

The monthly meeting of the **Lower Burrell Municipal Authority** was held on Tuesday, May 19, 2020, at 6:30 p.m. at the Municipal Building at 2800 Bethel Street, Lower Burrell, PA 15068 . In attendance were board members Kevin Lettrich, Jennifer Bayer, Terry Anderson, George Adda, Robert Polczynski, Solicitor Robert Liotta, and Todd Giammatteo.

**Approval of Minutes**

MOTION made by Ms. Bayer second by Mr. Anderson to approve the minutes from the April 21, 2020, meeting. Roll call vote: All Approved

**Approval of Treasurer's Report**

MOTION made by Mr. Adda second by Mr. Anderson to approve the Treasurers Report for April 2020. Roll call vote: All approved.

**Correspondence/Incoming Checks**

- Check from City of Lower Burrell dated April 17, 2020 in the amount of \$7,311.77 for Payment 20 of 360
- Check from City of Lower Burrell dated May 8, 2020 in the amount of \$6,169.78 for Payment 21 of 360
- Confirmation of Wire Transfer from First National Bank of PA dated May 13, 2020 in the amount of \$90,876.64  
J Bayer to deposit checks

**BILLS PRESENTED FOR PAYMENT**

<u>Name</u>	<u>Amount</u>	<u>Description</u>
Mott MacDonald	\$ 70,092.62	Chartiers Pump Station Upgrade
Mott MacDonald	\$ 1,347.35	2020 Annual Services – T&M
Mott MacDonald	\$ 1,337.56	L. Pucketa Sewer Rehabilitation
<b>Total</b>	<b>\$ 72,777.53</b>	

MOTION made by Mr. Adda second by Mr. Anderson to approve payment of all bills. Roll call vote: All approved except Polczynski voted no.

**Old Business**

Still need to meet with the new Mayor and Council to discuss the Authority – a meeting was held before the Authority Board meeting.

There was much discussion on things that could be changed including how bills are paid, funding, LTCP and administration.

**New Business**

None

**Public Comment**

None

## **Mayor Andrejczik's Report**

None

## **Sewer Report**

Assisted street department with storm pipe installation on Edgeview, Checked pump stations; trouble shot Little Braeburn to see why not recording events; utilized Vactor to hose down Edgeview and Riverview, Assisted with resetting cross pipe on Edgeview at Riverview; checked stations, Checked pump stations; took motor out at Indiana and delivered to SDB, Assisted with removing salt spreaders on trucks, checked pump stations, marked PA One Calls, Checked pump stations; assisted with removing tree from road near pump station, Utilized camera trailer to camera end of Reed Street; checked all pump stations; ran generator at Hillcrest pump station; marked PA one calls; cleaned cab of Vactor, Assisted with cutting and cleaning up fallen tree in Veteran's Central Park, Met John from SDB at Indiana pump station to look at motor; showed the Todd, the new Public Works Director all the pump stations; cleaned and washed the Vactor, Mowed grass at City Hall, Braeview Park; pump stations and Kinloch Park, Assisted street department with removing tree from creek at Kotecki Park; removed playground equipment at Veteran's Central Park, Trouble shoot and repaired Hillcrest Estates pump station; washed Camera Trailer, Marked PA One Calls; checked pump stations; put packing in pump #1 at Widmer pump station; pulled clogged impeller on pump #2 at Widmer pump station, Checked pump stations; assisted with cutting down tree on sewer right-of-way behind City building; took camera trailer to 2760 Van Buren to camera mainline; walked the bypass right-of-way near Flyers Field with Todd; marked PA One Calls, Checked pump stations; switched pump #1 impellor on # 2 pump at Indiana (impeller needs repaired); marked PA One Calls

**PA One Calls - 40**

**Sewer Inspections – 0**

Jeff Flemings last day was January 21, 2020. Todd Giammetteo is his replacement.

Terry indicated that a weir is still in place near MSANK and should be removed. C Henry will look into it.

## **Engineer's Report**

### **1. CHARTIERS PUMP STATION UPGRADE PROJECT**

The pump station design has reached a 60% milestone. Proposed station and tank layouts have been developed along with equipment lists. Structural design commenced in at the beginning of February and is nearing completion. Electrical design commenced at the beginning of March with a site visit to Chartiers, Indiana, Hillcrest, and Widmer Pump Stations. Electrical single lines, equipment layouts, code evaluations, motor schematics, and P&ID's and conduit schedules have been generated as well as initial electrical specifications. Mechanical/HVAC design is scheduled to commence in mid-May.

### **2. LITTLE PUCKETA INTERCEPTOR SEWER REHABILITATION (GRANT)**

Bids for this project were received on Friday February 14, 2020 at 4:00 PM. The apparent low bidder was W.A. Petrakis Contracting and Landscaping Company with a bid of \$156,740.00. Mott MacDonald issued the Notice of Intent to Award on February 24, 2014. Petrakis returned signed agreements, insurance certificates, and non-discrimination clause to Mott MacDonald on March 12, 2020. With construction project delays associated with COVID-19 Petrakis anticipates a delay in the start date for this project of at least two months.

### **3. ANNUAL SERVICIES**

As part of the annual services agreement Mott MacDonald is preparing information for City officials to summarize the challenges and goals of the LTCP. A meeting is scheduled for May 19, 2020 to inform newly elected officials of the Municipal Authority upcoming projects.

The first Pump station design agreement has been completely used up. The second has been approved but not executed. It was decided execute it and to allow design to progress up to \$100k until we receive the bridge loan. The 1<sup>st</sup> bridge loan will be approved at the June Council meeting

A design review meeting will be held in June to update the City on the progress of the pump station

**Solicitor's Report**

None

**Adjournment**

Motioned by Mr Anderson. second by Mr. Adda

Kevin Lettrich - Chairman