

The monthly meeting of the **Lower Burrell Municipal Authority** was held on Tuesday, February 19, 2019, at 6:30 p.m. in the Municipal Building at 2800 Bethel Street, Lower Burrell, PA 15068. In attendance were board members Kevin Lettrich, George Adda(by phone), Jennifer Bayer, Jennifer Pelegrinelli, Terry Anderson, Solicitor Robert Liotta, and Foreman Scott Johnson.

REORGANIZATION:

CHAIRMAN/VICE CHAIRMAN TURNS THE MEETING OVER TO THE SOLICITOR TO CONDUCT THE ELECTION OF OFFICERS:

A. Office of Chairman: Kevin Lettrich

Motion: G Adda _____ Second: J Bayer _____ Roll Call Vote: All Yes

B. Office of Vice Chairman: Terry Anderson

Motion: G Adda _____ Second: J Bayer _____ Roll Call Vote: All Yes

C. Office of Secretary: George Adda

Motion: J Pelegrinelli _ Second: J Bayer _____ Roll Call Vote: All Yes

D. Office of Treasurer: Jennifer Bayer

Motion: G Adda _____ Second: J Pelegrinelli ____ Roll Call Vote: All Yes

E. Office of Asst. Secretary/Treasurer: Jennifer Pelegrinelli

Motion: J Bayer _____ Second: G Adda _____ Roll Call Vote: All Yes

E. Motion to retain Mott MacDonald as the Consulting Engineer:

Motion: J Pelegrinelli _ Second: T Anderson ____ Roll Call Vote: All Yes

F. Motion to retain Robert B. Liotta, Solicitor:

Motion: T Anderson __ Second: J Bayer _____ Roll Call Vote: All Yes

G. Motion to retain Depositories:

Motion: T Anderson __ Second: G Adda _____ Roll Call Vote: All Yes
J Bayer abstained

Approval of Minutes

MOTION made by Ms. Pelegrinelli second by Mr. Adda to approve the minutes from the January 15, 2019, meeting. Roll call vote: All approved.

Approval of Treasurer's Report

MOTION made by Mr. Anderson second by Mr. Adda to approve the Treasurers Report for January 2019. Roll call vote: All approved.

Correspondence/Incoming Checks

- Tax Return Document from First National Bank for 2018 Interest Income – given to City
- The Authorities (Pennsylvania Municipal Authorities Association) sent a document dated December 5, 2018 regarding the PMAA plans for 2019 Annual Conference (Sept. 8-11). They are seeking input and expertise in developing conference session presentations. No action
- The Authorities (Pennsylvania Municipal Authorities Association) sent a document regarding Board Member Training at three locations. – no action
- Letter dated January 16, 2019 from PENNVEST regarding Financial statements due (FINAL NOTICE) for PENNVEST Loan No. 75320 - J Bayer to send them
- Check from the City of Lower Burrell dated February 4, 2019 in the amount of \$14,623.54 for payment 5 & 6 (January & February 2019) - deposited
- The Authorities (Pennsylvania Municipal Authorities Association) sent a document dated February 7, 2019 regarding Women Leaders Making a Difference conference April 3 & 4, 2019 – no action

BILLS PRESENTED FOR PAYMENT

<u>Name</u>	<u>Amount</u>	<u>Description</u>
Total	\$ 0.00	

MOTION by second by to approve the bills requested for payment. Roll call vote:

Old Business

None

New Business

None

Public Comment

None

Mayor Callender's Report

Sewer Report

Aided Street Department with plowing, applying salt and antiskid materials when needed during snow events, Cleared sidewalks and salted parking lots at City Hall and Tax Office, Performed sewer lateral inspections at 3132 Kipp, 479 Dakota, 224 Morgan, 2842 Hastings, 3021 Mintwood, and 205 Pearl, Cleaned Indian Fields and started to troubleshoot pump #, Performed camera evaluations in MacBeth plan during rain events Finished jet rodding/cleaning of sanitary lines from High St and Crescent to Leechburg Rd, finishing at the bottom of Rodgers Drive (next camera evaluation area), Cleaned around a manhole on York R/W for a demonstration on a “wrapidseal” product, which ended up being cancelled (rescheduled for February 6th) Indiana Pump Station - Replaced pump #1, Big Braeburn Pump Station - replaced emergency lighting batteries and replaced light ballast in dry well, replaced breaker for Pump #1 as the brand new one failed after just over a week, Jet cleaned inlet and cross pipe at end of Oregon, Jet cleaned Oregon where road paving project is scheduled, began camera evaluation soon thereafter, Marked PA One Calls as needed, Camera evaluated CIPP by Insituform on Idaho due to wrinkles being evident in the pipe, Conducted monthly safety inspections of all Pump Stations, Bill Thomey attended the monthly Safety Committee Meeting

Engineer's Report

1. LITTLE PUCKETA INTERCEPTOR I/I REMOVAL PROJECT

Mott MacDonald completed the review of Insituform's final data submission for the Little Pucketa I/I Project. A final punch list of items in which need addressed was provided to Insituform on December 26, 2018. This list was comprised of various repairs to defective work and incorrect or missing data. Mott MacDonald and Scott Johnson met with Insituform on January 22, 2019 to review the punch list and what the expectations of the repairs entailed.

In addition, Mott MacDonald previously requested Insituform to prepare change order pricing for ten lateral excavation point repairs for locations where infiltration was observed at a break in lateral connection where a lateral connection repair could not be installed. Insituform submitted this information on February 1, 2019. A copy of the lateral repair pricing is attached.

2. LITTLE PUCKETA SEWER REHABILITATION PROJECT

Mott MacDonald's proposal for design, right of way drawing preparation, and construction phase services was approved in January 2019. Mott MacDonald has proceeded with preparing the plan and profile drawings of the existing system. Right of ways are currently being researched to determine if there are any records for the impacted properties.

3. CHARTIERS PUMP STATION UPGRADE PROJECT

The flow monitoring phase of this project began on February 1, 2019. A total of 28 flow meters were installed throughout the Rodgers Hollow, Widmer Pump Station, and Alder Hollow drainages to quantify the impact of the Little Pucketa I/I Removal Project. Flow meters will remain in place for 3 months.

Rejection of change order request no. 6.

MOTION by Mr. Lettrich second by Mr. Anderson to reject the change order requested for payment. Roll call vote: All approved.

Solicitor's Report

MOTION made by Mr. Lettrich second by Mr. Adda to accept the settlement letter for the Yohe case . Roll call vote: All approved.

MOTION made by Mr. Adda second by Mr. Anderson to go to executive session to discuss legal matters. Roll call vote: All approved.

MOTION made by Mr. Adda second by Mr. Anderson to go out of executive session to discuss legal matters. Roll call vote: All approved.

MOTION made by Mr. Adda second by Mr. Anderson to approve the use of Scott Cessar of Eckiert Seamans for consultation. Roll call vote: All approved.

Adjournment

Motioned by Mr. Anderson, second by Mr. Lettrich.

Kevin Lettrich, Chairman