

The Agenda Meeting of the City of Lower Burrell was held on Monday, February 7, 2022 at 7:00 PM. Roll call indicated the following present: Councilman Fabry, Councilwoman Albanese, Councilwoman Grieff, Councilman Stoltz, Controller Farina, Director of Parks and Public Works Todd Giammatteo, Solicitor Yakopec, Mayor Andrejcik, Chief of Police Marhefka, and City Manager Amy Rockwell. Absent were Treasurer Eshbaugh and Zoning/Ordinance Officer Michael Nedley.

NEW BUSINESS:

- 1) Matt Pitsch of Senate Engineering presented the Engineering Report.
- 2) Mr. Giammatteo discussed the 2022 Public Works Bid Materials.
- 3) Discussed EMS request. A letter was received from # 3 EMS stating of their struggle with the financial side of paying their employees and are asking for financial assistance from Council. Council is working to seek a long-term solution.
- 4) Discussed Vacant Property Ordinance. Mayor Andrejcik thanked City Manager Rockwell and Solicitor Yakopec in preparing this ordinance. A lengthy discussion ensued.
- 5) Discussed St. Patrick's Day Parade. The tentative date for the parade is March 12th.
- 6) Discussed requests that were received from both fire departments to have a Christmas parade.
- 7) Discussed property assessment settlements. Solicitor Yakopec and City Manager Rockwell enlightened everyone on the proposed settlements.
- 8) Discussed Sewage Enforcement Officer. Councilwoman Grieff stated that the recommendation was the EADS group. This will be voted on at the Council meeting on February 14, 2022.
- 9) Discussed Resolution for LBMA.
- 10) Discussed delegates for Alle-Kiski Intergovernmental Council. Currently City Manager Rockwell is the City's delegate and serves as their secretary/treasurer. Mayor Andrejcik is the alternate. She is hoping someone on Council will take on this task affording her to concentrate on the Park Planning Process.
- 11) Discussed Fire Department Run Cards. Councilwoman Grieff explained Chief Ted Hereda wanted to add the Run Card issue on the agenda. She requested documents be submitted, and they were not. She requested the same documents from VFC # 3 and documents were submitted. Because no response was received, this issue does not need to go to the Council meeting as it does not require a Council vote. She is not changing the Run Cards. It will stand as her predecessor did.
- 12) Discussed Auditor General's Compliance Audit for South New Kensington Volunteer Fireman's Relief Association. Councilwoman Grieff explained there were three major findings on the audit. In conclusion, it states in the audit that they will right everything to be problematic. Councilwoman Grieff will be requesting from both fire departments additional documentation.
- 13) Discussed Sewage Inspection Procedures. Mayor Andrejcik thanked both Todd Giammatteo and Michelle Hatbob for their implementation. Matt Pitsch worked on this project as well. The purpose was to streamline the process which will help plumbers.
- 14) There were no other issues before council.

MOTIONS:

- 1) Motion by Councilman Fabry, second by Mayor Andrejcik to accept the recommendations of Burrell School District and Westmoreland County to approve the tax appeal settlements and consent to the stipulations and Joint Petitions for each of Hartford Square (Tax Parcel 17-03-12-0-084; settled market value of \$1.8MM for 2021 and 2022) and Fairhaven (17-03-16-0-168, settled market value of \$1MM for 2021 and 2022) signed by Appellant's counsel. Roll call vote indicated: Councilman Fabry: AYE; Mayor Andrejcik: AYE; Councilman Stoltz: AYE; Councilwoman Albanese: AYE; Councilwoman Grieff: AYE. 5 "AYES." All in favor.

- 2) Motion by Councilman Stoltz, second by Councilwoman Grieff to accept the recommendations of Burrell School District and Westmoreland County to approve the tax appeal settlement and consent to the following values with applicable ratios with credits being issued for Hill Crest Shopping Center (Tax Parcel 17-05-04-0-136). Roll call vote indicated: Councilman Stoltz: AYE; Councilwoman Grieff: AYE; Councilman Fabry: AYE; Councilwoman Albanese: AYE; Mayor Andrejczik: AYE. 5 “AYES.” All in favor.

	FMV	AV
2020	\$7M	\$1,008,000
2021	\$6.5M	\$851,500
2022	\$6.0M	\$738,000

- 3) Motion by Mayor Andrejczik, second by Councilwoman Grieff to accept the recommendations of Burrell School District and Westmoreland County to approve the tax appeal settlement and consent to settlement of the assessment for Mark McCandless (Parcel 17-05-04-0-050) at a market value of \$1,100,000 for 2021 and 2022. Roll call vote indicated: Mayor Andrejczik: AYE; Councilwoman Grieff: AYE; Councilwoman Albanese: AYE; Councilman Fabry: AYE; Councilman Stoltz: AYE. 5 “AYES.” All in favor.

PUBLIC COMMENT:

Shawn Guido, President of Tri-City Soccer, 515 Burgley Avenue thanked the City of Lower Burrell for their fall soccer season and for all that was done to make their season successful.

ADJOURNMENT:

With no further business coming before council, a motion was made to adjourn the meeting.

Amy S. Rockwell, City Manager

John Andrejczik, Mayor