

**MUNICIPAL AUTHORITY OF THE CITY OF LOWER BURRELL
MONTHLY MEETING AGENDA – JANUARY 17, 2023 - 6:30 P.M.**

"PLEDGE OF ALLEGIANCE"

CALL MEETING TO ORDER

1. ROLL CALL:

Kevin Lettrich, Chairman	_____	Robert B. Liotta, Solicitor	_____
Terry Anderson, Vice Chairman	_____	John Andrejcik, Mayor	_____
George Adda, Secretary	_____	David Stoltz, Councilman	_____
Jennifer Bayer, Treasurer	_____	Chris Henry, Engineer Mott MacDonald	_____
Robert Polczynski, Asst. Sec./Treas.	_____	Michelle Hatbob, Director Public Works	_____

2. APPROVAL OF MINUTES – DECEMBER 20, 2022 (Minutes sent to members via email)

Motion: _____ Second: _____ Roll Call Vote: _____

3. ACCEPTANCE OF TREASURER’S REPORT – DECEMBER 20, 2022

Motion: _____ Second: _____ Roll Call Vote: _____

4. CORRESPONDENCE:

- Letter dated January 4, 2023, from Amy Rockwell regarding State Ethics Forms for each member of the Lower Burrell Municipal Authority
- Check from City of Lower Burrell dated December 22, 2022, in the amount of \$16,721.17 for payment on 2022 Board Salaries/Solicitor, 2022 Engineering Retainer, 2021 Audit Fees, 2022 Tap Ins (*see LBMA Invoices folder*)
- Check from City of Lower Burrell dated January 17, 2023, in the amount of \$6,169.78 for Payment 53 of 360 (*see LBMA Invoices folder*)
- Mott MacDonald letter dated January 6, 2023, regarding 2022 Statement of Financial Interest for 2023 Engineering Services Statement of Financial Interests (*see LBMA documents folder*)

5. BILLS PRESENTED FOR PAYMENT:

<u>Name</u>	<u>Amount</u>	<u>Description</u>
Pennsylvania Municipal Authorities Association	\$ 270.78	2023 Active Membership Dues
Mott MacDonald	\$67,495.49	LBMA Chartiers Pump Station upgrade
Mott MacDonald	\$ 4,234.02	LBMA Annual Services – T&M
Mott MacDonald	\$ 1,151.82	LMBA Chartiers Pump Station upgrade
Eckert Seamans	\$ 2,201.50	Pennsylvania DEP – notice of appeal
Eckert Seamans	\$ 3,750.50	Pennsylvania DEP - notice of appeal
Total	\$79,104.11	

Motion: _____ Second: _____ Roll Call Vote: _____

6. OLD BUSINESS:

7. NEW BUSINESS:

- LBMA Financial Account Detail Report

8. PUBLIC COMMENT:

9. MAYOR'S REPORT:

10. SEWER REPORT:

12/1/22 – 12/2/22

- Utilized Vactor on Broadway, Wills and Dugan inlets; ran snow routes with Art and Ian; cleaned Vactor
- Checked pump stations; marked PA One Calls; cleaned Truck 08; cleaned off work bench and pump parts up in brown building

12/5/22 – 12/9/22

- Checked pump stations; ran snow routes with Cameron; marked PA One Calls; checked pipe on Kentucky where water company working
- Cleaned Truck 18 inside and out
- Checked pump stations

12/12/22 – 12/16/22

- Checked pump stations; pulled pump at Hillcrest pump station; marked PA One Calls
- Installed motor and pump at Hillcrest pump station; pulled volute off
- Hillcrest pump station repair
- Shut Indiana and Hillcrest pump stations off for rain, taking on a lot of water
- Checked pump stations; installed new battery at Hillcrest Estates pump station; marked PA One Calls

12/19/22 – 12/23/22

- Checked pump stations; cleaned pump stations; marked PA One Calls
- Checked pipe on Arnold Avenue was clear; raised manhole on Leechburg Road; unburied manhole on New Hampshire; cleaned gutter out on Craigdell pump station
- Cleaned and organized brown building
- Checked pump stations; trouble shot and cleaned floats at Big Braeburn; marked PA One Calls

12/27/22 – 12/30/22

- Shoveled sidewalks at City Hall; checked pump stations
- Washed and cleaned inside of Truck 08; garage clean up
- Washed Truck 18; checked Hillcrest pump station; organized shelves in brown building; worked on Steam Genie
- Checked pump stations; assisted with removing trees

PA One Calls – 46

11. ENGINEER'S REPORT:

- See attached

12. SOLICITOR'S REPORT:

ADJOURN: Motion: _____ Second: _____

NEXT MEETING: TUESDAY, FEBRUARY 21, 2023 - 6:30 PM