

February 14, 2022

The Council Meeting of the City of Lower Burrell was held on Monday, February 14, 2022 at 7:00 PM for the purpose of Swearing In and Reorganization. Roll call indicated the following present: Councilman Fabry, Councilwoman Albanese, Councilwoman Grieff, Councilman Stoltz, Controller Farina, Director of Parks and Public Works Todd Giammatteo, Solicitor Yakopec, Mayor Andrejcik, Chief of Police Marhefka, and City Manager Amy Rockwell. Absent was Treasurer Eshbaugh and Zoning/Ordinance Officer Michael Nedley.

CORRESPONDENCE:

- A. Treasurer's Report for January 2022.
- B. Local Service Tax Report for January 2022.
- C. Collection Service Center for January 2022.

EXECUTIVE DEPARTMENT REPORTS:

Mayor Andrejcik: The next meeting for the Intergovernmental Council is February 17th. Mayor Andrejcik thanked Todd Giammatteo and Michelle Hatbob on the snow removal efforts and to their help to neighboring communities with the salt stock. He thanked the police department for their assistance at St. Margaret Mary's. Council was invited to join with Mayor Andrejcik for the waterfront discussions. He congratulated Brayden and Wyatt Luke who recently competed at an archery event in Las Vegas. Their proud parents are Jeremy and Carla. Congratulations to Burrell High School freshmen Rylie Porter and Sydney Lawson who qualified for the 2022 WPIAL individual gymnastics championships. Congratulations to the Burrell High School wrestling team who were WPIAL runners up this year and got a win in Hershey. For all these student athletes, way to represent Lower Burrell.

Councilman Fabry: Councilman Fabry has been in contact with the school about the SRO contract for the upcoming school year. He reminded all of Council to keep a watchful eye on their spending. He spoke with Pam Key, and she will again take control of the Farmers Market for the 2022 season. The Market will run from May 28th through October 8th. He has been working with City Manager Rockwell, Chief Marhefka, and Mayor Andrejcik to slight modifications to the police parking lot. He and Councilwoman Grieff will start preparations for the Easter egg hunt. He has spoken to Terry about the St. Patricks Day parade and followed up with Rich Lang about the Christmas parade. The first planning for the Lower Burrell # 3 food truck events, a craft show, and an Octoberfest are coming up.

Councilwoman Albanese: Councilwoman Albanese has received compliments for how well the streets have been cleared of snow for which she thanked Todd Giammatteo and Michelle Hatbob. Fisher Hall has been rented for the first time since COVID and she thanked Michelle Hatbob and let everyone know how she went above and beyond by setting up chairs and bringing in space heaters. After the fact, it was realized that the furnace was indeed broken and an HVAC technician was brought in and the furnace replaced for the next rental. There were complaints of an odd water smell which has since been fixed.

Councilwoman Grieff: Occupancy reports have been received and will be reviewed. Kinloch Fire Department's roster was received. She spoke with the Auditor General's office regarding the audit and everything seems to be moving in the right direction.

Councilman Stoltz: Councilman Stoltz received many compliments about Todd Giammatteo and his men on what a fantastic job they did on the streets cleaning them and keeping everyone safe with all the snow we experienced. He thanked Michelle Hatbob because without her the City would not have had any salt.

Director of Parks and Public Works Todd Giammatteo: He also thanked Michelle Hatbob for she was instrumental in making sure the City had a good supply of salt. Mr. Giammatteo reported on One Calls, sewer inspections, and salt usage.

Controller Farina: No report.

Solicitor Yakopec: No report.

Zoning/Ordinance Officer Michael Nedley: No report.

Chief of Police Marhefka: He reported on the number of incidents, accidents, criminal complaints, traffic citations issued, non-traffic citation issued, warnings, and mileage log. Grant money has been received from the Department of Justice which will cover half the price of the new vests for the officers. The City of Arnold recognized Detective Nedley and Detective Rote for responding to a recent high-rise fire. Officer Ravotti, Officer Speer, and Officer Teagarden have received Letters of Commendation for helping residents.

City Manager Rockwell: She is awaiting on insurance paperwork for the St. Patricks Day parade that will be needed before a letter of approval can be issued for the parade approval. She is in the middle of the Liquid Fuels audit, the City's annual audit, and the Municipal Authority audit. She is working to close out grants. She will be starting the Park Study meetings. She has been working with Matt Pitsch and she will be meeting with Todd Giammatteo to discuss further grant applications.

OLD BUSINESS:

None

NEW BUSINESS:

- 1) Motion by Councilman Fabry, second by Mayor Andrejcik to approve the Council meeting minutes from January 3, 2022. Roll call vote indicated: Councilman Fabry: AYE; Mayor Andrejcik: AYE; Councilwoman Grieff: AYE; Councilwoman Albanese: AYE; Councilman Stoltz: AYE. 5 "AYES." All in favor.
- 2) Motion by Councilman Fabry, second by Councilwoman Albanese to accept the Treasurer's Report and pay all bills. Roll call vote indicated: Councilman Fabry: AYE; Councilwoman Albanese: AYE; Councilman Stoltz: AYE; Councilwoman Grieff: AYE; Mayor Andrejcik: AYE. 5 "AYES." All in favor.
- 3) Motion by Mayor Andrejcik, second by Councilman Stoltz to approve Resolution # 1 – Updated Act 537 Study LBMA. Roll call vote indicated: Mayor Andrejcik: AYE; Councilman Stoltz: AYE; Councilwoman Grieff: AYE; Councilwoman Albanese: AYE; Councilman Fabry: AYE. 5 "AYES." All in favor.
- 4) Motion by Councilwoman Grieff, second by Councilman Fabry to authorize \$77,000.00 for EMS allocation. Roll call vote indicated: Councilwoman Grieff: AYE; Councilman Fabry: AYE; Mayor Andrejcik: AYE; Councilwoman Albanese: AYE; Councilman Stoltz: AYE. 5 "AYES." All in favor.
- 5) Motion by Councilman Stoltz, second by Councilman Fabry to advertise for 2022 Public Works Materials Bids. Roll call vote indicated: Councilman Stoltz: AYE; Councilman Fabry: AYE; Councilwoman Albanese: AYE; Councilwoman Grieff: AYE; Mayor Andrejcik: AYE. 5 "AYES." All in favor.
- 6) Motion by Councilwoman Albanese, second by Councilman Fabry to approve the St. Patrick's Day Parade Request for March 12, 2022 pending the receipt of a Certificate of Liability Insurance naming the City as an additional insured. Roll call vote indicated: Councilwoman Albanese: AYE; Councilman Fabry: AYE; Councilwoman Grieff: AYE; Councilman Stoltz: AYE; Mayor Andrejcik: AYE. 5 "AYES." All in favor.
- 7) Motion by Councilwoman Grieff, second by Councilman Fabry to name The EADS Group as the Municipal Sewage Enforcement Officer and accept the 2022 Sewage Enforcement Fee Schedule. Roll call vote indicated: Councilwoman Grieff: AYE; Councilman Fabry: AYE; Mayor Andrejcik: AYE; Councilwoman Albanese: AYE; Councilman Stoltz: AYE. 5 "AYES." All in favor.
- 8) Motion by Mayor Andrejcik, second by Councilman Stoltz to approve the Sewage Inspection Procedures as presented at the Agenda meeting. Roll call vote indicated: Mayor

Andrejcik: AYE; Councilman Stoltz: AYE; Councilman Fabry: AYE; Councilwoman Albanese: AYE; Councilwoman Grieff: AYE. 5 “AYES.” All in favor.

9) Motion by Mayor Andrejcik, second by Councilman Stoltz to approve the Vacant Property Ordinance and advertise for adoption. Roll call vote indicated: Mayor Andrejcik: AYE; Councilman Stoltz: AYE; Councilwoman Grieff: AYE; Councilwoman Albanese: AYE; Councilman Fabry: AYE. 5 “AYES.” All in favor.

PUBLIC COMMENT:

None

ADJOURNMENT:

With no further business coming before council, a motion was made to adjourn the meeting.

John Andrejcik, Mayor

Amy S. Rockwell, City Manager