of Credit, Transfer amount \$167,585.49 . funds need to pay for design
- The Authorities Fall 2019 WIN Conference, October 16-17 at Skytop Lodge, Pocono Mountains . no action

BILLS PRESENTED FOR PAYMENT

<u>Name</u>	<u>Amount</u>	<u>Description</u>
Mott MacDonald	\$ 25,875.22	Chartiers Pump Station Upgrade and Flow Monitoring
Mott MacDonald	\$ 1,789.58	2019 LBMA Annual Services
Mott MacDonald	\$ 5,250.77	L Pucketa I/I Project
Insituform Technologies	\$158,150.65	Little Pucketa Interceptor I/I Removal Project
US Bank	<u>\$ 1,500.00</u>	Municipal Authority of the City of Lower Burrell Guaranteed Sewer Revenue Bonds, Series of 2017
Total	\$192,566.22	

There was a lot of discussion on the final payment to Insituform for the relining project. There was an isolated defect that caused an issue with the lining of a private lateral. The additional cost for this work will be deducted from Insituforms final payment. It was ultimately decided to make the final payment and close out the project with PENNVEST, as long as all of the final paperwork and release of liens is submitted by the contractor.

MOTION by Mr. Adda second by Ms. Bayer to approve the bills requested for payment. Roll call vote: All approved.

Old Business

None

New Business

None

Public Comment

None

Mayor Callender's Report

None

Sewer Report

Checked all pump stations-Hillcrest and Indiana packing leaking; Widmer – dry well flooded, hole in pipe; Craigdell – pump 1 down, cleaned fingers on pump 2; fixed/cleaned up road on sewer right-a-way; assisted street dept with pipe installation at Kotecki Park; Hillcrest pump station 1-2 packing, Indiana pump station 1-2 packing; Trouble shot and reset Hillcrest Estates and Little Braeburn pump stations, utilized sewer camera on Widmer and Idaho, Spiering plan catch basins and Wentworth; repaired sump pump in Big Braeburn on pumps 1 and 2; concrete encased pipe on Rogers R/W area – hole #1–15ft, #2–10ft, #3–5ft, #4–8ft; Cleaned and greased pump stations, unclogged pump #2 at Indiana Pump Station, utilized Vactor on catch basin on Rita, assisted with Vactor oil change, Terry attended 8/21 safety meeting, cut grass/weed whacked at all pump stations; Utilized Vactor on Storm Line on Hemlock (catch basin to shed 61” – creek to begin 267”), took camera trailer to A&H for them to fix and show us how to fix the camera, checked stations, checked exposed sanitary sewer line behind 312 Kurt St., cleaned out Vactor due to millings being clogged, brush cut and cleared part of Westbrook right-a-way

PA One Calls - 59

Sewer Inspections – 8

436 Violet Drive, 227 Wayne Street, 220 Florida Drive, 172&174 Michigan Avenue, 292 Morgan Street, 319 Prospect Circle, 3025 Wallace Street, 2744 Edith Street

Engineer's Report

1. LITTLE PUCKETA INTERCEPTOR I/I REMOVAL PROJECT

Insituform's sub consultant BLD mobilized to Lower Burrell on August 12, 2019 to complete the remaining punchlist items. The punch list has been completed and Insituform submitted final data on Friday Sept. 13, 2019 for review. Final pay application #12 was submitted for \$158,180.65. Mott MacDonald has requested Insituform submit the contracts release of liens, acceptance of final payment and general release, and statement of surety to complete the close out of the contract. Upon receipt of these documents Mott MacDonald would recommend final payment in the amount of \$154,130.65. This reflects the withholding of \$4,050.00, the cost of a repair made by the city to a segment of the CIPP to allow for the installation of a lateral liner. The defect was not visible in the in the final inspection video submitted.

2. CHARTIERS PUMP STATION UPGRADE PROJECT

Mott MacDonald is currently preparing the necessary permitting documents. A waterway encroachment permit is required due to the presence of a flood plain on the site. DEP requires a pre permit application meeting for this permit. Mott MacDonald has scheduled this meeting for October 10, 2019 at 12:30pm at the PADEP Southwest Regional Office. A pre application meeting for PENNVEST will also be required for this project and is currently scheduled for 10:30 am on September 18, 2018 at the Washington Landing office.

Solicitor's Report

Most of the R/W agreements are in place for the Grant project except for the Pennys site.

Adjournment

Motioned by Mr. Anderson, second by Mr. Adda

Kevin Lettrich - Chairman