

CITY OF LOWER BURRELL  
COUNCIL AGENDA  
MAY 1, 2023

**AGENDA MEETING**

Councilman	.....	C. Fabry
Councilwoman	.....	R. Albanese
Councilwoman	.....	B. Grieff
Councilman	.....	D. Stoltz
Controller	.....	T. Farina
Treasurer	.....	B. Eshbaugh
Director of Parks and Public Works	.....	M. Hatbob
Solicitor	.....	S. Yakopec
Mayor	.....	J. Andrejcik
Chief of Police	.....	J. Marhefka
Interim City Manager	.....	J. Dailey

NOTE: Public Comment will be permitted on any Agenda item at this time. Please limit your comments or questions to a two (2) minute time limit.

Ron Balla – Back the Blue Check Presentation

Proclamation by Mayor Andrejcik – OI Awareness Week May 6-13

Strategic Planning Management Program Presentation by DCED Local Government Specialist Bethany Williams

**CITY ENGINEER REPORT:**

- 1) Engineering Report – Matt Pitsch, Senate Engineering.

**EXECUTIVE DEPARTMENT REPORTS:**

*Councilman Fabry (Finance)*

1. Newsletter content, contact info and deadlines.
2. Discussion on meeting format, structure, and layout of Agenda for future meetings

*Councilwoman Albanese (Parks)*

*Councilwoman Grieff (Public Safety / Codes)*

1. Discuss Mark Marmo job title change to Code Enforcement and Zoning Officer.

*Councilman Stoltz (Public Works)*

*Mayor Andrejcik*

**NEW BUSINESS:**

- 1) Motion to approve the Council meeting minutes from April 10, 2023.

Motion: \_\_\_\_\_ Second \_\_\_\_\_ Question \_\_\_\_\_ Results \_\_\_\_\_  
Voting Records: JA \_\_\_\_\_ CF \_\_\_\_\_ BG \_\_\_\_\_ DS \_\_\_\_\_ RA \_\_\_\_\_

2) Motion to accept the Treasurer's Report and pay all bills.

- o Treasurer's Report for April 2023.
- o Local Service Tax Report for April 2023.
- o Collection Service Center – April 2023.

Motion: \_\_\_\_\_ Second \_\_\_\_\_ Question \_\_\_\_\_ Results \_\_\_\_\_

Voting Records: JA \_\_\_\_\_ CF \_\_\_\_\_ BG \_\_\_\_\_ DS \_\_\_\_\_ RA \_\_\_\_\_

3) Motion to Resolution \_\_\_R-2\_\_ 2023 approving the matching funds in the amount of \$19,192.00 for DCNR grant application for Park Improvements.

Motion: \_\_\_\_\_ Second \_\_\_\_\_ Question \_\_\_\_\_ Results \_\_\_\_\_

Voting Records: JA \_\_\_\_\_ CF \_\_\_\_\_ BG \_\_\_\_\_ DS \_\_\_\_\_ RA \_\_\_\_\_

4) Motion to appoint the following to the Zoning Hearing Board to fulfill five-year terms: Chuck Stapinski (term expires January 2027) George Guido (Term expires January 2028)

Motion: \_\_\_\_\_ Second \_\_\_\_\_ Question \_\_\_\_\_ Results \_\_\_\_\_

Voting Records: JA \_\_\_\_\_ CF \_\_\_\_\_ BG \_\_\_\_\_ DS \_\_\_\_\_ RA \_\_\_\_\_

5) Motion to appoint the following to the Planning Commission Allan Lingenfelter (Term Expires April 2026), Rob Liotta (Term Expires April 2028) and Ray Reiser (Term Expires July 2028).

Motion: \_\_\_\_\_ Second \_\_\_\_\_ Question \_\_\_\_\_ Results \_\_\_\_\_

Voting Records: JA \_\_\_\_\_ CF \_\_\_\_\_ BG \_\_\_\_\_ DS \_\_\_\_\_ RA \_\_\_\_\_

6) Motion to award the 2023 Chip and Fog to Russell Standard in the amount of \$ 187,786.56.

Motion: \_\_\_\_\_ Second \_\_\_\_\_ Question \_\_\_\_\_ Results \_\_\_\_\_

Voting Records: JA \_\_\_\_\_ CF \_\_\_\_\_ BG \_\_\_\_\_ DS \_\_\_\_\_ RA \_\_\_\_\_

7) Motion to authorize the Ordinance advertising that permits the collection of interest on delinquent accounts turned over to the appointed collector. First and Second reading to take place the next Agenda meeting, with adoption at the following meeting.

Motion: \_\_\_\_\_ Second \_\_\_\_\_ Question \_\_\_\_\_ Results \_\_\_\_\_

Voting Records: JA \_\_\_\_\_ CF \_\_\_\_\_ BG \_\_\_\_\_ DS \_\_\_\_\_ RA \_\_\_\_\_

8) Motion to authorize the Ordinance advertising for the repeal and replacement of the Health Code Ordinance, adopting the latest Federal Food Code, defining licensing processes and setting fees for inspections and reinspection's.

Motion: \_\_\_\_\_ Second \_\_\_\_\_ Question \_\_\_\_\_ Results \_\_\_\_\_

Voting Records: JA \_\_\_\_\_ CF \_\_\_\_\_ BG \_\_\_\_\_ DS \_\_\_\_\_ RA \_\_\_\_\_

9) Motion to accept the recommendation of Chief Marhefka to appoint probationary Patrolman Wyatt Helmbreck to full time Patrolman effective May 23, 2023.

Motion: \_\_\_\_\_ Second \_\_\_\_\_ Question \_\_\_\_\_ Results \_\_\_\_\_

Voting Records: JA \_\_\_\_\_ CF \_\_\_\_\_ BG \_\_\_\_\_ DS \_\_\_\_\_ RA \_\_\_\_\_

- 10) Motion to accept the recommendation of the Civil Service Commission and appoint Patrolman Scott Wright to the position of Sergeant effective May 12, 2023.

Motion: \_\_\_\_\_ Second \_\_\_\_\_ Question \_\_\_\_\_ Results \_\_\_\_\_  
Voting Records: JA \_\_\_\_\_ CF \_\_\_\_\_ BG \_\_\_\_\_ DS \_\_\_\_\_ RA \_\_\_\_\_

- 11) Motion to update the job title for Mark Marmo to Code Enforcement and Zoning Officer.

Motion: \_\_\_\_\_ Second \_\_\_\_\_ Question \_\_\_\_\_ Results \_\_\_\_\_  
Voting Records: JA \_\_\_\_\_ CF \_\_\_\_\_ BG \_\_\_\_\_ DS \_\_\_\_\_ RA \_\_\_\_\_

NOTE: Public Comment will be permitted from residents and taxpayers of the City of Lower Burrell on any non-agenda at this time. Please state your name and address for the official meeting minutes. Please limit your comments or questions to a two (2) minute time limit.

**The next meeting will be the Agenda meeting held on June 5, 2023, at 7:00 PM.  
The next Council meeting will be held June 12, 2023, at 7:00 PM.**