

The monthly meeting of the **Lower Burrell Municipal Authority** was held on Tuesday, December 17, 2019, at 6:30 p.m. in the Municipal Building at 2800 Bethel Street, Lower Burrell, PA 15068. In attendance were board members Kevin Lettrich, Jennifer Bayer, George Adda, Terry Anderson, Jennifer Pelegrinelli, Solicitor Robert Liotta, Chuck Wesr and Foreperson Jeff Fleming.

Approval of Minutes

MOTION made by Mr. Adda second by Mr. Anderson to approve the minutes from the November 19, 2019, meeting. Roll call vote: All approved.

Approval of Treasurer’s Report

MOTION made by Ms. Pelegrinelli second by Mr. Adda to approve the Treasurers Report for November 2019. Roll call vote: All approved.

Correspondence/Incoming Checks

- Check from City of Lower Burrell dated November 27, 2019 in the amount of \$7,311.77 for Payment 16 of 360 – Bayer top deposit
- Second Notice from US Bank that the Consultant’s Report – Trust Indenture 4.1 is due November 16, 2019 – we just received the audit so the report can now be finalized

The Authorities – Call for Papers/Session Topics for 2020 Annual Conference - no action

BILLS PRESENTED FOR PAYMENT

<u>Name</u>	<u>Amount</u>	<u>Description</u>
Mott MacDonald	\$ 1,101.28	2019 LBMA Annual Services
Mott MacDonald	\$ 12,830.01	Chartiers Pump Station Upgrade Project
Liotta Law Offices	<u>\$ 959.75</u>	2019 Grant Project
Total	\$ 14,891.04	

MOTION by Mr. Adda second by Ms. Pelegrinelli to approve the bills requested for payment. Roll call vote: All approved.

MOTION made by Mr. Anderson second by Mr. Adda to approve the first bridge loan in the amount of \$250,000 to complete the design of the Chartiers Pump Station replacement . Roll call vote: J Bayer Abstained, All approved.

Old Business

None

New Business

None

Public Comment

None

Mayor Callender's Report

None

Sewer Report

Confirmed list of Veteran's Banners along Leechburg Road, marked PA 1 Calls, attended safety class at Penn Township, packed up sewer area in old building, Plowed sidewalks along Leechburg Road, finished up airline, assisted with removing banners along Leechburg Road, assisted with Christmas lights, salted routes, Checked and cleaned pump stations, fueled up main discharged pump 129 gallons from half tank, safety guy for Jeff (electrician), finished hooking up Big Braeburn #2 pump at pump station, moved items from old public works building to new public works building, Checked trash, bathrooms and cleaned Fisher Hall, assisted street department with Ben Davis sink hole, assisted with tearing down lift, cage and block, set timers for Christmas lights, camera line on MacBeth

PA One Calls - 51

Sewer Inspections – 4

233 Montana Avenue, 2749 Valleyview Drive, 2764 Harvey, 127 Arizona Drive

There was a valve failure at the Chartiers Pump Station. The pumps and controls have been flooded. Temporary trucking of waste will be done until repairs can be made. All repairs have been made.

Engineer's Report

1. LITTLE PUCKETA INTERCEPTOR I/I REMOVAL PROJECT

Final pay application #12 was submitted for \$158,180.65. Mott MacDonald received Insituform's release of liens, acceptance of final payment and general release, and statement of surety to complete the close out of the contract.

The final payment request was submitted to PennVest on September 26, 2019. Pennvest and PA DEP are currently conducting a final project inspection preparing the closeout of the loan. This final payment will take longer to process by Pennvest. PA DEP requested a hard copy of Change Order 06 be sent on Dec 05, 2019. DEP received the requested documents on December 09, 2019.

When payment is received, Mott MacDonald recommends final payment in the amount of \$154,130.65. This reflects the withholding of \$4,050.00, the cost of a repair made by the city to a segment of the CIPP to allow for the installation of a lateral liner. The defect was not visible in the in the final inspection video submitted.

2. CHARTIERS PUMP STATION UPGRADE PROJECT

Mott MacDonald submitted the Little Pucketa Inflow and Infiltration 2019 Post Construction Flow Monitoring Results DRAFT report for comments to the municipal authority and the city of Lower Burrell on December 2, 2019. The comment deadline is Jan 1, 2020. The final report will be provided with the Jan 2020 engineers report.

3 LITTLE PUCKETA INTERCEPTOR SEWER REHABILITATION (GRANT)

The City of Lower Burrell was able to conduct a follow up CCTV investigation on the Burrell Plaza and Wildlife Lodge Road segments scheduled for rehabilitation under this project. On November 13, 2019 the city reported that all segments will need to be completed through pipe bursting. Mott MacDonald will proceed with preparing the bid advertisement in Jan 2020.

4 2019 ANNUAL SERVICES

As part of the Annual Services agreement Mott MacDonald prepares the Lower Burrell Municipal Authorities Annual Consultants Report and 2020 Operating Budget. This report is a requirement of the Third Supplemental Agreement of Lease and Guaranty of the 2002 Trust Indenture. A copy of this report is attached for the boards

There was discussion on how we use the data from the recent sewer lining project to determine where we do future projects. Some areas cost \$1 per gallon removed and others were as high as \$5. A lot seems to be determined by the quality of the laterals and their connection to our main. It may also be costing \$20-30 per gallon to repair private laterals and whether or not it is worth the cost. This will all be discussed with the new mayor and council.

Solicitor's Report

All of the R/W agreements are in place for the Grant project.
MOTION made by Mr. Adda second by Mr. Anderson to approve Resolution 2-2019 to relinquish the condemnation filing for the grant project. Roll call vote: All approved.

Adjournment

Motioned by Mr. Anderson, second by Mr. Lettrich

Kevin Lettrich - Chairman