

**City of Lower Burrell
Fisher Hall
Burrell Lake Park
201 Delberta Road
Lower Burrell, PA 15068**

CLEAN UP RESPONSIBILITIES OF APPLICANT

Cleaning Supplies are located where the double doors are across from the restrooms inside Fisher Hall.

- If you rearranged the tables for your party, please put the tables and chairs back to the original placement.
- If you used more chairs, put them back stacked seven high only. Turn the seats toward the wall in left and right alcove at glass doors.
- Collect all garbage, put in garbage bags, and place garbage bags in dumpster located behind the wooden fence in Fisher Hall parking lot.
- Replace garbage bags.
- Rinse out sink.
- Clean off all countertops, sink, stove, refrigerator, and freezer.
- Make sure restrooms are left clean and trash is emptied and bags replaced.
- Sweep all floor areas.
- Wet mop kitchen area and soiled floor areas.
- Remove all decorations and tape – DO NOT STAPLE OR NAIL.
- Remove all signs and balloons along roadway.
- Lock all doors and return key to City Hall during normal business hours, Monday through Friday, 9:00 AM to 5:00 PM.
- If you use the gas log fireplace, please make sure you shut it off.
- If there are smudges on the glass doors, please clean them before leaving.
- Please leave thermostat set at 65 Degrees in winter and 70 Degrees in summer when you leave.

In case of emergency, please contact the Park Caretaker,
Dave at 724-321-6696.