

The monthly meeting of the **Lower Burrell Municipal Authority** was held on Tuesday, April 21, 2020, at 6:30 p.m. by conference call. In attendance were board members Kevin Lettrich, Jennifer Bayer, Terry Anderson, George Adda, Robert Polczynski, Solicitor Robert Liotta, Rob Hamilton, Amy Rockwell, Chris Fabry, Todd Giammatteo and Mayor Andrejczik.

**REORGANIZATION:**

**Approval of Minutes**

MOTION made by Mr. Adda second by Ms. Bayer to approve the minutes from the February 18, 2020, meeting. Roll call vote: All approved- Polczynski abstained.

**Approval of Treasurer’s Report**

MOTION made by Mr. Adda second by Mr. Anderson to approve the Treasurers Report for February 2020. Roll call vote: All approved – Polczynski abstained.

**Correspondence/Incoming Checks**

- Notice from PA Office of the Budget dated March 9, 2020 regarding disbursement of \$158,996.46 on loan #P33001682-102 – no action required
- The Authorities sent a Roster Sheet Data for 2020 requesting it be revised and returned – to be updated and resubmitted
- Letters dated March 10, 2020 sent to Robert Polczynski, John Fisher and Richard Reed regarding the vacancy on the Lower Burrell Municipal Authority Board – no action required

**BILLS PRESENTED FOR PAYMENT**

<u>Name</u>	<u>Amount</u>	<u>Description</u>
<b>March 2020</b>		
Mott MacDonald	\$ 4,965.80	Little Pucketa Sewer Rehabilitation
Mott MacDonald	<u>\$ 8,443.14</u>	Chartiers Pump Station Design
<b>March Total</b>	<b>\$ 13,408.94</b>	
<b>April 2020</b>		
Mott MacDonald	\$ 1,201.44	2020 Annual Services – T&M
Mott MacDonald	<u>\$ 53,417.00</u>	Chartiers Pump Station Design
<b>April Total</b>	<b>\$ 54,618.44</b>	
<b>March &amp; April Total</b>	<b>\$ 68,027.38</b>	

MOTION made by Mr. Adda second by Ms. Bayer to approve payment of all bills. Roll call vote: All approved – Polczynski abstained.

**Old Business**

Still need to meet with the new Mayor and Council to discuss the Authority – a meeting will be held in May.

There was much discussion on completing the bridge loans needed to complete the design of the Chartiers Pump Station, Storage tank and Force Main. The first loan of \$250k has been approved by City Council and the Authority in December 2019. The second loan for another \$250k will be needed by the end of the year. The 1<sup>st</sup> loan will be on the agendas for ordinance approval at the May and June Council meetings. Mott McDonald will provide an estimate of their invoices for the next 2 months to see if we need to secure other financing or delay the design until the bridge loan is secured.

### **New Business**

None

### **Public Comment**

None

### **Mayor Andrejick's Report**

None

### **Sewer Report**

**FEBRUARY 2020 SEWER REPORT** - Checked pump stations; Widmer drywell flooded; reset breakers at Little Braeburn; set line at York/Yale, possible break – needs camera, Pump out Widmer drywell; camera York/Yale; cleaned Indian Field fingers; dug up lateral on York/Yale; marked PA One Calls, Sewer dig on York at old pump station; hooked 8” lateral up for 157/161 Clinton; dropped off/picked up Truck 18 at Flemings for inspection, Camera Wayne and Donnell; worked on pump; checked all pump stations; pulled pump #2 at Widmer; put packing in pump #1; installed sump pump at Widmer; Indian Fields pump #1 motor suction bowl was clogged, Camera Reed Street – located broken pipe; completed 2 sewer inspections; marked PA One Calls, Sewer dig on Reed Street to repair broken pipe; Terry attended City Hall Safety Meeting; built pump for Widmer pump station, Marked PA One Calls; completed 2 sewer inspections; pulled pump #1 at Craigdell pump station; installed pump #2 at Widmer pump station; installed new electric motor on pump #1 at Hillcrest pump station, Pulled seal for Craigdell pump station; completed 2 sewer inspections/ marked PA One Calls; cleaned Vactor, Marked PA One Calls; checked all pump stations; fixed packing at Hillcrest pump station; checked water run off at Tri-County Cardiology; completed sewer inspection; fixed sump pump cord, Re-packed pump #1 Craigdell pump station; cleaned Hillcrest Estates pump station; pulled pump #1 at Hillcrest; marked PA One Calls; camera pipe on Leechburg Road, completed sewer inspection, Marked PA One Calls; utilized Vactor on Grove right-of-way; completed sewer inspection; pulled cutter on pump #; checked crack in road on Montana; uncover buried manhole on Coulson; assisted with putting up lights in brown building. Marked PA One Calls; changed cutter on pump #1 at Hillcrest pump station; re-inspect 312 Kurt Street new sewer lateral; organized Truck 08; continued work on lights in brown building, Checked pump stations; clean Truck 08 and Truck 18; marked PA One Calls; picked parts up at SDB Technologies, Checked, cleaned and greased pump stations; changed light bulbs at Widmer pump station; fixed light socket at Widmer pump station; removed pump at Hillcrest pump station; built and installed pump at Hillcrest pump station; checked right-of-way, Completed sewer inspection; checked inventory of gaskets for Craigdell/Indian Fields pump station; cleaned wet well at Big Braeburn; cleaned wet well at Indian Fields, Cut up tree in Indiana right-of-way; completed sewer inspections; cleared Kinloch right-of-way; installed new cable across Kinloch right-of-way entrance pick horses up at Big Braeburn pump station, Completed tool inventory of Truck 08; marked PA One Calls; installed new light at Indiana pump station, Checked and greased pump stations; marked PA One Calls; completed sewer inspections; checked pipe connection on Leechburg Road near Hornack Health Center – installed into catch basin

**PA One Calls – 43**

**Sewer Inspections – 14**

117 Wayne Street, Fairhaven Garden, 259 Oakridge Drive, 200 Fairhaven, 2530 Leechburg Road, 421 Violet Drive, Hartford Square, 2556 Carl Avenue, 70 Indian Fields, 3061 Mintwood Drive, Hartford Square, 312 Kurt Street, Hartford Square, 201 Montana

**MARCH 2020 SEWER REPORT** - Checked pump stations; camera storm line on Carl; camera storm line on Wayne Street/Leechburg Road, Utilized Vactor and camera on Reed Street; built Chicago pump; fixed parts for pumps; evaluated water issue on Cleveland, Evaluated leaking check valve at Craigdell pump station; replaced ring/raised manhole on Reed Street; checked bypass right-a-way, Kinloch right-a-way and East Ken Manor right-a-way, Marked one calls; sewer inspection; met with plumber at Tax Office regarding Hartford Square; walked Indian Fields and two right-a-ways; pop manholes and cut trees along Rt. 56 right-a-way; walked East Ken Manor down to Wills Avenue right-a-way cutting trees; walked York/Yale down to Big Braeburn pump station right-a-way needs attention, Checked all stations; marked one calls; completed sewer inspections; cleared trees on East Ken Manor right-a-way; uncovered manholes; walked Indiana right-a-way and cleared, Cleaned and greased pump stations; took two engineers around to four of the pump stations to look for Mott MacDonald; repaired broken manhole on bypass; tore down and put new pre-cast top on manhole; cut sewer right-a-way along bypass, Installed packing glands on pump #1 at Widmer pump station; installed new light in dry well at Indiana pump station; installed new yellow light at Big Braeburn pump station; assisted with cleaning out bottom garage at Burrell Lake Park, Marked one calls; checked right-a-way at Indian Field pump station; located buried manhole on Prospect Circle; raised manhole up 1' and replaced casting and cold patched, Utilized skid-loader to clear right-a-way by Burrell Lake Park; installed manhole markers; walked right-a-way in Indian Fields, Checked stations; utilized Vactor to suck out around manhole at Indian Fields; cleaned Vactor; sewer right-a-way cutting bypass, Flyers Field, East Ken Manor, Checked stations; marked one calls; raised manhole at Indian Fields; replaced check valve on pump #1 at Craigdell pump station, Fixed door on Camera Trailer; cleaned up paperwork; finished fixing pump at Craigdell pump station; put new vacuum bowl on pump #2; marked one calls; worked on camera trailer generator, Marked one calls; sewer inspection; put markers at Indian Fields; looked for lost manholes; painted camera trailer; assisted Street Dept on cutting trees at Burrell Lake Park, Marked one calls; sewer inspections; continued looking for lost manholes at Indian Fields; continued painting camera trailer; utilized Vactor on Edgeview, Finished painting camera trailer, Checked stations; changed float at Indian Fields, Assisted street department on storm pipe job on Edgeview, Fixed Widmer pump station; took parts to SDB to be fabricated; utilized camera on Reed Street, Assisted street department to finish storm pipe job on Edgeview; checked stations; marked one calls, Checked stations; Indiana needs motor; picked up salt bins throughout City and City Hall; checked parks, Cleaned and greased stations; met with Bill Artman about power to pump at Indiana; evaluated water at 251 Widmer

**PA One Calls - 47**

**Sewer Inspections – 12**

244 Montana Avenue, 2620 Kenview Drive, 672 Vance Drive, 262 Kentucky Court, 2800 Leechburg Road, 2843 Leechburg Road, Hartford Square, 3283 Leechburg Road, 179 Craigdell Road, 290-292 Broadway Road, Hartford Square, 179 Craigdell Road

Jeff Flemings last day was January 21, 2020. The City is looking for a replacement.

Terry indicated that a weir is still in place near MSANK and should be removed. C Henry will look into it.

**Engineer's Report**

March 2020

**1. LITTLE PUCKETA INTERCEPTOR I/I REMOVAL PROJECT**

PA DEP issued their final site inspection report for February 14, 2020. This was the last item required from PADEP in the loan closing. All documentation has been forwarded to PennVEST for review and final payment approval. There has been no further update from PennVEST.

**2. CHARTIERS PUMP STATION UPGRADE PROJECT**

Mott MacDonald process design has reached 30%. Proposed station and tank layouts have been developed along with equipment lists. Structural design commenced in at the beginning of February. Electrical design commenced at the beginning of March with a site visit to Chartiers, Indiana, Hillcrest, and Widmer Pump

Stations. Electrical single lines, block diagrams, motor schematics, and P&ID's have been generated as well as initial electrical specifications.

### 3. LITTLE PUCKETA INTERCEPTOR SEWER REHABILITATION (GRANT)

Bid for this project were received on Friday February 14, 2020 at 4:00 PM. The apparent low bidder was W.A. Petrakis Contracting and Landscaping Company with a bid of \$156,740.00. Mott MacDonald issued the Notice of Intent to Award on February 24, 2014. Petrakis returned signed agreements, insurance certificates, and nondiscrimination clause to Mott MacDonald on March 12, 2020. Petrakis has 90 days to complete this project. Work is currently scheduled to begin in April and is anticipated to require 2-3 weeks for installation. Mott MacDonald has prepared a Request for Reimbursement #1. With approval and signature of the treasurer MottMacDonald will submit this request on the Authorities behalf.

April 2020

### 1. CHARTIERS PUMP STATION UPGRADE PROJECT

The pump station design has surpassed the 30% milestone and is approaching 60%. Proposed station and tank layouts have been developed along with equipment lists. Structural design commenced in at the beginning of February and is nearing completion. Electrical design commenced at the beginning of March with a site visit to Chartiers, Indiana, Hillcrest, and Widmer Pump Stations. Electrical single lines, equipment layouts, code evaluations, motor schematics, and P&ID's and conduit schedules have been generated as well as initial electrical specifications.

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The first Pump station design agreement has been completely used up. The second has been approved but not executed. It was decided execute it and to allow design to progress up to \$100k until we receive the bridge loan.

A 4<sup>th</sup> company offered to do a pipe lining demonstration of 150-200 ft. Chris and Terry will coordinate this when work resumes

### **Solicitor's Report**

None

### **Adjournment**

Motioned by Mr Anderson. second by Mr. Adda

Kevin Lettrich - Chairman