

**MUNICIPAL AUTHORITY OF THE CITY OF LOWER BURRELL
MONTHLY MEETING AGENDA – JANUARY 19, 2021 - 6:30 P.M.**

"PLEDGE OF ALLEGIANCE"

CALL MEETING TO ORDER

1. ROLL CALL:

Kevin Lettrich, Chairman	_____	John Andrejcik, Mayor	_____
Terry Anderson, Vice Chairman	_____	Rob Hamilton, Councilman	_____
George Adda, Secretary	_____	Chuck West	_____
Jennifer Bayer, Treasurer	_____	Chris Henry, Engineer Mott MacDonald	_____
Robert Polczynski, Asst. Sec./Treas.	_____	Todd Giammatteo, Public Works Director	_____
Robert B. Liotta, Solicitor	_____		

2. APPROVAL OF MINUTES – DECEMBER 15, 2020 (Minutes sent to members via email)

Motion: _____ Second: _____ Roll Call Vote: _____

3. ACCEPTANCE OF TREASURER’S REPORT – DECEMBER 2020

Motion: _____ Second: _____ Roll Call Vote: _____

4. CORRESPONDENCE:

- Mott MacDonald – 2021 Consulting Engineering Annual Services Agreement – request signature on two copies of the Terms and Conditions (*see LBMA documents folder*)
- SAM (System for Award Management) Expiration Alert – SAM registration alert regarding expiration or soon to expire. Two post cards sent. (*see LBMA Documents folder*)
- The Authorities – 2021 Roster Sheet requesting it be revised and returned (*see LBMA documents folder*)

5. BILLS PRESENTED FOR PAYMENT:

<u>Name</u>	<u>Amount</u>	<u>Description</u>
W.A. Petrakis Contracting and Landscaping Company	\$127,794.00	Little Pucketa Sewer Rehabilitation Project (Burrell Plaza/ Wildlife Lodge Road pipe bursting)
Mott MacDonald	\$ 1,258.65	LBMA 2020 Annual Services – T&M
Mot MacDonald	\$ 5,486.02	LBMA Chartiers Pump Station Upgrade Design
PMAA	\$ 270.78	Pennsylvania Municipal Authorities Association 2021 Active Membership Dues Renewal
Total	\$134,809.45	

Motion: _____ Second: _____ Roll Call Vote: _____

6. OLD BUSINESS:

7. NEW BUSINESS:

8. PUBLIC COMMENT:

9. MAYOR'S REPORT:

10. SEWER REPORT:

12/1/20 – 12/4/20

- Marked PA One Calls; repaired volute cap on pump #1 at Hillcrest pump station; stacked fence panels at Burrell Lake Park
- Utilized Camera Trailer on Trailer Blvd, Arizona Drive and Wachter Drive; utilized Vactor on Wachter Drive to jet rod; marked PA One Calls; sewer inspection on Carl Avenue

12/7/20 – 12/11/20

- Assisted Insight Pipe Co. with Vactor cutting in break-in laterals at Ben Davis and Wildlife Lodge Road; marked PA One Calls
- Checked pump stations
- Sewer inspection on Grant St; checked sewer right-a-way for exposed pipe in creek (was not exposed); took apart Craigdell check valve and clean the valve
- Marked PA One Call

12/14/20 – 12/18/20

- Checked pump stations; checked manhole near 159 Edward Street for sewer back up report; utilized Camera on Mintwood; marked PA One Calls; assisted with barricades on Garver's Ferry at Wildlife Lodge Road
- Removed pump #1 at Indian Fields pump station, bearing shot on motor; took pump to SDB for repair; picked up weed trimmer at Stanford
- Utilized Camera Trailer on Puckety Church Road to camera line; marked PA One Calls; checked Indian Fields pump station; repaired Vactor tube bracket
- Cleaned inside of Truck '08 and '18; took mechanical seal to SDB for Indian Fields pump

12/21/20 – 12/25/20

- Checked pump stations; marked PA One Calls; utilized Vactor to jet line on Lehigh Street, utilized camera on Lehigh Street; cleaned out salt box on Truck '18
- Jackhammered manhole on Lehigh Street; found manhole and brought up to grade level, put stone and cold patch around the manhole
- Marked PA One Calls; put cones around plumber sewer repair on Arizona; dropped off and picked up Camera Trailer at Flemings for inspection; Truck '05 to Mar Mac to have tire put on; repaired power cord on Camera Trailer
- Picked up pump motor from SDB for Indian Fields pump station and installed

12/28/20 – 12/31/20

- Checked pump stations
- Took salt box off Truck 18; tore apart pump at Indian Fields pump station
- Worked on troubleshooting pump at Indian Fields pump station

PA One Calls – 57

Sewer Inspections – 8

11. ENGINEER'S REPORT:

- See attached Engineer's Report

12. SOLICITOR'S REPORT:

ADJOURN: Motion: _____ Second: _____

NEXT MEETING: TUESDAY, FEBRUARY 16, 2021 - 6:30 PM