

The Agenda Meeting of the City of Lower Burrell was held on Tuesday, February 6, 2023 at 7:00 PM. Roll call indicated the following present: Councilman Stoltz, Councilman Fabry, Councilwoman Grieff, Controller Farina, Director Parks and Public Works Michelle Hatbob, Solicitor Yakopec, Mayor Andrejck, Chief of Police Marhefka, and Interim City Manager Jason Dailey. Absent were Councilwoman Albanese and Treasurer Eshbaugh.

Before the meeting began, there was a Moment of Silence for slain McKeesport Police Officer Sean Sluganski and injured officer Charles Thomas.

Mayor Andrejck announced two Executive Sessions: January 12, 2023 from 6:55 PM to 8:35 PM and January 23, 2023 from 5 PM to 7:09 PM.

**NEW BUSINESS:**

- 1) Engineering Report – Senate Engineering.
- 2) Interim Manager Jason Dailey discussed LBMA sewer fund loan for \$50,000.00.
- 3) Councilman Stoltz discussed City parking lot proposal. There are initial estimates of \$52,000 for this project. Overage money from the building fund will be used for this project.
- 4) Councilman Fabry discussed City Hall electronic door access proposal. The electronic door will correct a potential safety issue and streamline the overall traffic flow of the building. The proposal for the door is \$3,550.
- 5) Interim Manager Jason Dailey discussed the 2022 City audit auditor engagement letter. Documents will be exchanged between the City and the auditor through a secure internet portal.
- 6) Discussed Interim Management Agreement with Daily Operation Consulting for professional services. Councilman Fabry commented that Mr. Dailey has done a tremendous job and the City is in very good hands with him. The agreement will be ratified at the Council meeting.
- 7) Chief Marhefka discussed “SWAT,” a mutual aid Ordinance. The ordinance is an updated version that now includes North Huntingdon Township.
- 8) Discuss Emergency Management Plan Ordinance Update. Councilwoman Grieff, her team, and Emergency Management Coordinator Grant Imbarlina have done a tremendous amount of work. There have been several meetings to update the plan.
- 9) Discussed Zoning Hearing Board member interest. Mr. Joseph Czemerda has expressed an interest in filling a vacancy on the Board.
- 10) Discussed St Patrick’s Day Parade – March 18, 2023. The insurance for parades will be handled by the City.
- 11) Councilwoman Albanese is trying to re-form the Parks Commission. There is an initial meeting at city hall on February 8, 2023 for informal discussion to see how to shape this new entity.

**PUBLIC COMMENT:**

None

**ADJOURNMENT:**

With no further business coming before council, a motion was made to adjourn the meeting.

Jason Dailey, Interim City Manager

John Andrejck, Mayor