

**MUNICIPAL AUTHORITY OF THE CITY OF LOWER BURRELL
MONTHLY MEETING AGENDA – AUGUST 16, 2022 - 6:30 P.M.**

"PLEDGE OF ALLEGIANCE"

CALL MEETING TO ORDER

1. ROLL CALL:

Kevin Lettrich, Chairman	_____	Robert B. Liotta, Solicitor	_____
Terry Anderson, Vice Chairman	_____	John Andrejczik, Mayor	_____
George Adda, Secretary	_____	David Stoltz, Councilman	_____
Jennifer Bayer, Treasurer	_____	Chris Henry, Engineer Mott MacDonald	_____
Robert Polczynski, Asst. Sec./Treas.	_____	Director Public Works	_____

2. APPROVAL OF MINUTES – JULY 19, 2022 (Minutes sent to members via email)

Motion: _____ Second: _____ Roll Call Vote: _____

3. ACCEPTANCE OF TREASURER’S REPORT – JULY 19, 2022

Motion: _____ Second: _____ Roll Call Vote: _____

4. CORRESPONDENCE:

- Pennsylvania Department of Environmental Protection letter dated July 19, 2022, regarding Chartiers Pump Station Amendment Application WQM 6472405 on February 23, 2022 (submitted application deficient and returned due to lack of sewage planning approval – check # 0001814 in the amount of \$500.00 returned) (*see LBMA documents folder*)
- Westmoreland Conservation District letter dated August 5, 2022, regarding PAG-02 NPDES General Permit Coverage Approval, Chartiers Pump Station Upgrade, NPDES Permit No. PAC650329, City of Lower Burrell, Westmoreland County. Coverage under assigned Permit No. PAC650329 is effective August 5, 2022, and will expire December 7, 2024; chapter 102 Visual Site Inspection Report Form; Co-Permittee Acknowledgement Form for Chapter 102 Permits Form, Notice of Termination form, Chartiers Pump Station Upgrade June 2022 drawings (*see LBMA documents folder*)
- Check from City of Lower Burrell dated July 19, 2022, in the amount of \$6,169.78 for Payment 47 of 360 (*see LBMA Invoices folder*)
- Check from City of Lower Burrell dated August 8, 2022, in the amount of \$6,169.78 for Payment 48 of 360 (*see LBMA Invoices folder*)
- Arbitrage Rebate Counselors, LLC
 - Letter dated August 3, 2022, regarding 1st 5-year Arbitrage Calculation – Municipal Authority of the City of Lower Burrell - \$5,865,000 Guaranteed Sewer Revenue Bonds, Series of 2017 (“2017 Bongs”)
 - Arbitrage Rebate Counselors information pamphlet
 - Letter dated March 13, 2017, regarding 1st 5-year Arbitrage Report for the period December 15, 2011, to December 15, 2016 - \$6,105,000 - Municipal Authority of the City of Lower Burrell (Westmoreland County, Pennsylvania); \$1,510,000 Guaranteed Sewer Revenue Bonds, Series A of 2011, \$4,595,000 Guaranteed Sewer Revenue Bonds, Series B of 2011

5. BILLS PRESENTED FOR PAYMENT:

<u>Name</u>	<u>Amount</u>	<u>Description</u>
No Invoices		

Total

Motion: _____ Second: _____ Roll Call Vote: _____

6. OLD BUSINESS:

7. NEW BUSINESS:

- LBMA Financial Account Detail Report

8. PUBLIC COMMENT:

9. MAYOR'S REPORT:

10. SEWER REPORT:

7/1/22

- Checked pump stations; installed sump pump at Craigdell pump station

7/4/22 – 7/8/22

- Checked pump stations; marked PA One Calls; determined Craigdell flooded motor well issue; measured for gutter on Craigdell
- Marked PA One Calls; sewer inspection on Mintwood; checked pump stations

7/11/22 – 7/15/22

- Marked PA One Calls; utilized camera on Fairview and checked storm line
- Utilized Vactor to clean out hole by catch basin; Vactor impellor fan broke while cleaning out hole; worked on removing cover off fan assembly
- Checked Indiana and Hillcrest pump stations; marked PA One Calls
- Checked pump stations; marked PA One Calls

7/18/22 – 7/22/22

- Checked pump stations; marked PA One Calls; Craigdell pump station zoom antenna broken off needs replaced; pumps running fine; traffic control on Craigdell Road
- Worked on fan impellor assembly on Vactor; took Vactor to A&H to adjust new fan housing; camera plumber list; met Westcom at Craigdell for antenna; Cut grass at pump stations; sewer inspection
- Cut Craigdell pump station; worked on Bobcat Skidsteer; started clearing right-of-way behind City Hall
- Cut trees on right-of-way; checked pump stations; sewer inspection; marked PA One Calls

7/25/22 – 7/29/22

- Checked pump stations; marked PA One Calls
- Checked Craigdell pump station; marked PA One Calls; camera plumber list; picked up Vactor from A&H
- Utilized Vactor to hose out pavilion at Kotecki and Veterans Park; mark PA One Calls; sewer inspection on Vance
- Marked PA One Calls; checked chip sealed roads to locate all manholes and catch basins

PA One Calls – 59

Sewer Inspections – 6

11. ENGINEER'S REPORT:

- See attached

12. SOLICITOR'S REPORT:

ADJOURN: Motion: _____ Second: _____

NEXT MEETING: TUESDAY, SEPTEMBER 20, 2022 - 6:30 PM