

CITY OF LOWER BURRELL  
COUNCIL MEETING AGENDA  
MARCH 6, 2023  
7:00 PM

**AGENDA MEETING**

Councilwoman	.....	B. Grieff
Councilman	.....	D. Stoltz
Councilman	.....	C. Fabry
Councilwoman	.....	R. Albanese
Controller	.....	T. Farina
Treasurer	.....	B. Eshbaugh
Director of Parks and Public Works	.....	M. Hatbob
Solicitor	.....	S. Yakopec
Mayor	.....	J. Andrejcik
Chief of Police	.....	J. Marhefka
Interim City Manager	.....	J. Dailey

NOTE: Public Comment will be permitted on any Agenda item at this time. Please limit your comments or questions to a two (2) minute time limit.

**EXECUTIVE DEPARTMENT REPORTS:**

- Public Safety (BG)
- Public Works (DS)
- Finance/Administration (CF)
- Parks & Recreation (RA)
- Mayoral items (JA)

- 1) Treasurer’s Report for February 2023.
- 2) Local Service Tax Report for February 2023.
- 3) Collection Service Center – February 2023.

**NEW BUSINESS:**

- 1) Motion to approve the Regular meeting minutes from February 13, 2023.

Motion: \_\_\_\_\_ Second \_\_\_\_\_ Question \_\_\_\_\_ Results \_\_\_\_\_  
Voting Records: JA \_\_\_\_\_ CF \_\_\_\_\_ BG \_\_\_\_\_ DS \_\_\_\_\_ RA \_\_\_\_\_

- 2) Motion to accept the Treasurer’s Report and pay all bills.

Motion: \_\_\_\_\_ Second \_\_\_\_\_ Question \_\_\_\_\_ Results \_\_\_\_\_  
Voting Records: JA \_\_\_\_\_ CF \_\_\_\_\_ BG \_\_\_\_\_ DS \_\_\_\_\_ RA \_\_\_\_\_

- 3) Motion to accept Administrative Assistant Nita Serene’s Retirement effective April 12, 2023.

Motion: \_\_\_\_\_ Second \_\_\_\_\_ Question \_\_\_\_\_ Results \_\_\_\_\_  
Voting Records: JA \_\_\_\_\_ CF \_\_\_\_\_ BG \_\_\_\_\_ DS \_\_\_\_\_ RA \_\_\_\_\_

- 4) Motion to hire Melissa Schaber for the position of Administrative Assistant retroactive to Monday February 27, 2023.

Motion: \_\_\_\_\_ Second \_\_\_\_\_ Question \_\_\_\_\_ Results \_\_\_\_\_

Voting Records: JA \_\_\_\_\_ CF \_\_\_\_\_ BG \_\_\_\_\_ DS \_\_\_\_\_ RA \_\_\_\_\_

1) Motion to approve the Public Works Material and Supply list to advertise for bids.

Motion: \_\_\_\_\_ Second \_\_\_\_\_ Question \_\_\_\_\_ Results \_\_\_\_\_

Voting Records: JA \_\_\_\_\_ CF \_\_\_\_\_ BG \_\_\_\_\_ DS \_\_\_\_\_ RA \_\_\_\_\_

2) Motion to approve the 2023 Paving Schedule and advertise for bids.

Motion: \_\_\_\_\_ Second \_\_\_\_\_ Question \_\_\_\_\_ Results \_\_\_\_\_

Voting Records: JA \_\_\_\_\_ CF \_\_\_\_\_ BG \_\_\_\_\_ DS \_\_\_\_\_ RA \_\_\_\_\_

3) Motion to accept the recommendations of Burrell School District and Westmoreland County to approve the tax appeal settlements and consent to the stipulations and Joint Petitions for each of O&S Group LLC properties (Tax Parcel 17-07-08-0-021 and 17-07-08-0-004; settled market value of \$150,000 for 2022 and 2023 and assessed values of \$18,450 for 2022 and \$16,500 for all subsequent years until a change in appeal or property change) per Order of the Court.

Motion: \_\_\_\_\_ Second \_\_\_\_\_ Question \_\_\_\_\_ Results \_\_\_\_\_

Voting Records: JA \_\_\_\_\_ CF \_\_\_\_\_ BG \_\_\_\_\_ DS \_\_\_\_\_ RA \_\_\_\_\_

NOTE: Public Comment will be permitted from residents and taxpayers of the City of Lower Burrell on any non-agenda at this time. Please state your name and address for the official meeting minutes. Please limit your comments or questions to a two (2) minute time limit.

The next meeting will be the Agenda meeting held on April 3, 2023 at 7:00 PM.

The next Council meeting will be held April 10, 2023 at 7:00 PM.