

MUNICIPAL AUTHORITY OF THE CITY OF LOWER BURRELL
MONTHLY MEETING AGENDA – SEPTEMBER 19, 2023 - 6:30 P.M.

"PLEDGE OF ALLEGIANCE"

CALL MEETING TO ORDER

1. ROLL CALL:

Kevin Lettrich, Chairman	_____	Robert B. Liotta, Solicitor	_____
Terry Anderson, Vice Chairman	_____	John Andrejczik, Mayor	_____
George Adda, Secretary	_____	David Stoltz, Councilman	_____
Robert Landowski, Treasurer	_____	Chris Henry, Engineer Mott MacDonald	_____
Robert Polczynski, Asst. Sec./Treas.	_____	Michelle Hatbob, Director Public Works	_____

2. APPROVAL OF MINUTES – AUGUST 15, 2023

Motion: _____ Second: _____ Roll Call Vote: _____

3. ACCEPTANCE OF TREASURER'S REPORT – AUGUST 15, 2023

Motion: _____ Second: _____ Roll Call Vote: _____

4. CORRESPONDENCE:

- Check from City of Lower Burrell dated September 19, 2023, in the amount of \$6,169.78 for Payments 61 of 360 (*see LBMA Invoices folder*)
- The Municipal Sanitary Authority of the City of New Kensington announcement for regular meeting held August 21, 2023, and June 19, 2023, meeting minutes
- The Municipal Sanitary Authority of the City of New Kensington announcement for regular meeting held September 18, 2023, and July 17, 2023, meeting minutes
- First American Funds- special meeting of shareholders rescheduled for September 28, 2023 (*More information See LBMA Document Folder*)

5. BILLS PRESENTED FOR PAYMENT:

<u>Name</u>	<u>Amount</u>	<u>Description</u>
Deblasio Group	\$4,580.00	2022 Audited Financial Statements and DCED (Check sent out 8/15/2023- Due to invoice being past due) (<i>See LBMA Document Folder</i>)
Mott MacDonald	\$ 389.16	507399379 LBMA Chartiers Pump Station Up
Mott MacDonald	\$1,751.22	507399379 LBMA Chartiers Pump Stations Up
Mott MacDonald	\$ <u>107.02</u>	507108924 LBMA 2023 Annual Services- T&M
Total	\$6,827.40	

Motion: _____ Second: _____ Roll Call Vote: _____

6. OLD BUSINESS:

7. PUBLIC COMMENT:

9. MAYOR'S REPORT:

10. SEWER REPORT:

8/1/23-8/4/23

- One calls
- One calls; tied to locate manholes on Chartiers Lane; Chad came to Craigdell pump station and changed the aux contact pump two
- One calls

8/7/23-8/11/23

- Check stations; clean up dry well at Big Braeburn; install #3 electrical connection cover; one calls
- One calls
- Check stations; clean Craigdell road floats and wet wells; check pump two function and alternating function; clean pump two fingers; measure pipes on Rodger Drive
- Check stations; repair Craigdell pump one circuit; one calls; cut grass and weed whack at Big Braeburn and Craigdell Road

8/14/23-8/18/23

- Had Perry from A&H come for camera training; check pump stations
- Mark 1 calls; clean out catch basin and pipe bottom of Hill and Broadway Street; clean out catch basin Leechburg by Glens; catch basin on Zane cleaned out
- Check pump stations; hose down wet wells; PA one calls

8/21/23-8/25/23

- Check pump stations
- Finish checking pump stations; mark PA one calls; jet lines and camera on Chartiers Lane
- Cleaning rocks and debris out of pipes on Chartiers Lane; changed the float at Hillcrest pump station with Chad Huff; camera line on Chartiers Lane
- Continue cleaning rock/debris out of pipe on Chartiers
- Check pump stations; camera line on Chartiers; removed big rocks from invert; line is clear to buried manhole between bridge and Wildlife

8/28/23-8/31/23

- Check stations; one calls; added three risers on manholes on Chartiers
- Clean out ditch line in Kinloch
- One calls

PA One Calls – 70

11. ENGINEER'S REPORT: *(See attachment in binder)*

12. SOLICITOR'S REPORT:

ADJOURN: Motion: _____ Second: _____

NEXT MEETING: TUESDAY OCTOBER 17, 2023 6:30 PM