

**MUNICIPAL AUTHORITY OF THE CITY OF LOWER BURRELL  
MONTHLY MEETING AGENDA – JUNE 15, 2021 - 6:30 P.M.**

**"PLEDGE OF ALLEGIANCE"**

**CALL MEETING TO ORDER**

**1. ROLL CALL:**

<b>Kevin Lettrich, Chairman</b>	_____	<b>John Andrejcik, Mayor</b>	_____
<b>Terry Anderson, Vice Chairman</b>	_____	<b>Rob Hamilton, Councilman</b>	_____
<b>George Adda, Secretary</b>	_____	<b>Chuck West</b>	_____
<b>Jennifer Bayer, Treasurer</b>	_____	<b>Chris Henry, Engineer Mott MacDonald</b>	_____
<b>Robert Polczynski, Asst. Sec./Treas.</b>	_____	<b>Todd Giammatteo, Director Public Works</b>	_____
<b>Robert B. Liotta, Solicitor</b>	_____		

**2. APPROVAL OF MINUTES – MAY 25, 2021 (Minutes sent to members via email)**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Roll Call Vote: \_\_\_\_\_

**3. ACCEPTANCE OF TREASURER'S REPORT – MAY 25, 2021**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Roll Call Vote: \_\_\_\_\_

**4. CORRESPONDENCE:**

- Pennsylvania Municipal Authorities Association Notification of Voter Delegate Form (*see LBMA documents folder*)
- Pennsylvania Municipal Authorities Association Municipality Authorities Act 2021-2022 edition (*see LBMA documents folder*)

**5. BILLS PRESENTED FOR PAYMENT:**

<u>Name</u>	<u>Amount</u>	<u>Description</u>
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**NO INVOICES RECEIVED**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Roll Call Vote: \_\_\_\_\_

**6. OLD BUSINESS:**

**7. NEW BUSINESS:**

- LBMA Financial Account Detail Report

**8. PUBLIC COMMENT:**

**9. MAYOR'S REPORT:**

**10. SEWER REPORT:**

**5/3/21 – 5/7/21**

- Checked pump stations; tore apart pump at Craigdell pump station check valve not working properly; marked PA One Calls
- Installed new check valve on pump #2 at Craigdell pump station
- Marked PA One Calls; replaced check valve at Indian Fields pump station on pump #1; cut out manhole invert pipe on Crestline

**5/10/21 – 5/14/21**

- Checked pump stations; sewer inspection on Valjo; utilized camera trailer on Alder and Chicago
- Utilized Vactor assisting street dept with dig and asphalt work on Indiana Drive; dumped Vactor
- Utilized camera; Bill attended Safety Meeting; dropped off and picked up tamper on Wayne Street
- Camera areas; utilized Vactor to jet lines; checked pump stations

**5/17/21 – 5/21/21**

- Marked PA One Calls; checked pump stations; fixed sump pump at Big Braeburn; pump #2 off at Indiana (needs replaced)
- Marked PA One Calls; repaired and installed pump #2 at Indiana pump station; checked manhole on Leechburg Road (needs new riser)
- Checked, cleaned, and greased pump stations

**5/24/21 – 5/28/21**

- Checked pump stations; checked sewer line right-a-ways on bypass for manholes overflowing
- Marked PA One Calls
- Checked pump stations

**PA One Calls – 70**

**Sewer Inspections – 5**

**11. ENGINEER'S REPORT:**

**12. SOLICITOR'S REPORT:**

**ADJOURN:** Motion: \_\_\_\_\_ Second: \_\_\_\_\_

**NEXT MEETING: TUESDAY, JULY 20, 2021 - 6:30 PM**