

**MUNICIPAL AUTHORITY OF THE CITY OF LOWER BURRELL
MONTHLY MEETING AGENDA – JULY 18, 2023 - 6:30 P.M.**

"PLEDGE OF ALLEGIANCE"

CALL MEETING TO ORDER

1. ROLL CALL:

Kevin Lettrich, Chairman	_____	Robert B. Liotta, Solicitor	_____
Terry Anderson, Vice Chairman	_____	John Andrejczik, Mayor	_____
George Adda, Secretary	_____	David Stoltz, Councilman	_____
Robert Landowski, Treasurer	_____	Chris Henry, Engineer Mott MacDonald	_____
Robert Polczynski, Asst. Sec./Treas.	_____	Michelle Hatbob, Director Public Works	_____

2. APPROVAL OF MINUTES – JUNE 20, 2023

Motion: _____ Second: _____ Roll Call Vote: _____

3. ACCEPTANCE OF TREASURER’S REPORT – JUNE 20, 2023

Motion: _____ Second: _____ Roll Call Vote: _____

4. CORRESPONDENCE:

- Check from City of Lower Burrell dated July 18, 2023, in the amount of \$12,339.56 for Payments 58 & 59 of 360 (*see LBMA Invoices folder*) (*payment 58 was not ran for June 20th meeting. The check was ran on June 30th*)
- The Municipal Sanitary Authority of the City of New Kensington announcement for regular meeting held July 17, 2023, and May 15, 2023, meeting minutes
- PMAA Member Authorities- Notification of Voting delegate & Alternate regarding the PMAA Annual Conference (*See LBMA document folder*)

5. BILLS PRESENTED FOR PAYMENT:

<u>Name</u>	<u>Amount</u>	<u>Description</u>
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Motion: _____ Second: _____ Roll Call Vote: _____

6. OLD BUSINESS:

7. PUBLIC COMMENT:

9. MAYOR'S REPORT:

10. SEWER REPORT:

6/1/23-6/2/23

- Check pump stations

6/5/23-6/9/23

- check stations with Jason
- Took vactor to Leechburg Road, Yale, and Nebraska
- One calls
- Check pump stations; one calls; check and inspect sewer Tap at Glen’s; work on 22 radio

6/12/23-6/16/23

- Check pump stations; removed tools/ equipment from truck 08 to truck 22; cleaned out truck 08
- One calls
- Cleaned out big Braeburn; bleed air from motors/ clean water filter; 6 loads of water/ sewer out of station to New Ken Sanitary
- PA 1 calls; installed ladder rack on truck 22
- check pump stations; pa one calls;

6/19/23-6/23/23

- check pump stations; put everything back in truck 22 from cleaning Big Braeburn pump station; took vactor out to Hartge for water
- took vactor to Hartge for water; took off radio for west com to be installed
- PA one calls
- Took hitch and cone holder off truck 08; check pump stations

6/26/23-6/30/23

- Check pump stations
- Check Craig dell road and Big Braeburn; one calls; Craig dell station pulled the floats/ clean and rebuild pump for motor; clean bowls to prime; Indian Fields pulled floats, clean all of them #2 motor vacuum pump is bad; clean bowls; need to order vacuum system from Smith & loveless
- Check pump stations/ clean floats; helped jet Michigan Drive from sewer main lateral that was broken/ get mud out of sewer main

PA One Calls – 65

11. ENGINEER'S REPORT:

12. SOLICITOR'S REPORT:

ADJOURN: Motion: _____ Second: _____

NEXT MEETING: TUESDAY AUGUST 22, 2023 6:30 PM