

MUNICIPAL AUTHORITY OF THE CITY OF LOWER BURRELL
MONTHLY MEETING AGENDA – OCTOBER 19, 2021 - 6:30 P.M.

"PLEDGE OF ALLEGIANCE"

CALL MEETING TO ORDER

1. ROLL CALL:

Kevin Lettrich, Chairman	_____	Robert B. Liotta, Solicitor	_____
Terry Anderson, Vice Chairman	_____	John Andrejcik, Mayor	_____
George Adda, Secretary	_____	Rob Hamilton, Councilman	_____
Jennifer Bayer, Treasurer	_____	Chris Henry, Engineer Mott MacDonald	_____
Robert Polczynski, Asst. Sec./Treas.	_____	Todd Giammatteo, Director Public Works	_____

2. APPROVAL OF MINUTES – SEPTEMBER 21, 2021 (Minutes sent to members via email)

Motion: _____ Second: _____ Roll Call Vote: _____

3. ACCEPTANCE OF TREASURER’S REPORT – SEPTEMBER 21, 2021

Motion: _____ Second: _____ Roll Call Vote: _____

4. CORRESPONDENCE:

- Pennsylvania One Call System, Inc. letter pertaining to nominating candidates for seats on the board of directors (*see LBMA documents folder*)
- PMAA 2021 November 16, 17 and 18th Virtual Conference brochure (*see LBMA documents folder*)
- PMAA document regarding Unemployment Compensation Program information (*see LBMA documents folder*)

5. BILLS PRESENTED FOR PAYMENT:

<u>Name</u>	<u>Amount</u>	<u>Description</u>
LAWC (Lawyers Abstract Company of Westmoreland County)	\$ 50.00	Title-Syiek-17-03-07-0-027
Mott MacDonald	\$ 919.44	2021 LBMA Annual Services - T&M
Mott MacDonald	\$7,461.52	LBMA Chartiers Pump Station Upgrade Design
Total	\$8,430.96	

Motion: _____ Second: _____ Roll Call Vote: _____

6. OLD BUSINESS:

7. NEW BUSINESS:

- Resolution No. 01-2021
- LBMA Financial Account Detail Report

8. PUBLIC COMMENT:

9. MAYOR'S REPORT:

10. SEWER REPORT:

9/1/21 – 9/3/21

- Checked pump stations due to flooding; checked manholes and pumped out water at Craigdell pump station due to flooding
- Pumped out Craigdell pump station due to flooding; camera line on Florida Drive; sewer inspection
- Checked pump stations

9/6/21 – 9/10/21

- Checked pump stations; utilized Vactor to jet lines; camera lines; marked PA One Calls
- Sewer manholes cleaned out along bypass (New Ken’s Vactor assisted); marked PA One Calls

9/13/21 – 9/17/21

- Utilized Camera at 205 Kentucky; filled sinkhole with gravel on Carl Avenue
- Utilized Camera and Cactor to jet line on MacBeth; marked PA One Calls; sewer inspection; checked pump stations

9/20/21 – 9/24/21

- Assisted New Ken camera sanitary line on Freeport Road; checked pump stations
- Reset manhole cone on ridge of way near Route 56; checked Indiana pump station; Bill attended Safety Meeting; marked PA One Calls
- Utilized Vactor to root cut and jet rod Kentucky @ Carl; sewer inspection; camera on Hilltop, Arizona, Oneida Trail, Clinton, and Greensburg Road
- Utilized camera on Carl @ Kentucky; plate sinkhole on Carl; utilized Vactor to clean pavilions at Kotecki Park; utilized Vactor to clean out catch basin on Valleyview; marked PA One Calls
- Cleaned and greased Hillcrest, Indiana and Big Braeburn pump station; sewer inspection

9/27/21 – 9/30/21

- Checked pump stations; camera lines; marked PA One Calls
- Fixed panel door at Big Braeburn pump station; camera lines; utilized Vactor to jet lines
- Utilized Vactor to jet lines and camera down Little Braeburn
- Utilized Vactor to jet lines and camera down Braeburn; put flags by manholes

PA One Calls – 48

Sewer Inspections – 6

11. ENGINEER'S REPORT:

12. SOLICITOR'S REPORT:

ADJOURN: Motion: _____ Second: _____

NEXT MEETING: TUESDAY, NOVEMBER 16, 2021 - 6:30 PM