

**MUNICIPAL AUTHORITY OF THE CITY OF LOWER BURRELL  
MONTHLY MEETING AGENDA – MAY 25, 2021 - 6:30 P.M.**

**"PLEDGE OF ALLEGIANCE"**

**CALL MEETING TO ORDER**

**1. ROLL CALL:**

Kevin Lettrich, Chairman	_____	John Andrejcik, Mayor	_____
Terry Anderson, Vice Chairman	_____	Rob Hamilton, Councilman	_____
George Adda, Secretary	_____	Chuck West	_____
Jennifer Bayer, Treasurer	_____	Chris Henry, Engineer Mott MacDonald	_____
Robert Polczynski, Asst. Sec./Treas.	_____	Todd Giammatteo, Director Public Works	_____
Robert B. Liotta, Solicitor	_____		

**2. APPROVAL OF MINUTES – APRIL 20, 2021 (Minutes sent to members via email)**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Roll Call Vote: \_\_\_\_\_

**3. ACCEPTANCE OF TREASURER’S REPORT – APRIL 20, 2021**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Roll Call Vote: \_\_\_\_\_

**4. CORRESPONDENCE:**

- Check from City of Lower Burrell dated May 3, 2021 in the amount of \$6,169.78 for Payment 33 of 360 (*see LBMA Invoices folder*)
- Pennsylvania Municipal Authorities Association Spring Management Workshop Wednesday, June 9, or June 16, 2021 (*see LBMA documents folder*)

**5. BILLS PRESENTED FOR PAYMENT:**

<u>Name</u>	<u>Amount</u>	<u>Description</u>
W.A. Petrakis	\$ 27,946.00	Little Pucketa Sewer Rehabilitation Project (Intruding tap removal, in service lateral disconnection, pipe bursting and hdpe supply, mainline lateral reconnections)
Mott MacDonald	\$ <u>114.32</u>	Little Pucketa Sewer Rehabilitation Project
Total	\$ 28,060.32	

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Roll Call Vote: \_\_\_\_\_

**6. OLD BUSINESS:**

**7. NEW BUSINESS:**

- LBMA Financial Account Detail Report

**8. PUBLIC COMMENT:**

**9. MAYOR'S REPORT:**

## 10. SEWER REPORT:

### 4/1/21 – 4/2/21

- Checked pump stations

### 4/5/21 – 4/9/21

- Sewer lateral relocation on Indiana Drive
- Finished sewer lateral relocation on Indiana Drive; marked PA One Calls; cleaned Truck '08; sewer inspection on Reimer and New Hampshire
- Marked PA One Calls; utilized Vactor on Indiana Drive to help with catch basin rebuild; dumped and cleaned out Vactor; installed new fleet zoom device at Little Braeburn, Big Braeburn and Indian Fields
- Evaluated storm pipe job on Illinois Drive
- Checked pump stations; cleaned Craigdell pump station and bowls; cleaned valves and greased

### 4/12/21 – 4/16/21

- Checked pump stations; hard reset Little Braeburn fleet zoom device; sewer inspection on Florida and Morgan; marked PA One Calls
- Marked PA One Calls; checked valve on pump 1 at Craigdell pump station; changed vacuum solenoid on pump #1 @ Craigdell pump station; marked PA One Calls
- Cut sewer right-a-ways along Route 56 bypass
- Cut sewer right-a-ways from post to golf course and Kinloch to McDonalds
- Cleaned and greased pump stations; cut grass at Big Braeburn and Hillcrest; marked PA One Calls

### 4/19/21 – 4/23/21

- Checked pump stations; marked PA One Calls; cut right-a-ways from 780 to Jerry's Custard; started cutting right-a-way behind City Hall
- Marked PA One Calls; washed Vactor
- Marked PA One Calls; checked pump stations

### 4/26/21 – 4/30/21

- Checked pump stations; assisted on Indian Fields Trail putting topsoil and seed down
- Bill, Zachary, and Cameron attended seminar on Fundamental Principles and Techniques in Buried Utility Location
- Checked pump stations; completed monthly building inspection forms at pump stations; sewer inspection; marked PA One Calls

**PA One Calls – 76**

**Sewer Inspections – 9**

## 11. ENGINEER'S REPORT:

- Engineer's report (to be handed out at meeting)

## 12. SOLICITOR'S REPORT:

**ADJOURN:** Motion: \_\_\_\_\_ Second: \_\_\_\_\_

**NEXT MEETING: TUESDAY, JUNE 15, 2021 - 6:30 PM**