

**MUNICIPAL AUTHORITY OF THE CITY OF LOWER BURRELL  
MONTHLY MEETING AGENDA – SEPTEMBER 21, 2021 - 6:30 P.M.**

**"PLEDGE OF ALLEGIANCE"**

**CALL MEETING TO ORDER**

**1. ROLL CALL:**

Kevin Lettrich, Chairman	_____	John Andrejcik, Mayor	_____
Terry Anderson, Vice Chairman	_____	Rob Hamilton, Councilman	_____
George Adda, Secretary	_____	Chuck West	_____
Jennifer Bayer, Treasurer	_____	Chris Henry, Engineer Mott MacDonald	_____
Robert Polczynski, Asst. Sec./Treas.	_____	Todd Giammatteo, Director Public Works	_____
Robert B. Liotta, Solicitor	_____		

**2. APPROVAL OF MINUTES – AUGUST 17, 2021 (Minutes sent to members via email)**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Roll Call Vote: \_\_\_\_\_

**3. ACCEPTANCE OF TREASURER'S REPORT – AUGUST 17, 2021**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Roll Call Vote: \_\_\_\_\_

**4. CORRESPONDENCE:**

- DeBlasio & DeBlasio Associates – Independent Auditor's Report for the year ended December 31, 2020

**5. BILLS PRESENTED FOR PAYMENT:**

<u>Name</u>	<u>Amount</u>	<u>Description</u>
US Bank	\$1,500.00	Trustee Administration Fees – In advance 8/1/21-7/31/22
DeBlasio Group	\$5,850.00	Fees relative to 2020 Audit, additional hours for prior years Research, out of pocket expenses
Mott MacDonald	<u>\$6,491.62</u>	LBMA Chartiers Pump Station Upgrade Design
<b>Total</b>	<b>\$13,841.62</b>	

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Roll Call Vote: \_\_\_\_\_

**6. OLD BUSINESS:**

**7. NEW BUSINESS:**

- Motion to close the Grant Account and transfer the .42 to the Operating Account
- LBMA Financial Account Detail Report

**8. PUBLIC COMMENT:**

**9. MAYOR'S REPORT:**

## 10. SEWER REPORT:

### 8/2/21 – 8/6/21

- Checked pump stations; performed end of month generator run at Hillcrest Estates; sewer inspection on Russell; put stop sign up on Pike/New York
- Replaced cutter ring on pump #1 at Hillcrest Estates; pulled pump #2 and started replacing cutter and fixed mount plate at Hillcrest Estates; replaced grinders and rotors at Hillcrest Estates; marked PA One Calls
- Finished installing grinder pump at Hillcrest Estates; worked with Todd on Westmoreland to find house lateral; started routine jetting list
- Worked on routine root cut list; repaired Vactor water level tubes; repaired pumps at Indian Fields; marked PA One Calls; sewer inspection
- Checked pump stations; cleaned and greased pump stations; marked PA One Calls

### 8/9/21 – 8/13/21

- Checked pump stations; marked PA One Calls; assisted with trash and bathrooms at the parks
- Located manhole on Riverview; compiled list of pump parts for Little Braeburn and Hillcrest; marked PA One Calls
- Marked PA One Calls; utilized Vactor to clean out ditch on Riverview; sewer inspection
- Picked up Camera from A&H Equipment; picked up tractor wheel from West Central Equipment
- Checked pump stations; assisted with tree removal at Kotecki Park

### 8/16/21 – 8/20/21

- Cleaned sewer line on Greensburg Road; marked PA One Calls; cleaned, greased, and wash down wet/dry well at Indiana pump station; completed sewer inspection; utilized Vactor to clean up millings on Norma
- Checked pump stations
- Marked PA One Calls; utilized Vactor to clean up Florida Drive from water main break; utilized Vactor to clean out catch basin/lines on New Hampshire, Puckety by Elena, and Grant

### 8/23/21 – 8/27/21

- Checked pump stations; marked PA One Calls; met with water company regarding force main leak/water leak repair; broken water line on pump 1 and 2 at Big Braeburn pump station; fixed sump pump at Big Braeburn
- Checked pump stations; utilized Vactor on Paige Street; camera various sewer lines

### 8/30/21 – 8/31/21

- Checked pump stations; cleaned and greased floats; marked PA One Calls; utilized Vactor on Paige Street to suck out pipe for asphalt and around catch basin on Hastings
- Cleaned Big Braeburn pump station – hosed down wet well, cleaned floats, fixed lights in wet well, routine maintenance on station; marked PA One Calls; checked manholes on bypass

PA One Calls – 69

Sewer Inspections – 6

## 11. ENGINEER'S REPORT:

## 12. SOLICITOR'S REPORT:

ADJOURN: Motion: \_\_\_\_\_ Second: \_\_\_\_\_

**NEXT MEETING: TUESDAY, OCTOBER 19, 2021 - 6:30 PM**